GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
November 11, 2026

Present: Kathy Fordyce, Sue Church, Chad Dykgraaf, Jan Bauer, Bob Price, Linda Ihme
Absent: Chief Ferguson, Eric Dubord, John DePuy
Glen Arbor Township representatives: Pam Laureto, Tom Laureto
Staff Members: Jared Ornelas
Public:

The meeting was opened at 10:01 am by Bauer

I. Pledge of Allegiance

II. Review and approval of agenda

Ihme motioned to approve the agenda, seconded by Church. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of October 14, 2026 minutes

Church motioned to approve the October 14, 2026 minutes. Seconded by Ihme. Motion passed.

VI. Review of Monthly Check List (start with check #17006) and Payroll for October

P. Laureto explained that the large payment titled “emergency apparatus” was primarily for the second payment on construction of the mini pumper. The 6th payment on the renovation was also made. A motion was made by Ihme seconded by Fordyce to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for October

Dykgraaf explained two charges for latches on the credit card statement.

VIII. Staffing Report

a. Introduce staff

Jared Ornelas, our EMS director.

b. General Staffing Status Report

For the next 3 months Dykgraaf will be doing double duty while an employee is out on leave due to a non-work-related injury.

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

The next staff meeting is coming up, when the new truck arrives. No meeting minutes were published for October.

IX. Operations Report

Jake Ruth celebrated five years with the department. The graphics have been added to the command vehicle. The temporary shower is fully functional. The 9/11Memorial has been winterized. Many thanks to Sue Nichols who regularly drops off food at the Station. The department participated in the Salute to Veterans at Glen Lake School. The ladder truck is scheduled to be completed by December 4 and members of the department will go to Wisconsin for the final inspection soon after that. As for the remodel project, the living quarters should wrap up in early December and the Decon room in about 6 weeks. Dykgraaf and Perdue attended a conference in Traverse City. We are working on updating the key boxes at the Homestead.

X. Old Business

none

XI. New Business

none

XII. Board Member Comments

Ihme commended the memorial for Tim Nichols

XIII. Public Comment

none

XIV. Adjournment

Meeting adjourned at 10:29 am.

NEXT MEETING: December 9, 2026

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township