

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
July 15, 2026**

Present: Kathy Fordyce, Sue Church, Chad Dykgraaf, Bob Price, Jan Bauer, Chief Ferguson, John DePuy

Absent: Linda Ihme, Eric Dubord

Glen Arbor Township representatives: Pam Laureto, Tom Laureto

Staff Members: Pete Stern

Public:

The meeting was opened at 10:00 am by Bauer.

I. Pledge of Allegiance

II. Review and approval of agenda

Dykgraaf noted a change in the credit card report. DePuy motioned to approve the agenda as amended, seconded by Church. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. FY2026 Audit presentation via Zoom

Presented by Peter Woldman from Rehmann. Members had an opportunity to ask questions which were answered by Woldman.

VI. Review and approval of June 10, 2026 minutes

DePuy motioned to approve the June 10, 2026 minutes. Seconded by Church. Motion passed.

VII. Review of Monthly Check List (start with check #16825) and Payroll for June

P. Laureto noted a few higher expenses: heart monitors, the second payment for construction, and the SCBA washer and dryer. A motion was made by Church seconded by DePuy to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VIII. Review of Revenue & Expense Report and Balance Sheet for June

P. Laureto explained odd charges like -\$0.03 which always show up after audit as they make adjustment and round up or down. She also explained the increase in the water bill from the Village of Empire.

IX. Staffing Report

a. Introduce staff

b. General staffing status report

No change

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

Ferguson said we are in our busy season. The pancake breakfast went well. We brought in around \$6,000 after expenses. The Open House is July 25 from 10 am - 2 pm. On Tuesday the 21st we will swear in Chad as Assistant Chief. P. Laureto summarized the fund raiser at River Club. Church added that they did not make any money but did make a donation. Ferguson said they plan to do it again next year. Regarding the remodel update, Ferguson said they had been waiting to hear back from architect and just heard they have finished with required drawing updates. P. Laureto said the GLFD Public Budget Hearing will be September 9th at Township Hall. Ferguson said the 9/11 service is the 25th anniversary this year. He is looking for a guest speaker.

X. Operations Report

Dykgraff went over the calls for the month. He introduced Pete Stern who has been here for 30 years. Jay Morris has been here 18 years. He described the Wildland fire shelters they now have on the trucks. They have their new monitors and are using them in connection with the old monitors. They have a new pop-up tent and wind flags. The new internet seems to be working well.

XI. Old Business

a. Update on Station 1 Remodel

We have flooring samples and are making decisions on colors.

XII. New Business

None

XIII. Board Member Comments

None

XIV. Public Comment

None

XV. Adjournment

Meeting adjourned at 10:58 am.

NEXT MEETING: August 12, 2026

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township

DRAFT