

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES**

September 9, 2024

Present: Chief Ferguson, Jan Bauer, Linda Ihme, Peter Van Nort, John DePuy, Eric Dubord, Charlie Godbout
Absent: Bob Price
Glen Arbor Township representative: Tom Laureto
Staff Members: Lt. Perdue and Mike Ball
Public:

The meeting was opened at 10:00 am by Bauer

I. Pledge of Allegiance

II. Review and approval of agenda

Ferguson asked to add Ambulance Bids to New Business. Van Nort motioned to approve the agenda, seconded by Ihme. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of August 14, 2024 minutes

DePuy motioned to approve the August 14, 2024 minutes. Seconded by Ihme. Motion passed.

VI. Review of Monthly Check List (start with check #15932) and Payroll for August

Ferguson reminded the group that P. Laureto added a few notes about two checks via email. A motion was made by Ihme seconded by Van Nort to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for August

Ferguson said this is first month the three new CDs are showing up on the balance sheet.

VIII. Staffing Report

a. Introduce staff

Lt. Perdue and Mike Ball were in attendance. Next Tuesday at the Town Board meeting Anna Heiselman will be sworn in.

b. General staffing status report

No staffing report but Ferguson mentioned that he received an application for a part time position.

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

Ferguson did not send out the last meeting's minutes and will do so next month.

IX. Operations Report

Ferguson reported 79 calls in August, bringing the total to 451 for the year, which is up a little bit from last year. The hose testing is completed and the department only lost 3 pieces this year, which is the smallest number ever. We held a training at Palmer Woods with Cedar Fire Department, which went well. Some staff received training and learned the safety features of the new electric bus in the National Park. The security cameras are installed and up and running at both stations. The ladder truck is still having electrical issues and we are still trying to find the problem.

X. Old Business

a. Water Supply in Empire

Godbout reported that the well at Old Settlers Park has been fixed so it will not be expanded at this point. Ferguson heard that Elmers may have installed a new well at their gravel pit and he will find out if that is something we can use.

b. Proposed 2025-2026 Budget

Ferguson went over the proposed budget. He is looking for the Glen Arbor Township Board's approval. On Wednesday, September 11, there will be a Public Hearing at the station to introduce the budget. Godbout made the motion to recommend that the Township Board approve the budget. All in favor.

XI. New Business

a. 9/11/24 Events

There will be a 9/11 service this Wednesday, September 11 at 8:30 and a Public Hearing for the budget that evening at 7 pm.

b. Ambulance Bid

Ferguson said he received two bids back for a new ambulance: Osage and Road Rescue. They had sent 6 RFPs out. Osage came in at \$472,000 and Road Rescue was \$436,000. Road Rescue's chassis is all aluminum, which is preferred. The Osage ambulance would be a 2028 delivery whereas Road Rescue is 699 days after the deposit is received. It was an easy decision to go with Road Rescue as opposed to Osage. Ferguson is looking for approval, and noted they will need to place a downpayment of 10%. DePuy made a motion to suggest the Town Board approves the Road Rescue bid. Ihme seconded. All approved.

XII. Board Member Comments

None

XIII. Public Comment

T. Laureto shared the reconciliation statement. Discussion ensued.

XIV. Adjournment

Meeting adjourned at 10:35.

NEXT MEETING: October 9, 2024

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township