

Regular Board Meeting Minutes

2/17/2026

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis and T. Laureto present. Capt. Dykgraaf, Chief Ferguson and 6 members of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion, D. Lewis, support P. Laureto, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Congratulations to Michele Aucello, Glen Arbor Township's deputy clerk, for winning the first-ever Par Plan Photo Contest for her entry, "Glorious Dunes Sunset." Glen Arbor Township received from a Par Plan representative a large canvas print of the photo to hang in the Township Offices. The Michigan Township's Participating Plan, Par Plan, is the township's insurance carrier.

Members of the Leelanau County Solid Waste Counsel a report. The county has 9 recycling sites and 3-4 hazardous waste collections paid for by the \$30.00 fee on the winter tax bill. They also sponsor tire recycling at a minimal fee to those participating. Their goal is to educate the public about what items can and cannot be recycled. They are partnering with Benzie and Grand Traverse Counties to participate in the State's food recycling initiative.

Minutes of the 1/20/26 Regular Board Meeting were presented. **Motion B. Hawley, support J. DePuy, to approve the minutes of the 1/20/26 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 1/31/26 – Cash on Hand by Fund Balance was presented

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|-------------------------|----------------|----------------------|----------------|
| General Fund | \$1,044,491.26 | Fisher Lake SAD Fund | \$ 64,109.30 |
| Emergency Services Fund | \$1,733,200.39 | Tax Collection Fund | \$1,807,929.97 |
| GLFD Debt Service Fund | \$ 26,537.79 | | |

Emergency Services Advisory Commission Report – Trustee DePuy reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll. ESAC also recommended that the Township Board approve the purchase of new decontamination washer/dryer and SCBA decon unit.

Clerk's Report – The General Fund bills from January 21 through February 17, 2026 totaled \$16,584.29 and the January payroll, was \$20,391.04. **Motion B. Hawley, support J. DePuy, to approve payment of the General Fund bills and payroll. Motion carried unanimously**

Emergency Services bills from January 11th through February 6, 2026 totaled \$68,086.80. The January payroll was \$111,617.82. **Motion P. Laureto, support B. Hawley, to approve the payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report Capt. Dykgraaf reported that the department had 47 calls in December, a little above average. Capt. Dykgraaf completed 16 years of service with the department. The department conducted a CPR class for the National Park Service. 399 hours of training were

completed. The department removed snow from the hydrants in Empire. Fire extinguisher and boiler inspections were completed. The ongoing contract negotiations may be delayed due to a new Supervisor in Empire Township and Chief Ferguson being out. The starter on ambulance 393 was replaced. The department received a 50/50 DNR grant for 11 Indian SmokeChaser Pro 5-Gallon Nylon Water Backpacks. A representative from Pierce Fire Engines will be visiting to go over the new ladder truck build. Plans for Station 1 remodeling are moving forward. An invitation to bid will be in the paper this week and a mandatory Prebid Meeting will be held on February 24th at Station 1.

Monthly Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The January correspondence is available in the Township Office for review.

Unfinished Business

1. Trustee Hawley reported that the Planning Commission concurred with repealing 4 township ordinances that are covered by the zoning ordinance. The Clerk will prepare the needed documents for next month's meetings.
2. The Garden Club decided to purchase the remaining 5 available planters from the Sutton's Bay Garden Club. Tom Plasman wants to purchase 5 of the old wooden barrels as a way of making a donation to the Garden Club to cover the cost of the additional planters. **Motion P. Laureto, support J. DePuy, to allow the Garden Club to sell 5 old planter barrels. Motion carried unanimously.**
3. ADA Compliance is required by April 26, 2027. Our website designer looked into the project and said it is beyond her capabilities. The Clerk will find someone with ADA Website expertise to help with this project.
4. The Clerk has received 2 quotes for a new phone system and is awaiting a third.
5. Supervisor Laureto indicated that the Zoning Administrators contract expires at the end of March and the ZA will not be requesting to renew. Information on interested firms and individuals was distributed to board members to prepare for discussion at next month's meeting.

