

**GLEN ARBOR TOWNSHIP  
EMERGENCY SERVICES ADVISORY COMMISSION  
MEETING MINUTES  
February 12, 2025**

Present: Chief Ferguson, John DePuy, Eric Dubord, Charlie Godbout, Jan Bauer, Bob Price

Absent: Linda Ihme, Peter Van Nort

Glen Arbor Township representatives: Tom Laureto, Pam Laureto

Staff Members: Jeff Hester, Nate Perdue

Public: John Kasarjian, Sue Church

The meeting was opened at 10:02 am by Bauer

**I. Pledge of Allegiance**

**II. Review and approval of agenda**

P. Laureto added "Selecting New ESAC Chair" to New Business. T. Laureto said that Peter VanNort asked to be removed from ESAC. Laureto spoke of VanNort's many years of service to ESAC and said that at the next Township Board meeting he will recommend Sue Church to replace VanNort. Godbout motioned to approve the amended agenda, seconded by Price. Motion approved.

**III. Conflict of Interest**

None

**IV. Public comment**

None

**V. Review and approval of January 15, 2025 minutes**

DePuy motioned to approve the January 15, 2025 minutes. Seconded by Godbout. Motion passed.

**VI. Review of Monthly Check List (start with check #16128) and Payroll for January**

Godbout questioned an expenditure for boots. Ferguson explained it included much more than just boots. P Laureto explained that IT people are here today to finish installing a server. The Township and Fire Department split the cost of it. The Township paid the first half and the Fire Department will pick up the second half. A motion was made by DePuy seconded by Dubord to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

**VII. Review of Revenue & Expense Report and Balance Sheet for January**

Ferguson explained that there was a fraudulent charge on the credit card. A new card was issued. Next month he will present some budget amendments. P. Laureto explained there was an issue last week where a deposit from the Business Savings account to the Ambulance Ordinance Income was made with the wrong amount. The person from the bank wrote the check even though there was not enough in the account to cover it, so P. Laureto had to make up the difference from the Ambulance billing expense account. The Ambulance income will show \$2,700 more than what was actually collected.

## **VIII. Staffing Report**

### **a. Introduce staff**

Jeff Hester and Nate Perdue

### **b. General staffing status report**

Five applications were received for the open position. Ferguson will be conducting interviews tomorrow.

### **c. Exit interview results, if any.**

None

### **d. Review of GLFD monthly Staff and Officer Minutes**

Bauer read that GLFD plans to contact the Grand Traverse Band to inquire why they did not receive the 2% grant. Ferguson said they have not heard back yet. There were 78 requests for 38 awards.

## **IX. Operations Report**

Ferguson noted the computer server is getting updated today. There is a person from Chile coming to look at the Empire engine that is for sale. Nate Perdue, P. Laureto, and Ferguson will be meeting with Betsy Coffia to ask for her support for a state appropriations request to assist with funding for a new ladder truck. The 2% grant would have been for the repair of electronics on the boat. Ferguson will resume talks with a company in TC for replacing the boat electronics.

## **X. Old Business**

### **a. Water Supply in Empire**

DePuy noted the potential well area on Noonan's property will need to be plowed. Discussion ensued.

## **XI. New Business**

### **a. Selecting New ESAC Chair**

Godbout made a motion for Bauer to continue to chair for the next year. Dubord seconded. Motion passed.

**XII. Board Member Comments**

DePuy will not be here next month.

**XIII. Public Comment**

None

**XIV. Adjournment**

Meeting adjourned at 10:27 am.

NEXT MEETING: March 12, 2025

Minutes prepared by  
Michele Aucello  
Deputy Clerk, Glen Arbor Township