

Regular Board Meeting Minutes

12/17/2024

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson, seven members of the GLFD, and two members of the public were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion J. DePuy, support D. Lewis, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

GLFD Swearing-in Ceremony was held. Chief Ferguson introduced Lance Petroskey, the department's newest full-time member. Lance lives in Empire and grew up in Lake Ann. He completed the fire academy 3 years ago, works part-time for the Almira Fire Department and began with GLFD just over 1 year ago. Over the last year Lance has completed over 1000 hours of training. Chief Ferguson explained that when a new employee is hired, they receive a bright yellow helmet which signifies to everyone that they are in the process of being trained. Chief Ferguson presented Lance with his new Black Helmet and his locker tag. Lance's girlfriend then pinned his new badge. Clerk Laureto gave the oath of office to Lance and Chief Ferguson officially welcomed him to the Department.

Minutes of the 11/19/24 Regular Board Meeting were presented. **Motion J. DePuy, support D. Lewis, to approve the minutes of the 11/19/24 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 11/30/24 – Cash on Hand by Fund Balance was presented

General Fund	\$ 909,783.61	Park Debt Service Fund	\$ 1,486.63
Emergency Services Fund	\$2,685,931.38	Fisher Lake SAD Fund	\$ 25,436.45
GLFD Debt Service Fund	\$ 3,946.40	Tax Collection Fund	\$108,280.99

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC met and reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll.

Clerk's Report – Clerk Laureto reported that the General Fund bills from November 20 through December 17, 2024 totaled \$23,116.37 and the November payroll, was \$24,422.26. **Motion J. DePuy, support D. Lewis, to approve the payment of the General Fund bills and payroll. Motion carried unanimously.**

Clerk Laureto reported that the Emergency Services bills from November 13 through December 10, 2024 totaled \$63,410.97 and the November payroll was \$110,265.22. **Motion J. DePuy, support D. Lewis, to approve payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report – Chief Ferguson reported that the call volume decreased in November. They are at 633 calls for 2024. The department will be hosting two lithium battery classes for County residents. The sensor on the ladder truck has been fixed and the the water pump has been replaced on the Engine. The department is in the process of applying for a 2% tribal grant for new boat electronics and will be submitting a regional FEMA grant for SCBA air pacs by the end of the week.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The November correspondence is available in the Township Office for review.

Unfinished Business

1. Clerk Laureto reported that delivery of the Narcan box was canceled last week due to weather issues. Delivery will be rescheduled.
2. Clerk Laureto reported that installation of the new front doors has not yet been scheduled. The installers will be painting the doors prior to installation. There are several client ahead of us.
3. Supervisor Laureto presented nominations for various Township Board positions which were voted on by roll call vote as follows:

Motion T. Laureto, support B. Hawley, to reappoint Lance Roman to the Planning Commission for an additional 3-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion T. Laureto, support B. Hawley, to reappoint Dave Burton to the Planning Commission for an additional 3-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion D. Lewis, support P. Laureto, to reappoint Andy Dotterweich to the Board of Review for an additional 2-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion T. Laureto, support B. Hawley, to reappoint Paul Yared to the Board of Review for an additional 2-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion T. Laureto, support P. Laureto, to reappoint Dave Houghton to the Board of Review for an additional 2-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion T. Laureto, support J. DePuy, to reappoint Jan Bauer to the Emergency Services Advisory Commission for an additional 5-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

New Business

1. Clerk Laureto reviewed the two quotes received from Michigan Gutter for gutter repairs. Quote 1 is to repair the damaged gutter with a splice and quote 2 with a new seamless piece. All other repairs, including a new gutter over the kitchen stairs is the same on both quotes. A 10% end of year promotion is available if acted on now. **Motion D. Lewis, support B. Hawley, to proceed with Option #2, the seamless gutter. Motion carried unanimously.**
2. D. Lewis review the renewal Agreement with the Glen Lake Community Schools for collection of the school taxes on the summer tax bill. **Motion D. Lewis, support B. Hawley, to sign the summer tax collection agreement with the Glen Lake Community Schools. Motion carried unanimously.**
3. Clerk Laureto stated that the deteriorating parking lot needs to be addressed in next year's budget. She requested quotes from three vendors. Quotes were received from two vendors and reviewed. The third quote is expected by next week and will be distributed to board members. No action was taken until all quotes can be reviewed.

Planning Commission Report: Planning commission representative, Trustee Hawley, said that all commission members are in the process of reviewing the master plan and making notes of where updates are needed. The commission will be discussing Accessory Dwelling Units at their next meeting.

Public Comment: none

Board Member Comments:

Glen Arbor Township
6394 W. Western Ave. P.O. Box 276
Glen Arbor, MI 49636

Phone 231-334-3539
Tom Laureto, Supervisor

glenarbor@glenarbertownship.com
Pam Laureto, Clerk

FAX 231-334-6370
Don Lewis, Treasurer

Bob Hawley, Trustee John DePuy, Trustee

Clerk Laureto stated that the office will be closed on Dec 24, 25 and 30 and on Jan. 1. She has also posted that regular office hours will not be held over the 2-week holiday period December 23 – January 6 and has asked people to call before coming over.

Supervisor Comments: Supervisor Laureto informed the Board that Brightspeed will be laying next generation fiber along M-22, across the narrows, and into Glen Arbor starting in 2025.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk

DRAFT