

Regular Board Meeting Minutes

1/21/2025

The meeting was called to order by Supervisor Laureto at 7:31 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson and two members of the GLFD were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion J. DePuy, support D. Lewis, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 12/17/24 Regular Board Meeting were presented. **Motion J. DePuy, support B. Hawley, to approve the minutes of the 12/17/24 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 12/31/24 – Cash on Hand by Fund Balance was presented

General Fund	\$ 940,844.28	Park Debt Service Fund	\$ 1,486.63
Emergency Services Fund	\$ 2,824,764.50	Fisher Lake SAD Fund	\$ 39,539.95
GLFD Debt Service Fund	\$ 28,230.97	Tax Collection Fund	\$653,513.12

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll.

Clerk's Report – Clerk Laureto reported that the General Fund bills from December 18, 2024 through January 21, 2025 totaled \$8,831.63 and the December payroll, was \$21,137.35. **Motion J. DePuy, support B. Hawley, to approve the payment of the General Fund bills and payroll. Motion carried unanimously.**

Clerk Laureto reported that the Emergency Services bills from December 11, 2025 through January 17, 2025 totaled \$116,715.66 and the December payroll was \$159,575.18. **Motion J. DePuy, support B. Hawley, to approve payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report – Chief Ferguson reported that he and Clerk Laureto spent time on the new sick time law for all employees and the policy that is on the agenda. The department received another grant from the DNR for firefighting PPE - helmets, boots, shrouds, and goggles. The grant is for \$5,000 and there is a 50% match. The department is waiting to hear back on four additional grants. The Tribal 2% grant should be announced soon. We have not heard back yet from the FEMA grant for SCBAs. A Firehouse Subs grant was submitted again for new rescue ropes and harnesses. The department will try to get funding for a new ladder truck through a State Appropriations Grant. Rangers from the NPS sent a link to a Department of Interior grant application and they will be submitting the application for a drop-in tanker unit.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The December correspondence is available in the Township Office for review.

Unfinished Business

1. **Motion T. Laureto to reappoint Harvey Warburton to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2025. Roll Call Vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously. Roll call vote.**

Motion T. Laureto, support P. Laureto, to appoint Mike Plessner to the Zoning Board of Appeals for a 3-year term effective January 1, 2025. Roll Call Vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

2. Clerk Laureto reported that the new front doors arrived and the vendor was concerned because the window placement was slightly different than the current doors. Photos of the current doors and new doors were distributed. Board members thought the window placement was fine. Laureto will report back to the vendor to proceed with painting and installation.

New Business

1. Clerk Laureto reported on the meeting that she and the supervisor had with representative of the Leelanau School. A memo of the meeting was distributed to all pickleball players. The Township's "Use Agreement" with the school for the tennis courts expired last September. The tennis courts are in disrepair and the school is shutting them down.
2. Clerk Laureto informed the board that the Leelanau Farmers market will be held Tuesdays from June 10 through September 9th this coming summer.
3. Clerk Laureto distributed a 3rd quote for the parking lot redo. The Board reviewed all 3 quotes. Laureto will follow up with the vendors to clarify a few items and report back to the board.
4. Clerk Laureto informed the Board that one of the cameras at the park is not able to connect to the server. They were unable to get a line of site over to our building. TKS brought in 2 other companies to help them with this issue without success. Other options are being explored.
5. To comply with the new Earned Sick Time law the Board reviewed Policy 1-2025. **Motion B. Hawley, support J. DePuy to adopted Policy 1-2025 – Earned Sick Time Policy. Roll Call Vote. Voting aye: B. Hawley, J. DePuy, P. Laureto, T. Laureto and D. Lewis. Voting nay: none. Motion carried unanimously.**
6. The Board reviewed the 2025 insurance renewal through the Michigan Township Par Plan. There is a 10% increase this year.
7. Clerk Laureto presented the 2025 meeting schedules for the Township Board, Emergency Services Advisory Commission (ESAC), and Planning Commission. The Township Boards meetings will remain on the third Tuesday of each month at 7:30 with the addition of a 7:00 pm Public Budget Hearing on March 18th. ESAC meetings will remain at 10:00 am on the Wednesday before the third Tuesday of each month and the Planning Commission will meet at 7:30 pm on the first Thursday of each month with no meeting in April or July.

Planning Commission Report: Planning commission representative, Trustee Hawley, said that commission members are continuing their reviewing of the master plan and discussion of accessory dwelling units. They also elected officers for 2025 and all current officers were re-elected to their positions.

Public Comment: none

Board Member Comments:

Clerk Laureto suggested dates for the March Special Meeting to adopt the FY26 budget. She informed everyone that the gutter repair and new installation have been completed.

Supervisor Comments: Supervisor Laureto reviewed items from the recent Supervisors meeting with Board members.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk

DRAFT