

**Unapproved**

**GLEN ARBOR TOWNSHIP**  
Planning Commission  
Glen Arbor, Michigan 49636

January 9, 2025

**CALL TO ORDER:**

Chairman Lance Roman called the meeting of the Planning Commission to order at 7:30 P.M.

**PLEDGE OF ALLEGIANCE**

Performed

**ROLL CALL:**

Bill Thompson, Bob Ihme, Bob Hawley, David Burton, Andy Dotterweich, and Lance Roman. Bob Berlacher was absent.

**AGENDA:**

As presented to include reviewing the Conflict of Interest Policy.

**MEMBER CONFLICTS OF INTEREST**

There were no member conflicts.

**APPROVE MINUTES OF PREVIOUS MEETING**

**The minutes of the December 2024 meeting were approved by a motion from Thompson and supported by Hawley. The motion carried.**

**CORRESPONDENCE:**

There was no correspondence.

**TOWNSHIP BOARD REPORT:**

Hawley reported on the Township December Board meeting:

- Bob Petrosky was sworn in as a new fire fighter.
- Bids are being taken on replacing the front doors of the Town hall. The doors are 16 years old and do not lock properly.
- Reappointed Lance Roman, Dave Burton, and Andy Dotterweich to the Planning Commission for another term.
- The Township has had the gutters repaired on the Township Hall.
- The Board is considering having the back parking lot repaved

**ZONING ADMINISTRATORS REPORT:**

Cypher, Zoning Administrator, was not present so no report was given.

**ZONING BOARD OF APPEALS REPORT:**

No action forthcoming as reported by Dotterweich.

## **BUSINESS:**

- 1 Election of 2025 Officers, Chair open nominations.

Thompson nominated that the current slate of officers serve another year term.

Upon hearing no other nominations, Chair closed nominations.

**Thompson moved to keep the same slate of Officers. Burton supported. Motion carried.**

Officers are: Chairman Lance Roman, Vice Chairman Andy Dotterweich and Secretary Bob Ihme.

- 2 The board reviewed and discussed the Township Clerk's proposed 2025 GAPC meeting schedule..  
**A motion from Hawley and supported by Dotterweich to approve the 2025 Planning Meetings as the first Thursday of the month with the exception of July. No planning meeting will be held in July. Motion carried.**
- 3 The board reviewed and discussed the GAPC Conflicts of Interest Policy. No changes were proposed.  
**Dotterweich moved to approve the current Conflicts of Interest Policy. Thompson supported. Motion carried.**
- 4 Master Plan review – Update – Awaiting demographics from Tim Cypher
- 5 Review ZO v5.1 Item #3 – Keyholing – Ihme provided a hand out. Commission discussed. Ihme will bring the finished product to the February Planning Meeting.
- 6 Review ZO v5.1 Item #4 – Accessory buildings – no discussion.
- 7 Review ZO v5.1 Item #5 – Shipping container use – Discussion to shrink verbiage and put in table form. Hawley will check with county inspections department to determine what regulations may exist regarding shipping container use and regulations.
- 8 Members discussed that proposed Ordinance Items: 1 - word meaning, 2 – fences, and 3 – keyholing be reviewed for final approval, at the February GAPC meeting, and possibility schedule a public hearing in March.

## **PUBLIC COMMENTS:**

No members of the Public were in attendance

## **COMMISSION MEMBER COMMENTS:**

No further comments from Commission members.

## **ADJOURN:**

The meeting of the Planning Commission was adjourned by Chairman Lance Roman at 8:30 PM

Respectfully Submitted  
Dotti Thompson  
Recording Secretary  
Planning Commission