

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
October 9, 2024**

Present: Chief Ferguson, Linda Ihme, John DePuy, Eric Dubord, Charlie Godbout
Absent: Bob Price, Peter Van Nort, Jan Bauer
Glen Arbor Township representative: Tom Laureto
Staff Members: Chad Dykgraaf, Jared Ornelas
Public:

The meeting was opened at 10:02 am by Ihme

I. Pledge of Allegiance

II. Review and approval of agenda

DePuy motioned to approve the agenda, seconded by Godbout. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of September 9, 2024 minutes

DePuy motioned to approve the September 9, 2024 minutes. Seconded by Godbout. Motion passed.

VI. Review of Monthly Check List (start with check #15966) and Payroll for September

Godbout said that Deerhaven Family Dentistry is no longer accepting Delta Dental insurance. Ferguson said many dentists around are dropping Delta Dental. Blue Cross also offers dental coverage. A motion was made by Godbout seconded by DePuy to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for September

P. Laureto went over an issue with the FSA payable, explaining that Dykgraaf found an error, which lead to other errors being found. P. Laureto said we are done paying invoices for the camera project. The server still not here, but they have received it and are working on it. The IT company needed 50% downpayment and the Township paid that . The other 50% will be paid by GLFD.

VIII. Staffing Report

a. Introduce staff

Chad Dykgraaf and Jared Ornelas. Jared is on light duty due to a broken bone.

b. General staffing status report

None

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

IX. Operations Report

Ferguson said the engine is out of service to due to an oil leak. The ladder truck had an inspection for the aerial ladder and it failed due to a faulty sensor. Once the sensor is replaced it will pass. We need to get sensor replaced, then it will pass. There are other electrical issues with the ladder truck and it could be on its decline. There will be a Mini pumper truck pre-construction meeting in the next month to go over the details of the build-out. Ferguson was hoping to have the contract for the ambulance but has not received it yet. We will need a 10% downpayment when we get it. P. Laureto said the Glen Lake Fire and Rescue Association covers expenses that the Township does not pay, for example sending employees to paramedic school, purchasing or contributing to the purchase of vehicles, and the 9/11 Memorial. The Association is planning a Capital Campaign for 3 years and is planning on sending the campaign letter to property owners in both Empire and Glen Arbor Townships sometime in November. The association is also working on a new brochure to send out with the mailing and including a QR code to make it easier for people to contribute. This Saturday there will be an Open House in Empire as part of the Heritage Days celebration. Ferguson is still waiting to hear from FEMA regarding the SCBA grant.

X. Old Business

a. Water Supply in Empire

No update

XI. New Business

None

XII. Board Member Comments

Godbout asked if the department has been busy due to the large number of Red Flag days. T. Laureto shared a thank you email in response to a grass fire on a local farm. Dubord

asked about Mutual Aid to Benzie EMS. He said that Benzie County has an EMS millage coming up and was wondering how GLFD would be affected if the millage does not pass.

DePuy asked to keep folks in Florida in prayers and thoughts. Ferguson discussed mutual aid from Michigan in regards to the recent hurricanes.

XIII. Public Comment

None

XIV. Adjournment

Meeting adjourned at 10:37 by Ihme.

NEXT MEETING: November 13, 2024

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township