

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
October 15, 2025**

Present: Charlie Godbout, Sue Church, Jan Bauer, Eric Dubord, Linda Ihme, Bob Price, Chief Ferguson

Absent: John DuPuy

Glen Arbor Township representatives: Pam Laureto, Tom Laureto

Staff Members: Chad Dykgraaf, Nate Perdue, Chase Showers

Public: None

The meeting was opened at 10:03am by Jan Bauer

I. Pledge of Allegiance

II. Review and approval of agenda

Ihme motioned to approve the agenda as amended. Seconded by Godbout. Motion approved.

III. Conflict of Interest

None

IV. Public comment - Ben DeVries of Stryker gave a demonstration of their latest Defibrator – The Life Pack 35. The department's current defibrators are due to be replaced next year and Chief Ferguson hopes to replace them with this model.

V. Review and approval of September 10, 2025 minutes

Godbout motioned to approve the September 10, 2025 minutes as amended. Seconded by Ihme. Motion passed.

VI. Review of Monthly Check List (start with check #16453) and Payroll for September

There was discussion regarding the ladder truck payment. A question was asked about check number 16482 as to how many times a year it is paid for Dr. Bear's fitness program. Laureto responded twice a year. Check number 16493 to Target Solution Learning is for software that tracks the training, vehicles and schedules. It is paid annually. A motion was made by Ihme, seconded by Price to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Credit Card Report, Balance Sheet and Revenue & Expense Report for September

No Comments or Concerns

VIII. Staffing Report

a. Introduce staff

Chad Dykgraaf, Nate Perdue and Chase Showers

b. General staffing status report

Chief Ferguson was on 7 News concerning the local housing issues for our staff. Angelika has completed her paramedic class work. She still need to complete the National Test.

c. Exit interview results, if any.

None.

d. Review of GLFD monthly Staff and Officer Minutes

IX. Operations Report

There were 64 calls in September and 527 for the year thus far, which is higher than in the past. Cap. Dykgraaf has been working on the new State fire fighter requirements which are 36 hours of continuing education every 3 years. The department already requires more hours but how to report those to the State is being explored. The ladder truck is now officially on order. They are working on matching the red paint to the new Engine. 6 vehicles had oil changes. Chief Ferguson is working on the Homestead and Woodstone addressing so they can more easily and quickly find the correct unit when a call comes in. The County is working on replacing the 10-year-old radios. The new union contract is still being worked on.

X. Old Business

a. Water Supply in Empire

No update.

b. Donated Jaws of Life Rescue Tools

Godbout moved, seconded by Church to approve the donation of the old Jaws of Life rescue tools to the Wexford-Missaukee ISD (Intermediate School District). Motion passed.

c. Ferguson related that there is a year-long, in-person class at Eastern Michigan that he would like to take. Ferguson has decided not to take this class at this time.

XI. New Business

a. Discussion if Chief Ferguson needs an Administrative Assistant

Not at this time but has been discussed. Currently Pam Laureto has been able to assist him.

XII. Board Member Comments

- a. Church mentioned that most farmers do not want an additional Kasson Township Fire Department on M72. Taxes are too high on Farming land already. Response time currently is good.

XIII. Public Comment

Clerk Laureto informed ESAC the Empire member Charlie Godbout will be leaving ESAC in December.

XIV. Adjournment

Meeting adjourned at 11:17 am.

NEXT MEETING: November 12, 2025

Minutes prepared by
Sue Church
Member ESAC

DRAFT