

Regular Board Meeting Minutes

9/15/2026

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, D. Lewis, P. Laureto, and T. Laureto present. Chief Ferguson, Asst. Chief Dykgraaf, and one member of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion B. Hawley, support J. DePuy, to approve the agenda as amended. Motion carried unanimously.**

All Board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 8/18/26 Regular Board Meeting were presented. **Motion D. Lewis, support B. Hawley, to approve the minutes of the 8/18/26 Regular Board Meeting as presented. Motion carried with one abstention.**

Minutes of the 9/9/26 GLFD Public Budget Hearing were presented. **Motion D. Lewis, support B. Hawley, to approve the minutes of the 9/9/26 GLFD Public Budget Hearing as presented. Motion carried unanimously.**

Treasurer's Report as of 8/31/2026 – Cash on Hand by Fund Balance was presented.

General Fund	\$1,028,841.41	Fisher Lake SAD Fund	\$ 73,864.36
Emergency Services Fund	\$2,077,974.23	Tax Collection Fund	\$2,055,525.65
GLFD Debt Service Fund	\$ 6,453.92		

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met on September 9, reviewed the monthly checklist and payroll, and recommended that the Township Board pay the unpaid checks and payroll. ESAC also recommended that the Township approve the proposed budget and approve of the disposal of the Turnout Gear Dryer.

Clerk's Report – The General Fund bills from August 19, 2026 through September 15, totaled \$15,828.23 and the August payroll was \$26,571.23. **Motion B. Hawley, support J. DePuy, to approve the payment of the General Fund bills and payroll. Motion carried unanimously.**

Emergency Services bills from August 12, 2026 through September 6, 2026, totaled \$203,893.45 and the August payroll was \$128,474.64. **Motion P. Laureto, support B. Hawley, to approve the payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operation Report – There were 91 calls in August, another busy month. P. Cevallos celebrated 15 years with the department and A. Heiselman 3 years. Both ambulances needed repairs in August. Cedar Area Fire and Rescue let us borrow one of their ambulances while the departments were in the shop. The garage doors at Station 1 were serviced and the roof at Station 1 has developed a leak. The Station 1 renovations is going well, all the windows are installed, drywall is progressing and the duct work has been started. The Department will need to rent a trailer for showers during an upcoming portion of the renovation project. The Department passed its State EMS inspection. Chief Ferguson is working on gathering estimates for the old Engine which will be sold once the new trucks arrive. The 9-11 Memorial Service was very well attended. On October 10th there will be a Memorial Service for Firefighter Tim Nichols from 2:00 – 4:00 pm.

Monthly Zoning Administrators Report – has not yet been received

Monthly Assessors Report – Submitted in writing

Correspondence – the August correspondence is available in the Township Office for review.

Unfinished Business

1. Chief Ferguson reviewed the proposed FY28 budget. There is an overall 8.16% increase over the FY27 budget primarily due to increased costs for personnel and an increase in the required match contribution for new County-wide Radios. The increase to the budget will not cause a millage rate increase for either Empire or Glen Arbor Townships. **Motion P. Laureto, support D. Lewis, to approve the GLFD FY28 Budget. Motion carried unanimously.**

New Business

1. Clerk Laureto presented an amendment to Ordinance 1-1998. The amendment was worked on by both the Assessor and Zoning Administrator, and reviewed by the Township Attorney. The amendment deletes no existing language in the current ordinance; it only adds language on platted-lot-splits and the review of boundary adjustments. A synopsis of the amendment will be published in next week's *Enterprise*. **Motion D. Lewis, support P. Laureto, to adopt Ordinance 1-1998 amendment as presented. Voting for: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto; Voting against: none.**
2. Supervisor Laureto presented the millage rates that he would like to submit to the County for the winter tax bill. **Motion P. Laureto, support B. Hawley, to authorize the Supervisor to submit the proposed millage rates as presented. Motion carried unanimously.**
3. P. Laureto explained that the GLFD's old Cissel Turnout Gear Cabinet Dryer seems to not have any market value and should be disposed. Cedar Area Fire and Rescue would like to take. **Motion J. DePuy, support B. Hawley, to acknowledge that the Turnout Gear Cabinet Dryer has no market value and to allow the GLFD to dispose of the dryer as long as the recipient enters into a Hold Harmless Agreement with the department. Motion carried unanimously.**
4. The Board discussed a letter received from a visitor to Glen Arbor regarding a sidewalk with a trip hazard. The Board will seek advice on a Sidewalk Ordinance. In the mean time we agreed to paint the hazard area with orange/yellow paint and will contract with a local vendor to have it repaired.

Planning Commission Report: B. Hawley said that the Planning Commission continued their work on the Master Plan.

Public Comment: none

Board Member Comments: D. Lewis talked about the summer tax collection. P. Laureto said that Absent Voter ballots should be going out September 24th or shortly thereafter depending on when she received the ballots.

Supervisor Comments: none

Meeting adjourned at 8:32 pm.

Respectfully submitted,

Pam Laureto
Township Clerk