New Business

1. March 17th at 7:00 p.m. was set for the Public Budget Hearing, and March 30th at 10:00 a.m. was set for the Special Township Board Meeting to handle end of FY26 requirements and adopt the FY27 budget.
2. The board reviewed the Michigan Township Associations Principles of Governance document and all board members signed the document agreeing to adhere to the principles.
3. FY27 elected official compensation was discussed. Board members were reminded that the Township Board may set the salaries of township officials by salary resolution (MCL 41.95(3)). The Board reviewed and discussed three methods for calculating a cost-of-living adjustment; 1) the Michigan Inflation Rate Multiplier (2.7%), 2) the published COLA for 2026 (2.8%) and, 3) the Consumer's Price Index for 2025 (2.7%). **Motion D. Lewis, support B. Hawley, to use the COLA. Motion carried unanimously.** The Board moved to individual salary resolutions.

Resolution #1–2026 – Supervisor's Salary – increased by 2.8% to \$31,880.40. **Motion D. Lewis, support J. DePuy, to adopt Resolution #1–2026 . Roll Call Vote. Ayes: D. Lewis, P. Laureto, J. DePuy, B. Hawley; Nay: none; Abstain: T. Laureto**

Resolution #2–2026 – Treasurer's Salary – increased by 2.8% to \$44,255.40. **Motion P. Laureto, support B. Hawley, to adopt Resolution #2–2026. Roll Call Vote. Ayes: P. Laureto, B. Hawley, J. DePuy, T. Laureto; Nay: none; Abstain: D. Lewis**

Resolution #3–2026 – Clerk's Salary – increased by 2.8% to \$65,329.40. **Motion D. Lewis, , support B. Hawley, to adopt Resolution #3–2026. Roll Call Vote. Ayes: J. DePuy, D. Lewis, B. Hawley, T. Laureto; Nay: none; Abstain: P. Laureto**

Resolution #4–2026 – Trustee DePuy’s Salary – increased by 2.8% to \$4,369.23. Motion D. Lewis, support P. Laureto, to approve Resolution #4–2026. Roll Call Vote. Ayes: P. Laureto, B. Hawley, D. Lewis, T. Laureto; Nay: none; Abstain: J. DePuy

Resolution #5–2026 – Trustee Hawley’s Salary – increased by 2.8% to \$4,369.23. Motion P. Laureto, support D. Lewis, to adopt Resolution #5–2026. Roll Call Vote. Voting Aye: P. Laureto, J. DePuy, D. Lewis, T. Laureto; Nay: none; Abstain: B. Hawley

The Supervisor declared all salary resolutions adopted.

4. Clerk Laureto reviewed Resolution #6-2026 –Budget Amendments #1 FY26 and highlighted two items that were changed from the draft proposal. **Motion D. Lewis, support J. DePuy, to adopt Resolution #6-2026 as amended. Roll call vote. Voting Aye: D. Lewis, B. Hawley, P. Laureto, J. DePuy, and T. Laureto; voting Nay: none. The Supervisor declared the resolution adopted.**
5. The Clerk presented the proposed FY 27 budget for board member review. Discussion ensued regarding the potential cost of a new roof for the township hall. The Clerk is in the process of obtaining quotes.
6. Supervisor Laureto presented a request from the Leelanau Historical Society to incorporate a donated 1889 – 1920 Glen Arbor Justice of the Peace ledger into its historical collection where it can be appropriately preserved. **Motion D. Lewis, support J. DePuy, to approve the request for ledger archival at the Leelanau Historical Society. Motion carried unanimously.**

Planning Commission Report: B. Hawley reported that the planning commission is continuing work on the Master Plan. They have gathered data from all Leelanau County townships regarding their wind and solar policies and will be evaluating those in preparation for a potential Glen Arbor Township policy. They will be talking about off street parking at next month’s meeting.

Public Comment: none

Board Member Comments:

Trustee Hawley congratulated Captain Dykgraaf on his 16 years with the Glen Lake Fire Department.

Supervisor Comments: none

Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Pamela J. Laureto,
Township Clerk