

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
November 12, 2025**

Present: Charlie Godbout, Sue Church, John DePuy, Jan Bauer, Bob Price, Chad Dykgraaf
Absent: Linda Ihme, Eric Dubord
Glen Arbor Township representatives: Pam Laureto, Tom Laureto
Staff Members: Aaron Brown, Steve Lienard, Lance Petroskey
Public: Kathy Fordyce

The meeting was opened at 10:02

I. Pledge of Allegiance

II. Review and approval of agenda

DePuy motioned to approve the agenda as amended, seconded by Church. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of October 15, 2025 minutes

Godbout motioned to approve the October 15, 2025 minutes. Seconded by Church. Motion passed.

VI. Review of Monthly Check List (start with check #16505) and Payroll for October

P. Laureto explained that the Township and Fire Department both paid for the outdoor camera at the dock. A motion was made by Godbout seconded by Church to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for October

Godbout mentioned that we are starting the third quarter of the fiscal year and the accounts look good, budget-wise.

VIII. Staffing Report

a. Introduce staff

Steve Lienard, Aaron Brown, Lance Petroskey

b. General staffing status report

We are fully staffed.

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

There was discussion about cardiac monitors. They are finalizing which brand they want. Bauer asked if it is the responsibility of the Homestead to make sure their fire hydrants work and this was confirmed.

IX. Operations Report

There were 49 calls in October. Paramedic Ruth celebrated his 4 year anniversary. GLFD was able to tour the new Cherry Republic warehouse, went to Glen Lake School Fall Festival, and hosted the Glen Arbor Women's Club. They performed recovery training in the bay before the ramp was pulled for the season. Engine 311's power steering was replaced so it was out of commission while that was done. The 9/11 memorial has ben winterized. They demo-ed new scheduling software which is now being used. The Empire Open House was held.

X. Old Business

a. Water Supply in Empire

No update but Kathy Fordyce will be working with DePuy.

XI. New Business

a. Chief Update

Chief was in car accident. He is in good spirits. His tentative discharge is next Wednesday. He has a long road to recovery which will take some time. He will be in a neck brace for a minimum of 3 months. Bauer thanked Dykgraaf for stepping up and taking over.

XII. Board Member Comments

Church was thankful Chief and his wife are both OK. DePuy commended Kathy Fordyce for being willing to join ESAC in January and said she brings a lot of good information and knowledge. They served together and she was a big help. He thinks she will be a good addition to the board. Bauer thanked Godbout for his time on ESAC. P. Laureto noted that the Glen Lake Fire Association started a three year capital campaign and is in year two. They are getting a letter and request out soon and are putting a new brochure together, which they hope to get out at the end of November or beginning of December.

XIII. Public Comment

None

XIV. Adjournment

Meeting adjourned at 10:27 am.

NEXT MEETING: December 10, 2025

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township