

Regular Board Meeting Minutes

5/20/2025

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. Depuy, P. Laureto, D. Lewis, and T. Laureto present; B. Hawley absent. Lt. Stern and 5 members of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion P. Laureto, support J. DePuy, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 4/15/25 Regular Board Meeting were presented. **Motion D. Lewis, support J. DePuy, to approve the minutes of the 4/15/25 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 4/30/25 – Cash on Hand by Fund Balance was presented

General Fund	\$1,092,596.91	Park Debt Service Fund	\$ 1,488.37
Emergency Services Fund	\$3,434,397.51	Fisher Lake SAD Fund	\$49,659.68
GLFD Debt Service Fund	\$ 4,388.63	Tax Collection Fund	\$ 5,400.95

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll.

Clerk's Report – Clerk Laureto reported that General Fund bills from April 16, 2025 through May 20, 2025 totaled \$54,299.60 and the April payroll, a 3-payroll month, was \$26,903.08. **Motion J. DePuy, support D. Lewis, to approve the payment of the General Fund bills and payroll. Motion carried unanimously.**

Clerk Laureto reported that Emergency Services bills from April 9, 2025 through May 13, 2025 totaled \$99,226.91 and the April payroll, a 3-payroll month, was \$164,723.79. **Motion J. DePuy, support D. Lewis, to approve payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report – Lt. Stern reported that the department had 33 calls in April and assisted with three structure fires in the Cedar area. The Fire and Rescue Association has agreed to pay the remaining balance of the boat electronics which is approximately \$25,000 and the association has also purchased additional fitness equipment for the department. The install on the new boat electronics is nearly complete and the boat should be back at the station next week.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The April correspondence is available in the Township Office for review.

Unfinished Business

1. 4th of July Parade – Clerk Laureto informed the Board that the National Park Service will be able to block off the hill leading into Glen Haven and Stocking Drive. The Road Commission will supply 4 road barricades but asks that we supply a person at each barricade to direct traffic. The Board agreed to go into open discussion with 4 members of the Glen Lake Chamber of Commerce who were in attendance. The Chamber is interested in partnering with the Township and supplying volunteers to work the event. Discussion ensued. Clerk Laureto distributed an outline of the required work and needed volunteers. The Board agreed to work with members of the Chamber on the parade and the Chamber agreed to supply a number of volunteers.
2. Memorial Day ceremony at the GA Cemetery - Clerk Laureto informed the Board that Linda Dewey agreed to MC the event. Terri Myers has organized chair pickup and the Glen Lake 8th graders will carry them in and out of the cemetery. The Friends of Sleeping Bear will be bringing the track chair to help people with mobility issues.
3. American Tower – Supervisor Laureto informed the Board that American Tower agreed that we were not paid the 7 months of revenue sharing that we were owed per the contract and they sent a check for \$19,090.36.

New Business

1. The Glen Lake Community Library Board recommended that we reappoint Cynthia Taggart to a 2nd 3-year term ending 2028 and that we appoint Angela DeWitt to fulfill the remainder of Dan Semple's term ending 2027. **Motion D. Lewis, support J. DePuy to reappoint Cynthia Taggart to the Library Board of Trustees for a 3-year term and to appoint Angela DeWitt to the Library Board to complete the term ending 2027. Motion carried unanimously.**
2. Clerk Laureto reported that the office roof, heavily damaged by a falling tree, has been repaired with a new roof and gutter. Checks from the insurance company have already been received. The work totaling \$13, 242.00 was paid less the township's \$2,500.00 deductible.
3. Shed at the Leelanau School – Supervisor Laureto said that a shed at the Leelanau School formerly used by the Township for storing tennis equipment is no longer needed since the school's tennis courts are in disrepair and not being used. The Township will retrieve its items from the shed. **Motion T. Laureto, support P. Laureto, to donate the shed to the Leelanau School. Motion carried unanimously.**
4. Fire Chief's Salary – Supervisor Laureto summarized the Fire Chief's yearly evaluation and presented the board with a handout showing three potential salary increases. **Motion D. Lewis, support J. DePuy, to award the Fire Chief a 4% salary increase for 2025-2026. Motion carried unanimously.**
5. Lake Street parking and painting update - Supervisor Laureto shared information on the parking spaces, fire lane painting, and new Lake Street parking signage agreed upon with the Road Commission.

Planning Commission Report: No Report

Public Comment: none

Board Member Comments:

J. DePuy thanked the Chamber Members for a good discussion and their interest in helping out.

D. Lewis also thanked the Chamber and said it was good to be tapping into the businesses around town.

P. Laureto said that congratulations are due to Chief Ferguson for being elected as a Trustee on the board of the Northern Michigan Fire Chief's Association. She informed the Board that the QR payment

code at the Boat Ramp has been update and is functional. She also informed the Board on the delays with the parking lot project and provided the anticipated completion dates.

Supervisor Comments: none

Meeting adjourned at 8:34 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk

DRAFT