

Regular Board Meeting Minutes

10/21/2025

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – P. Laureto, D. Lewis, and T. Laureto present; J. DePuy and B. Hawley absent. Chief Ferguson and 6 members of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion, T. Laureto support D. Lewis, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 9/16/25 Regular Board Meeting were presented. **Motion, T. Laureto support D. Lewis, to approve the minutes of the 9/16/25 Regular Board Meeting as amended. Motion carried unanimously.**

Treasurer's Report as of 9/30/25 – Cash on Hand by Fund Balance was presented

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|-------------------------|----------------|------------------------|----------------|
| General Fund | \$ 999,931.82 | Park Debt Service Fund | \$ closed |
| Emergency Services Fund | \$1,643,097.18 | Fisher Lake SAD Fund | \$ 49,684.74 |
| GLFD Debt Service Fund | \$ 10,056.41 | Tax Collection Fund | \$2,403,920.73 |

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll. ESAC also recommended that the Township Board approved the disposal of the old Jaws of Life rescue tools.

Clerk's Report – The General Fund bills from September 17, 2025 through October 21, 2025 totaled \$23,845.08 and the September payroll, was \$21,157.45. **Motion D. Lewis, support T. Laureto, to approve payment of the General Fund bills and payroll. Motion carried unanimously.**

Emergency Services bills from September 10, 2025 through October 14, 2025 totaled \$1,747,392.20 which included the upfront payment for a new ladder truck, which allowed for a \$68,000 savings, and a \$74,000 payment for the mini pumper chassis. The September payroll was \$125,064.94. **Motion P. Laureto, support D. Lewis, to approve the payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report Chief Ferguson reported that the department had 64 calls in September and 527 for the year thus far, which is higher than in the past. Cap. Dykgraaf has been working on the new State fire fighter requirements which are 36 hours of continuing education every 3 years. The department already requires more hours but how to report those to the State is being explored. The ladder truck is now officially on order. They are working on matching the red paint to the new Engine. 6 vehicles had oil changes. Chief Ferguson is working on the Homestead and Woodstone addressing so they can more easily and quickly find the correct unit when a call comes in. The County is working on replacing the 10-year-old radios. The new union contract is still being worked on.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The September correspondence is available in the Township Office for review.

Unfinished Business

1. Water issues at the Township Hall were discussed. The work done last year to divert rain water from the building seems to have solved the issue on the east side of the building but not on the west side. In heavy rainfalls water from the neighbors parking lot runs toward the building, breaches the sill, and infiltrates the carpet. The township treasurer volunteered to speak with the neighbor about the issue.

New Business

1. Mr. Sack and two members of the Glen Lake Chamber of Commerce (GLCC) proposed a Glen Arbor business district beautification which included the Township becoming a member of Tree City, USA. Tree City, USA membership, requires a Tree Ordinance, an annual Arbor Day township-wide event, annual funding for trees, and a Tree Board or Department. All Board members acknowledged that they personally appreciate trees and have planted trees themselves. Board members discussed the many challenges that the Township would have in following the Tree City, USA requirements. The Board felt that implementing, paying for, managing, and maintaining additional trees is beyond the ability of the township board. The Board welcomed the GLCC to pursue their Beautification goals.
2. Disposal of 15- to 20-year-old rescue tools was discussed. Chief Ferguson explained that the tools can no longer be serviced by the manufacturer, new ones were purchased last year, and the old ones are sitting on the garage floor. The Wexford-Missaukee Career Technical Center Public Safety Program would like them. The Board agreed that the tools have no market value and the department but could be a useful training tool. **Motion D. Lewis, support T. Laureto, to acknowledge that the tools have no market value and to allow the GLFD to dispose of them as long as the recipient enters into a Hold Harmless Agreement with the department. Motion carried unanimously.**
3. Supervisor Laureto reviewed the impact of changes the State has made to State Shared Revenue saying the Township will receive \$2,000 + fewer dollars in FY26.
4. The Board Reviewed that proposed zoning ordinance changes and the comments sent from the Leelanau County Planning Commission. **Motion T. Laureto, support P. Laureto to adopt Zoning Ordinance 5.1. Motion carried unanimously.**
5. Supervisor Laureto presented Empire Township nominee, Kathy Fordyce, for appointment to the Emergency Services Advisory Commission effective January 1, 2026 to complete the term ending December 31, 2028. **Motion T. Laureto, support D. Lewis, to appoint Kathy Fordyce to the Emergency Services Advisory Commission for the remainder of the term ending 12/31/2028.**

Planning Commission Report: No planning commission report due to B. Hawley's absence.

Public Comment: A member of the public spoke against the Tree City, USA idea saying we don't need additional ordinances. A member of the GLCC said the Chamber would like to pursue an Arbor Day Event.

Board Member Comments: D. Lewis reported on his conversation with B. Hawley saying he is doing well and hopes to be in attendance at the December meeting.

Supervisor Comments: none

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk

DRAFT