

## Regular Board Meeting Minutes

1/20/2026

The meeting was called to order by Clerk Laureto at 7:33 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis and T. Laureto present. Capt. Dykgraaf and 1 member of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion, B. Hawley support J. DePuy, to approve the agenda as amended. Motion carried unanimously.**

P. Laureto stated she was a member of the Glen Lake Garden Club and would be abstaining from any votes related to the club. All other board members stated they had no conflict of interest with any items on the agenda.

**Public Comment:** none

Minutes of the 12/16/25 Regular Board Meeting were presented. **Motion B. Hawley, support J. DePuy, to approve the minutes of the 12/16/25 Regular Board Meeting as presented. Motion carried unanimously.**

**Treasurer's Report as of 12/31/25** – Cash on Hand by Fund Balance was presented

General Fund	\$ 921,486.54	Fisher Lake SAD Fund	\$ 52,003.04
Emergency Services Fund	\$1,241,202.85	Tax Collection Fund	\$1,048,181.30
GLFD Debt Service Fund	\$ 26,534.86		

**Emergency Services Advisory Commission Report** – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll.

**Clerk's Report** – The General Fund bills from December 17, 2025 through January 20, 2026 totaled \$18,355.45 and the December payroll, was \$21,053.72. **Motion D. Lewis, support J. DePuy, to approve payment of the General Fund bills and payroll. Motion carried unanimously.**

Emergency Services bills from December 10, 2025 through January 10, 2026 totaled \$114,195.71. The December payroll was \$108,883.82. **Motion D. Lewis, support P. Laureto, to approve the payment of the Emergency Services bills and payroll. Motion carried unanimously.**

**Fire Chief Operations Report** Capt. Dykgraaf reported that the department had 51 calls in December. FF/EMT Aaron Brown had his 17-year anniversary with the department and FF/Paramedic Jeff Hester had his 6-year anniversary. The exhaust system on Tanker 321 was repaired and valves were replaced. The install of equipment and lights on Command 300 has been completed. The Station 2 dishwasher was replaced and the carpets were cleaned at Station 1. The new fire reporting system, NERIS, is now up and running. The set-up for Fire Services billing has been completed with the department's billing service. The department received a 50/50 DNR grant for Indian SmokeChaser Pro 5-Gallon Nylon Backpacks. The replacement cardiac monitor has been ordered with delivery expected in April.

**Monthly Zoning Administrators Report** – Submitted in writing

**Monthly Assessors Report** – Submitted in writing

**Correspondence** – The December correspondence is available in the Township Office for review.

**Unfinished Business**

1. none

**New Business**

1. The Glen Lake Garden Club submitted two requests to the township board.
  - a. Request to increase the Township contribution for flowers planted in the 12 barrels placed throughout the downtown area from \$300 to \$400. **Motion T. Laureto, support J. Depuy, to increase the contribution to \$400. Motion carried with 4 ayes and 1 abstention.**
  - b. Request to replace the 12 wooden barrels with used Terra Cotta pots being sold by the Sutton's Bay Garden Club. The used pots are 30" diameter X 24" tall. They are asking \$50.00 per pot. **Motion J. DePuy, support D. Lewis, to purchase 12 pots at \$600.00, contingent upon quality inspection. Motion carried with 4 ayes and 1 abstention.**
2. The Par Plan insurance renewal was reviewed. Clerk Laureto requested a few fire department vehicle updates that Chief Ferguson had sent her. **Motion J. Depuy, support B. Hawley, to pay the insurance renewal once the updates are made and the updated invoice arrives. Motion carried unanimously.**
3. Clerk Laureto provided information on the Township Office Telephone System which is in need of updating. She is collecting quotes which will be presented at a future meeting.
4. The request by the Planning Commission Chair to rescind 4 Township Ordinances was discussed. Trustee Hawley will bring the request to the entire planning commission for input from all members. The request was tabled to a future meeting.
5. Clerk Laureto presented the dates for this summer's Leelanau County Farmers Market held at the Township Hall parking lot. Parking concerns, especially during the August election, were discussed.
6. ADA Title II regulations requiring local governments to make their websites, mobile applications and digital services ADA accessible were presented to the board. The clerk has begun working with the Township's website designer to ensure compliance. The deadline is April 26, 2027.

**Planning Commission Report:** No planning commission report due to B. Hawley's absence.

**Public Comment:** none

**Board Member Comments:**

Trustee Depuy asked if there has been any planning commission progress on Shipping Containers as accessory Buildings. Trustee Hawley said it's still on their agenda. Supervisor Laureto will ask the Chair to move the item up on the PC agenda.

Clerk Laureto reminded the Board of upcoming dates.

- Feb 17<sup>th</sup> Township Board meeting
  - o Presentation of Par Plan photo contest award won by Deputy Clerk Michele Aucello
  - o FY27 salary resolutions will be on the agenda
- March 17<sup>th</sup> at 7:00 pm will be the FY27 Public Budget Hearing
- March 30<sup>th</sup> at 2:00 pm will be the Special Meeting to adopt FY 27 budget, General Appropriations Act and other end of FY items.

**Supervisor Comments:** T. Laureto said that the Homestead was unable to do their New Years fireworks due to weather. They asked for permission to do them in February. He denied their request because it

violates the States guidelines and the Township's Ordinance. Laureto also informed the board that this year's MTA conference is in ACME from April 20 - 23.

Meeting adjourned at 8:29 p.m.

Respectfully submitted,

Pamela J. Laureto,  
Township Clerk

DRAFT