

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
November 13, 2024**

Present: Chief Ferguson, Jan Bauer, Linda Ihme, John DePuy, Charlie Godbout, Bob Price
Absent: Peter Van Nort, Eric Dubord
Glen Arbor Township representative: Tom Laureto, Pam Laureto
Staff Members: Jeff Hester, Lt. Perdue, Mike Ball, Anna Heiselman
Public: None

The meeting was opened at 10:05 am by Bauer

I. Pledge of Allegiance

II. Review and approval of agenda

DePuy motioned to approve the agenda, seconded by Ihme. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of October 9, 2024 minutes

DePuy motioned to approve the October 9, 2024 minutes. Seconded by Godbout. Motion passed.

VI. Review of Monthly Check List (start with check #16009) and Payroll for October

Ferguson noted that the bills for the month are approximately \$90,000 more than normal due to the ambulance downpayment and a check for the structure fire gear. The fire gear will be reimbursed by a State Grant. P. Laureto explained that the November 1 payroll came out of the bank on October 31 so it was recorded as an October payroll. That means that in November there will be only two payrolls with only one benefits payment. There will also be one small payment for an agency fee that comes out on November 1. A motion was made by Ihme seconded by DePuy to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for October

P. Laureto reminded the group that we will keep seeing a higher FSA balance on the balance sheet through this year but it will keep working itself down.

VIII. Staffing Report

a. Introduce staff

Jeff Hester, Lt. Perdue, Mike Ball, Anna Heiselman

b. General staffing status report

No changes

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

Ferguson asked if there were any questions on the Staff meeting minutes he sent out. There were none.

IX. Operations Report

Ferguson explained that the department is sending one part time EMT to fire school in Traverse City. The ladder truck is in Grayling getting parts replaced as it failed its annual inspection last month. It will pass after it has been fixed. Next week the engine will go to Grayling to fix a few minor things. It will be gone for a couple of weeks. While in Grayling he will also have the pre-construction meeting for the new pumper truck. The boat is in for semi-winterization. Ferguson's command truck is in the shop and might have to have the engine replaced. OSHA is going to adopt NFPA standards which will change some of the things the department need to do. These changes are for the health and safety for our employees. The biggest impact will be with the vehicles. For example, we won't be able to use vehicles older than 25 years. Some of our trucks may fall into that category. As for operations, each month we have been a bit busier and we are on pace to have one of our busiest years ever. We sent three people to Almira to cover for them when they went to a funeral.

X. Old Business

a. Water Supply in Empire

De Puy volunteered to talk with Elmers about their pit and see if we can use their well.

XI. New Business

XII. Board Member Comments

None

XIII. Public Comment

None

XIV. Adjournment

Meeting adjourned at 10:30.

NEXT MEETING: December 11, 2024

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township