

**GLEN ARBOR TOWNSHIP  
EMERGENCY SERVICES ADVISORY COMMISSION  
MEETING MINUTES  
February 11, 2026**

Present: Kathy Fordyce, Sue Church, John DePuy, Chad Dykgraaf, Bob Price, Eric Dubord  
Absent: Linda Ihme, Jan Bauer,  
Glen Arbor Township representatives:  
Staff Members: Anna Heiselman, Steve Lienard  
Public: Kiernan Dean-Hall

The meeting was opened at 10:07 am by DePuy

**I. Pledge of Allegiance**

**II. Review and approval of agenda**

Church motioned to approve the agenda, seconded by Price. Motion approved.

**III. Conflict of Interest**

None

**IV. Public comment**

None

**V. Review and approval of January 14, 2026 minutes**

Church noted that Chad Showers should be Chase Showers under both "Staff Members" and "Introduce Staff" sections. Fordyce said she cited Baatz pit when talking about Empire Water Supply and it should be Hulbert pit. In the last line of the Operations Report, Dykgraaf asked to change new fires shelters to Wildland water packs. Church motioned to approve the January 14, 2026 minutes as amended. Seconded by Fordyce. Motion passed.

**VI. Review of Monthly Check List (start with check #16612) and Payroll for January**

A motion was made by Price seconded by Fordyce to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

**VII. Review of Revenue & Expense Report and Balance Sheet for January**

DePuy said we are looking good, percentage-wise, as we are closing in on the end of the fiscal year.

**VIII. Staffing Report**

**a. Introduce staff**

Anna Heiselman, Steve Lienard

**b. General staffing status report**

None.

**c. Exit interview results, if any**

None

**d. Review of GLFD monthly Staff and Officer Minutes**

None

**IX. Operations Report**

January was the first month the department was able to utilize the new reporting software. The front page of the monthly report looks different. It used to be 9 categories and is now 7, with subcategories. It is a very data driven software and will help with grant writing. There were 47 calls in January, a little above average. Dykgraaf just finished 16 years of service. They conducted a CPR class for the National Park. In the officer's meeting packet, new fuel cards were discussed but they are actually sticking with the original cards. They removed snow from hydrants and encouraged people to adopt hydrants by clearing the snow around them. The ongoing contract negotiations may be delayed due to a new Supervisor in Empire Township and Chief Ferguson being out. The department tried a new scheduling software but it did not work they way they had hoped so they went back to the original software. Heiselman demonstrated the new Indian water packs. With the 50% grant they were able to secure 11 packs.

**X. Old Business**

**a. Water Supply in Empire**

Fordyce said there is no update.

**b. Chief Update**

Dykgraaf provided an update.

**XI. New Business**

**a. 2% Grant**

Dykgraaf explained that since he submitted a proposal for a new washer and dryer, the price has gone up. He asked ESAC to recommend to the Township board that they approve going ahead with the purchase. He explained their clean cab policy, mentioned how old the current washer and dryer are, and noted that for firefighters, the leading cause of on-line duty death is due to occupational cancer. The new washer is like a giant dishwasher that can clean boots, helmets, masks, etc. and can decontaminate everything. Church asked how much more it

would cost and Dykgraaf said it is \$4,000 more than budgeted. Dubord asked if this is the only brand. Showers said only two companies provide this equipment. DePuy asked where the contaminated waste water goes. Dykgraaf was unsure. Several suggested we look at where the waste water goes. Fordyce motioned to recommend that the Township approve the additional cost to purchase this washer. Dubord seconded. All in favor.

## **XII. Board Member Comments**

DePuy asked how the post-Christmas party went and Dykgraaf said it went well. DePuy also said Dykgraaf has done a wonderful job stepping in and taking over for Ferguson.

## **XIII. Public Comment**

Kiernan Dean-Hall said he supported the decision to approve the decontamination washer and dryers.

## **XIV. Adjournment**

Meeting adjourned at 10:47 am.

NEXT MEETING: March 11, 2026

Minutes prepared by  
Michele Aucello  
Deputy Clerk, Glen Arbor Township

APPROVED