

**GLEN ARBOR TOWNSHIP  
EMERGENCY SERVICES ADVISORY COMMISSION  
MEETING MINUTES  
June 11, 2025**

Present: Chief Ferguson, Charlie Godbout, Sue Church, Bob Price, Linda Ihme, Jan Bauer, John DePuy, Eric Dubord

Absent:

Glen Arbor Township representatives: Pam Laureto, Tom Laureto

Staff Members: Chad Dykgraff, Pete Stern, Nate Perdue, Chase Showers, Lilly Dubord

Public: None

The meeting was opened at 10:00 am by Bauer.

**I. Pledge of Allegiance**

**II. Review and approval of agenda**

Ferguson added ladder truck discussion to New Business. DePuy motioned to approve the agenda, seconded by Ihme. Motion approved.

**III. Conflict of Interest**

None

**IV. Public comment**

None

**V. Review and approval of May 14, 2025 minutes**

Godbout motioned to approve the May 14, 2025 minutes. Seconded by Ihme. Motion passed.

**VI. Review of Monthly Check List (start with check #16289) and Payroll for May**

P. Laureto said a few checks were recently added. Regarding the check to Yacht Solutions, our auditors recommended that the whole payment come from the capital vehicle fund so it can be capitalized. The Fire and Rescue Association has made a check out to the Fire Department for same amount which will show up on the June accounts as income. P. Laureto can then make a journal entry to move it out of Misc. Revenue and put it back into the capital account. Regarding the check to Max's Service for \$2,600, Ferguson explained that Station 2 needed a new refrigerator and Max's was able to discount the fridge by half. P. Laureto noted that #16315 to Allied Fire Sales was for helmets that were part of the wildland fire grant and we will be reimbursed 50% of the total. A motion was made by Ihme seconded by Church to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

## **VII. Review of Revenue & Expense Report and Balance Sheet for April**

Godbout asked what the SKED Rescue System 2 was and Ferguson said they are like a stokes basket, a packable stretcher system. Godbout asked why the Public Safety Building used up 40% of the budget in the first few months. It was determined that Godbout was looking at the wrong report and only 10% of the Building expense has been used to date.

## **VIII. Staffing Report**

### **a. Introduce staff**

Ferguson introduced Lilly Dubord, a newer part time employee, and said he just hired another part time person.

### **b. General staffing status report**

Ferguson has temporarily put a freeze on hiring part-time positions. All full-time positions are full. We are in good shape on staffing.

### **c. Exit interview results, if any.**

None

### **d. Review of GLFD monthly Staff and Officer Minutes**

Ferguson did not send it out.

## **IX. Operations Report**

Next week the Department will do training with officers on the new fire and rescue boat electronics. The new electronics are pretty user friendly. There were 47 calls in May. The department is trying out different scheduling software's. The contract for the current scheduling software is up this summer and they will likely switch software. Two employees are in the Metro Detroit area for a four-day conference that will provide good hands-on training. The Pancake Breakfast is July 6, from 8:00 am – 12:00 noon. The Open House is July 26 from 10:00 am – 2:00 pm.

## **X. Old Business**

### **a. Water Supply in Empire**

DePuy visited at Elmer's pit and met with the manager, Mark, to discuss the possibility of using their wells to obtain water when there is a fire. They have two wells. The big pit on M72 is only open from 8:00 am – 5:00 pm. Elmer's would need to send an employee to the well to make sure it was safe for trucks to come in. The other pit is off of Newman Rd. and they have no employees there. The Newman Rd. well needs to be primed, as they do not keep it on all the time. The County Dispatch may have to notify Elmer's to send someone to the well when the tankers would need to be refilled. They seem interested in helping Glen Arbor and Cedar. Dubord asked if they would entertain the idea of a tank. DePuy is trying to see if keys could be left or if they would send someone. Ferguson suggested they train the fire fighters so we can

just go in. DePuy said the big concern is safety and liability. Ferguson thanked DePuy for the legwork. Ferguson said he is still working out the details of using Casey Noonan's well.

## **XI. New Business**

### **a. New Grants**

Ferguson said the department has submitted a request for \$5,500 for new ice rescue suits to the Tribal 2% Grant. They are still awaiting FEMA grant results for SCBA and cardiac monitors. As for the State Appropriations funding for the ladder truck, they likely won't hear until fall. The Department will be submitting another DNR grant in the next few weeks.

### **b. Vehicle 381**

Ferguson explained that we purchased 381 in 2014 for \$33,000. It has 17,000 miles on it and the engine is blown up. There is no recall and it is not under warranty. The repair shop has several other trucks with the same issue. There are three options to repair it - rebuild the motor for \$11,000 and still have same engine; put a different block in it for \$18,000; or get a new engine at \$25,000 with a three-year warranty. None of these options seemed good as the truck is still 11 years old. Currently the department has a loaner vehicle from Frank Siepker Jr. to use until they figure out what to do. Ferguson is proposing the department buy a new pickup truck. After the new mini pumper truck arrives the Department can sell the brush truck and the Expedition. Also, following acquisition of the new mini pumper, the truck Ferguson is currently driving would become the utility vehicle. DePuy made a motion to support and make a recommendation to the Township to move forward. Ihme seconded. All in favor.

Ferguson got some tentative pricing on a ladder truck with similar capabilities that is significantly smaller and has increased storage and water capacity. DePuy noted that we don't know the results of the grant from the State and Ferguson confirmed. P. Laureto suggested we revisit this next month.

## **XII. Board Member Comments**

Bauer thanked DePuy for working on the water issue.

## **XIII. Public Comment**

Ferguson hopes to see everyone at the Pancake Breakfast.

## **XIV. Adjournment**

Meeting adjourned at 11:03 am.

NEXT MEETING: July 9, 2025

Minutes prepared by  
Michele Aucello  
Deputy Clerk, Glen Arbor Township