

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
September 9, 2026**

Present: Kathy Fordyce, Sue Church, Chad Dykgraaf, Bob Price, Jan Bauer, Linda Ihme, John DePuy, Eric Dubord, Bryan Ferguson

Absent:

Glen Arbor Township representatives: Tom Laureto

Staff Members: Steve Lienard

Public: none

The meeting was opened at 10:01 am by Bauer.

I. Pledge of Allegiance

II. Review and approval of agenda

DePuy motioned to approve the agenda as presented, seconded by Ihme. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of August 12, 2026 minutes

DePuy motioned to approve the August 12, 2026 minutes as presented. Seconded by Ihme. Motion passed.

VI. Review of Monthly Check List (start with check #16880) and Payroll for August

P. Laureto commented on several payments. A motion was made by Ihme seconded by Church to recommend payment of the unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for August

The Balance Sheet and Revenue and Expense Reports were reviewed. There were no questions or comments on either report

VIII. Staffing Report

a. Introduce staff

Steve Lienard was introduced. Anna Heiselman and Aaron Brown were also on-duty at Station 1. Jake Ruth and Lance Petrosky were on duty at station 2.

b. General staffing status report

Status quo. Pablo Cervalos celebrated 15 years of service and Anna Heiselman celebrated 3 years of service.

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

No minutes to review this month.

IX. Operations Report

Asst. Chief Dykgraaf reported that there were 91 calls in in August bringing the total for the year to 437. The garage doors at Station 1 were serviced. Station 2 will be receiving new garage doors next week. Ladder Truck 331 has returned from being serviced. Both ambulances, 292 & 391, had their turbo boots replaced. 292 also received new tires and alignment. While the Glen Lake ambulances were out of service, Cedar Area Fire let us borrow their ambulance. A big thank you goes out to Cedar for the use of their ambulance. The department passed the State's EMS inspection. A roof leak was discovered at Station 1 and a roofer has been called in. The three new trucks will be arriving in late fall. Chief Ferguson said that he has had the 20-year-old turnout gear washer and dryer on the public surplus site for \$250.00 each with no takers. He said that Cedar Area Fire would like the dryer and suggested that we dispose of it through them at no cost as a thank you for the loan of their ambulance.

Motion Church, to recommend to the Glen Arbor Township Board to dispose of the turnout dryer and let Cedar Area Fire pick it up. Seconded by Ihme. Motion passed.

X. Old Business

a. Update on Station 1 Remodel

All the windows at Station 1 have now been replaced and the ceiling dry wall is almost complete.

XI. New Business

a. Review FY 28 budget.

Chief Ferguson reviewed the draft budget. The biggest changes to the current budget were in staffing costs. There was also an increase in the radio and software maintenance line item as the radios purchased by Leelanau County 10 years ago need to be replaced. Ten years ago, the county paid for 90% or the cost and the departments 10%. This time Leelanau

County has indicated they will pay 50% of the cost, therefore there will be a large increase to the department's annual fees.

Motion Church, to recommend that the Glen Arbor Township Board approve the budget as presented. Motion passed.

Ferguson recommended that next year, and going forward, the public budget hearing be moved up 2 weeks so that it occurs prior to the Empire Township monthly board meeting.

XII. Board Member Comments

None

XIII Public Comment

None

XIV. Adjournment

Meeting adjourned at 10:43 am.

NEXT MEETING: October 14, 2026

Minutes prepared by
Pam Laureto
Clerk, Glen Arbor Township