

## Regular Board Meeting Minutes

12/16/2025

The meeting was called to order by Clerk Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – P. Laureto, J. DePuy and B. Hawley present; D. Lewis and T. Laureto absent. Capt. Dykgraaf and 2 members of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion, B. Hawley support J. DePuy, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

**Public Comment:** none

Minutes of the 11/18/25 Regular Board Meeting were presented. **Motion, J. DePuy support B. Hawley, to approve the minutes of the 11/18/25 Regular Board Meeting as presented. Motion carried unanimously.**

**Treasurer's Report as of 11/30/25** – Cash on Hand by Fund Balance was presented

General Fund	\$ 950,374.42	Fisher Lake SAD Fund	\$49,697.54
Emergency Services Fund	\$1,384,605.52	Tax Collection Fund	\$20,318.27
GLFD Debt Service Fund	\$ 7,323.22		

**Emergency Services Advisory Commission Report** – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll.

**Clerk's Report** – The General Fund bills from November 19, 2025 through December 16, 2025 totaled \$19,649.27 and the November payroll, was \$19,649.27. **Motion B. Hawley, support J. DePuy, to approve payment of the General Fund bills and payroll. Motion carried unanimously.**

Emergency Services bills from November 14, 2025 through December 9, 2025 totaled \$73,618.58. The November payroll was \$108,883.82. **Motion J. DePuy, support B. Hawley, to approve the payment of the Emergency Services bills and payroll. Motion carried unanimously.**

**Fire Chief Operations Report** Capt. Dykgraaf reported that the department had 45 calls in November. Part-time paramedic Forton celebrated his 5-year anniversary with the department. In November 282 hours of training were completed. Boiler maintenance and winter prep were also completed. The plow is on the new truck. The current fire reporting system, NFIRS, is going by the wayside on Jan 1st, and the department is switching to a new system - NERIS. Laureto and Dykgraaf are continuing to picking up work in Chief's absence. They have the fire billing side set up with the department's billing service. The County and all departments within the county will be replacing their radios within the next year. They are currently working on establishing which model to purchase.

**Monthly Zoning Administrators Report** – Submitted in writing

**Monthly Assessors Report** – Submitted in writing

**Correspondence** – The November correspondence is available in the Township Office for review.

**Unfinished Business**

1. Clerk Laureto reported on the meeting she and Treasurer Lewis had with Board representatives from Empire Township regarding Maple Grove Cemetery. The gravel roads are washing out and causing issues with some grave sites and potentially the Columbarium. Glen Arbor agreed that, in view of the potential maintenance issues the washouts will cause, that they will pay 40% of the cost for the new asphalt roads as Glen Arbor residents are able to be buried at the cemetery at resident rates. **Motion P. Laureto, support J. DePuy, to contribute 40% of the cost of the new roads and to have the Supervisor send a letter stating that and reiterating our desire to be included in discussion of future capital projects prior to contracts being signed. Motion carried unanimously.**

**New Business**

1. Clerk Laureto presented Supervisor Laureto's nominations for various Township Board positions which were voted on by roll call vote as follows:

**Motion P. Laureto, support J. DePuy, to reappoint Bill Freeman to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2026. Voting aye: B. Hawley, J. DePuy, and P. Laureto. Voting nay: none. Absent: D. Lewis and T. Laureto. Motion carried unanimously.**

**Motion P. Laureto, support B. Hawley, to reappoint Bill Thompson to the Planning Commission for an additional 3-year term effective January 1, 2026. Voting aye: B. Hawley, J. DePuy, and P. Laureto. Voting nay: none. Absent: D. Lewis and T. Laureto. Motion carried unanimously.**

**Motion P. Laureto, support B. Hawley, to reappoint Bob Ihme to the Planning Commission for an additional 3-year term effective January 1, 2026. Voting aye: B. Hawley, J. DePuy, and P. Laureto. Voting nay: none. Absent: D. Lewis and T. Laureto. Motion carried unanimously.**

**Planning Commission Report:** No planning commission report due to B. Hawley's absence.

**Public Comment:** none

**Board Member Comments:** none

**Supervisor Comments:** none

Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Pamela J. Laureto,  
Township Clerk