

Regular Board Meeting Minutes

~~7/15/2025~~ 8/19/2025

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, P. Laureto, D. Lewis, and T. Laureto present; B. Hawley absent. Chief Ferguson and 6 members of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion J. DePuy, support D. Lewis, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Audit Review – Kim Lindsey CPA, Principal at Rehmann Robson LLC, presented the draft results of the township audit. He reviewed each fund and stated that the Township received an unmodified, or clean, opinion which is the highest level of assurance that audit firms can place on financial statements. Board members asked several questions which were answered.

Public Comment: none

Minutes of the 7/15/25 Regular Board Meeting were presented. **Motion D. Lewis, support J. DePuy, to approve the minutes of the 7/15/25 Regular Board Meeting as amended. Motion carried unanimously.**

Treasurer's Report as of 7/31/25 – Cash on Hand by Fund Balance was presented

General Fund	\$ 934,104.25	Park Debt Service Fund	\$ 1,488.85
Emergency Services Fund	\$3,195,440.79	Fisher Lake SAD Fund	\$ 49,675.95
GLFD Debt Service Fund	\$ 9,055.83	Tax Collection Fund	\$2,068,470.21

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll. ESAC also recommended that the Township Board approved the Budget Amendments appearing further down the agenda.

Clerk's Report – The General Fund bills from July 16, 2025 through August 19, 2025 totaled \$34,340.59 and the July payroll, was \$21,642.67. **Motion J. DePuy, support D. Lewis, to approve payment of the General Fund bills and payroll. Motion carried unanimously.**

Emergency Services bills from July 11, 2025 through August 12, 2025 totaled \$84,206.85. The July payroll was \$115,400.44. **Motion D. Lewis, support J. DePuy, to approve the payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report Chief Ferguson reported that the department had 88 calls in July and they already had 61 call in the month of August. They also had to make 6 Aeromed requests within the last 10 days. Normally 0 to 1 aeromed calls are made annually. Next week Chief Ferguson and three firefighters will be traveling to Wisconsin for a meeting with Pierce Fire Trucks prior to the ladder truck order being placed.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The July correspondence is available in the Township Office for review.

Unfinished Business

1. none.

New Business

1. Chief Ferguson said the old Holmatro Rescue Tools (Jaws of Life tools) have been taking up space in the Station garage for 1.5 years. They still work but can no longer be serviced. The department would like to donate them to a small fire department that does not have rescue tools. **Motion D. Lewis, support J. DePuy, to donate the unused rescue tools to a fire department that does not have rescue tools. Motion carried unanimously.**
2. Chief Ferguson highlighted the proposed budget amendments which all occur in the Capital Vehicle account. The township's auditors requested these amendments be made prior to the purchase of the new ladder truck. **Motion P. Laureto, support D. Lewis, to adoption Resolution #11-2025 FY 2025-2026 GLFD Budget Amendments #1. Roll call vote. Voting for: J. DePuy, P. Laureto, D. Lewis, T. Laureto; voting against: none; Absent: B. Hawley. The Supervisor declared the resolution passed.**
3. Clerk Laureto read Resolution #12-2025, a resolution to purchase an Ascendant Aerial Ladder Truck using the Emergency Services Fund Balance. **Motion D. Lewis, support J. DePuy, to adopt Resolution #12-2025. Roll call vote. Voting for: J. DePuy, P. Laureto, D. Lewis, T. Laureto; voting against: none; Absent: B. Hawley. The Supervisor declared the resolution passed.**
4. Chief Ferguson presented his proposed FY 26-27 draft budget to the board saying there will likely be a few minor tweaks over the next month. There will be a public budget hearing on the proposed budget on September 10, 2025 at the fire station located at 6401 S. State Street in Glen Arbor. The public hearing will begin at 7:00 p.m.
5. Requested Speed Study – Supervisor Laureto reviewed his conversation with Ms. Carpenter, a M-DOT traffic and safety engineer responsible for trunkline roads such as M-22, regarding the requested speed study and lowering of the M-22 speed limit through town. Ms. Carpenter said that speed studies are only done by the State Police when there is free-flowing traffic and she recommended we not do a speed study saying that the speed would likely be raised. Discussion ensued among board members. **Motion T. Laureto, support, D. Lewis, to decline doing a speed study and to not pursue lowering the speed limit on M-22. Motion carried unanimously.**
6. Supervisor Laureto described the needed spot repair on Lake Street saying that a tree was removed leaving a dirt area in the paved right-of-way. The Leelanau County Road Commission will do the dirt/prep work at no charge but the Township would have to pay \$1,500.00 for the asphalt work. **Motion J. DePuy, support D. Lewis, to approve the repair to Lake Street. Motion carried unanimously.**

Planning Commission Report: The planning commission did not meet in August.

Public Comment: none

Board Member Comments: none

Supervisor Comments: none

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Tom Laureto, Supervisor Pam Laureto, Clerk Don Lewis, Treasurer
Bob Hawley, Trustee John DePuy, Trustee

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk

APPROVED