

Special Board Meeting Minutes

4/10/2026

The meeting was called to order by Supervisor Laureto at 9:30 AM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call –P. Laureto, T. Laureto, D. Lewis, B. Hawley, and J. DePuy present. Three members of the Planning Commission were also present. The Pledge of Allegiance was recited.

Supervisor Laureto stated that the purpose of the meeting was to interview 4 candidates for the Township Zoning Administrator position.

Public Comment: none

The Supervisor outlined the process that would be followed and a list of 13 questions that would be asked of each candidate were reviewed. The first candidate was scheduled for 10:00 AM. The board was given 45 minutes to ask questions of the candidate followed by a 15-minute period where the candidate was able to ask questions of the Board. There were 15 minutes breaks between candidates. The interview with candidate #2 began at 11:15. Candidate #3 was scheduled for 12:30 but sent word that he was not going to show, and the interview with candidate #4 began at 1:45PM.

Following all interviews the board discussed the various candidates with input from the planning commission members who were in attendance. **Motion B. Hawley, support J. DePuy, to authorize the Supervisor to meeting with Candidate #4 to finalize an employment agreement effective 5/1/26 to 3/31/2026. Motion carried unanimously.**

Public Comment: None

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Pam Laureto
Township Clerk