

Regular Board Meeting Minutes

7/16/2024

The meeting was called to order by Supervisor Laureto at 7:35 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson, Lt. Perdue and five members of the public were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion D. Lewis, support J. DePuy, to approve the agenda as amended. Motion carried unanimously.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: A member of the public brought three issues to the board. 1) A request for the Board to ban balloon releases and Chinese lanterns as these items are washing up on shore and the ribbons are harmful to birds. 2) A request that the Board begin a conversation with the LCRC to place a storm sewer at the corner of M109 and M22 which does not drain and has ice in the winter. 3) A request for the Board to partner with the County and NPS to put up four signs along Sleeping Bear Bay indicating the dangers of the lake.

Minutes of the 6/18/24 Regular Board Meeting were presented. **Motion J. DePuy, support D. Lewis, to approve the minutes of the 6/18/24 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 6/30/24 – Cash on Hand by Fund Balance was presented

General Fund	\$ 955,763.62	Park Debt Service Fund	\$102,462.79
Emergency Services Fund	\$3,156,002.76	Fisher Lake SAD Fund	\$ 25,422.63
GLFD Debt Service Fund	\$ 8,667.83	Tax Collection Fund	\$ 13,582.46

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC reviewed the monthly checklist and payroll and recommended that the Township Board pay the unpaid checks and payroll. ESAC also recommended that the board approve the purchase of a mini-pumper truck. Additionally, ESAC began discussions regarding the Capital Vehicle Replacement Plan.

Clerk's Report – Clerk Laureto reported that the General Fund bills from June 19 through July 16, 2024 totaled \$38,526.57 and the June payroll, was \$22,493.63. **Motion J. DePuy, support D. Lewis, to approve the payment of the General Fund bills and payroll. Motion carried unanimously.**

Clerk Laureto reported that the Emergency Services bills from June 12 through July 8, 2024 totaled \$66,446.75 and the June payroll was \$116,996.19. **Motion P. Laureto, support D. Lewis, to approve payment of the Emergency Services bills and payroll. Motion carried unanimously.**

Fire Chief Operations Report – Chief Ferguson reported that there were 81 calls for the month of June and they are already at 56 calls for July. There were 13 calls this last Saturday and 5 boat calls in the last week. The Pancake Breakfast was on July 7. It went well and they served about 400 people. There was a drowning on Sleeping Bear Bay. The Coast Guard, State Police, and GT Dive Team all assisted. It took 4 days to locate the individual. The yearly ALS Ambulance inspection is scheduled for August 12th. The Open House is scheduled for July 27th and the department will be hosting a blood drive at the Township Hall on July 24th..

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The June correspondence is available in the Township Office for review.

Unfinished Business

1. Treasurer Lewis gave an update on the tennis court project. He spoke with Elmer's who told him that the company they have contracted with for the post install and painting is aware that the court base is ready for painting and they need 5 days in a row with no rain. There is no further information.
2. Clerk Laureto gave an update on the security cameras and new server projects. All the equipment necessary for the security camera project has been received by our IT company and they are scheduled to finish the in-house programming of the equipment this week and are planning to be on site with TKS Security for the install on Thursday.

New Business

1. Glen Lake Community Library Board has requested that the Township Board approve their recommendation for Dan Semple to serve as a Glen Arbor Township Trustee on the Library Board. **Motion Don Lewis, support John DePuy, to appoint Dan Semple as a Trustee on the Library Board. Motion carried unanimously.**
2. Supervisor Laureto gave history on what the township has done to solve the problem of people parking in the two marked boat with trailer spots at the Lake St. Ramp. Existing signage and pavement markings were reviewed. People are also parking in the fire lane and turn around making it impossible to use the ramp which is a concern as the fire and rescue boat may not be able to access the ramp when needed. These problems were discussed. LaBear is no longer providing boat/trailer parking. The turn around and ramp must be kept clear for fire department use. If we have the appropriate signage and markings then tickets can be issued to violators.

Public Comment: Two charter boat captains provided input. Board members asked them questions which were answered.

Board discussion continued. **Motion D. Lewis, support P. Laureto, 1) to contact the LCRC with our concerns, 2) to request that the west side of Lake Street be marked vehicles with trailers only, no overnight parking, violators will be towed at owners' expense, and 3) to install needed signage and pavement markings. Motion carried unanimously.**

3. Chief Ferguson reviewed the CSI proposal for a mini-pumper truck and its conceptual drawing. The mini-pumper will replace 4 vehicles that are currently in use. One of them will be sold, and two others will be repurposed. The mini-pumper is a very small fire engine. It has a large fire pump that is capable of pumping 1750 gallons/minute of water. It can carry 300 gallons of water and up to 4 people. The truck will be used like the small rescue truck currently in use. It will be used more than any other truck as it will go on all the medical calls as well as fire calls. The bid is just shy of \$429,000. The build time is 750 days so it would be received in the fall of 2026. The way CSI works is that after the contract is signed, we pay for the chassis which will be slightly over \$100,000. Three months before they actually start building the truck we pay 25% of the balance and when the truck is complete, we pay the remaining balance. **Motion D. Lewis, support J. DePuy, to approve proceeding with the purchase of the mini-pumper truck. Motion carried unanimously.**

Planning Commission Report: Planning Commission did not meet in July – no report

Public Comments: Lt. Perdue gave a brief update on the 5 grants that the department applied for. Two grant applications were not successful and 3 grants are still pending.

Board Member Comments:

Treasurer Lewis said that it was a classic example of failure to communicate responsibly when the school board made a decision to move their tax collection from winter to summer. Tax payers were surprised and many are suffering with a cash flow problem. People were unaware and budgeted for the big bill in winter and not summer.

He believes it was naive of the school board to initiate the change and not accept the responsibility to communicate that to the tax payers. They should have sent something out to every tax payer. Title and escrow companies were also unaware of this change.

Clerk Laureto said that the head governmental auditor will be presenting the FY24 audit at next month's meeting.

Trustee DePuy said he is hearing that the timing of the schools operating tax collection is what's affecting many people. Many people use their winter bonus to pay their taxes.

Supervisor Comments:

Supervisor Laureto shared information on the Fire Department's Capital Replacement Plan and presented three scenarios to show what funds will be needed over the next 20 years.

Meeting adjourned at 9:28 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk

DRAFT