

Regular Board Meeting Minutes

6/17/2025

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. Depuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson, Capt. Dykgraft, Lt. Perdue and 5 members of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion D. Lewis, support B. Hawley, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: A member of the public asked if permits were required for a commercial firework display on July 4th. The supervisor responded that commercial firework displays are not allowed in Glen Arbor Township.

A member of the public asked the board to consider painting one set of tennis courts for use in pickleball play. He distributed a handout with photos to each board member and stated that the days for open play tennis and open play pickleball alternate. He suggested that the use of the courts could be shared based on the days of open play.

A member of the public addressed what she believes to be an excess speed limit, 35 MPH, in Glen Arbor. She presented data of surrounding Township's in Leelanau and Benzie counties indicating that all have speed limits below 35 MPH in their business districts/towns. In April 2024 the statue was changed to allow Township's to set their own speed limits. She also stated that the paint lines are all faded and brought up issues regarding the bike lane. She suggested that the Township consider putting the bike lane between the sidewalk and parked cars.

Minutes of the 5/20/25 Regular Board Meeting were presented. **Motion J. DePuy, support B. Hawley, to approve the minutes of the 5/20/25 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 5/31/25 – Cash on Hand by Fund Balance was presented

General Fund	\$1,088,118.86	Park Debt Service Fund	\$ 1,488.53
Emergency Services Fund	\$3,522,406.37	Fisher Lake SAD Fund	\$49,665.16
GLFD Debt Service Fund	\$ 9,053.44	Tax Collection Fund	\$ 5,364.46

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll. They also recommended that we approve item #1 under New Business.

Clerk's Report – The General Fund bills from May 21, 2025 through June 17, 2025 totaled \$144,918.01 and the May payroll, was \$20,243.24. The Elmer's invoice for the new parking lot was \$99,745.00 which accounts for the larger bill pay amount this month. **Motion D. Lewis, support B. Hawley, to approve the payment of the General Fund bills and payroll. Motion carried unanimously.**

Emergency Services bills from May 14, 2025 through June 10, 2025 totaled \$76,391.82. This included the final payment on the boat electronics. A donation to cover the cost of the final payment was made by the Glen Lake Fire and Rescue Association. The May payroll was \$116,803.92. **Motion J. DePuy, support**

D. Lewis, to approve payment of the Emergency Services bills and payroll. Motion carried unanimously.

Fire Chief Operations Report Chief Ferguson reported that the department had 47 calls in May and they are already over 30 for the month of June. The department has spent time testing the new boat electronics and found that a few adjustments are needed. Yacht Solutions will be out tomorrow to make the adjustments. Three part-time employees have been hired bringing the department to full-staffing. The Pancake Breakfast is July 6 from 8:00 am – 12:00 noon and the Open House at the Glen Arbor station is July 26 from 10:00 am – 2:00 pm. The health care plan renewal is coming up and Union Negotiations are also going on.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The May correspondence is available in the Township Office for review.

Unfinished Business

1. 4th of July Parade. Clerk Laureto said that she will be submitting the road closure and permit requests to M-DOT tomorrow. She asked the board to look over the alternate route map that she had prepared. She updated the board on help that the Road Commission will be giving for the parade. In addition to supplying 4 barricades, they will be placing a large truck across M-22 at Anderson's/Boondocks. The Fire Department will also supply some barricades. We will need 1 person at each barricade to direct traffic. Tom suggested a ½ sheet hand out with the map and listed directions. Laureto asked members of the Glen Lake Chamber of Commerce on their progress with securing volunteers. They said they will have about 15.

New Business

1. Chief Ferguson gave Board Members a handout showing his vehicle outlook plan. He reviewed the plan with the board. The 2014 F-350 that does snow plowing and tows the boat had its engine blow. The vehicle had only 17,000 miles on it. Replacing the engine would cost \$25,000. The department paid \$33,000 for the truck 11 years ago. He is proposing that the department buy a new pick-up truck and convert one of the trucks they currently have to a flatbed which would allow it to also be used for snow plowing and towing the boat. This way something small like a flat tire would not put the boat out of commission. The new pick-up and doing the conversion will cost a total of \$87,000.00. **Motion J. DePuy, support D. Lewis, to accept Chief Ferguson's recommendation and authorize him to spend up to \$87,000. Motion carried unanimously.**
2. Chief Ferguson described an opportunity to get a new ladder truck. The current truck is 19 years old and has only one year left of front-line service. After that it could be used in reserve status for the next 5-years and after its 25 years old it cannot be used or insured. Currently if we were to order a ladder truck via the normal route delivery would be 60 months out and the current truck would not have any value. Ferguson learned of a new program that's being offered by Pierce Fire Trucks. The program is called Dealer Allocated Stock (DAS). What they do is set aside slots in their build schedule for the dealers who would buy it and sell it right after they receive it. He presented the truck specs which he said are very advantageous for servicing the area. The truck is 4 feet shorter and has a ladder that is 2 feet longer than the current truck. In addition, it will carry more water, more hose, and has more storage compartments. There is a September slot available now and the truck would be received 10 – 13 months after that. The truck is approximately 1.7 million. The Department has submitted a request to the State of Michigan for an appropriations grant where they asked for 2.3 million, the cost of ordering a truck not in the DAS program. They won't know until October if they will receive the appropriations grant. **Motion D. Lewis, support P. Laureto, to pursue the purchase of a new ladder truck as described by Chief Ferguson. Motion carried unanimously.**

3. Clerk Laureto presented board members with a proposal from the Township's IT company and stated that the Deputy Treasurer needs a new computer because the current computer cannot handle Windows 11. Windows 10 will no longer be supported as of October 14th. **Motion D. Lewis, support B. Hawley, to accept the quote for a new computer, its accompanying software and security, and additional 8 GB memory for 3 office computers as presented. Motion carried unanimously.**

Planning Commission Report: B. Hawley reported that the planning commission spent the first half of their meeting finishing up accessory buildings and the 2nd half working on Chapters 3 & 4 of the Master Plan. They hope to have the Master Plan ready for review in October.

Public Comment: Several persons concurred that the speed limit in town needs to be lowered.

A Representative of the Chamber of Commerce thanked Bob Hawley for working with them on making Glen Arbor a Tree City.

A member of the public asked the board to put the speed limit issue on the agenda.

Board Member Comments:

B. Hawley commented that the bike lane problem brought up earlier cannot be fixed in Glen Arbor because we don't have enough road space for what was described.

J. DePuy said that bikers need to follow the same rules that automobiles do.

Supervisor Comments: The Supervisor read a very nice note of thanks to the Fire Chief and the department for their great service.

He also informed everyone that work on the pavement markings began yesterday and will be completed over the next two evenings.

Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk