

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
June 12, 2024**

Present: Chief Ferguson, Bob Price, Jan Bauer, Charlie Godbout, Linda Ihme, Peter Van Nort, John DePuy, Eric Dubord

Absent:

Glen Arbor Township representatives: Tom Laureto, Pam Laureto

Staff Members: Nate Perdue, Chase Showers, Chad Dykgraaf, Pete Stern

Public:

I. Pledge of Allegiance

II. Review and approval of agenda

Ferguson added Mini Pumper Bids to New Business. DePuy motioned to approve the agenda as amended, seconded by Van Nort. Motion approved.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of May 15, 2024 minutes

Ihme motioned to approve the May 15, 2024 minutes. Seconded by Godbout. Motion passed.

VI. Review of Monthly Check List (start with check #15795) and Payroll for May

Godbout asked if there were items that were related to the new server and T. Laureto said they were for the new cameras. P. Laureto clarified further. Price asked about the 3 locations of the cameras, which are Stations 1 and 2 and various Township locations. Bauer asked about the boat trailer repair and Ferguson explained. A motion was made by DePuy seconded by Van Nort to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for May

P. Laureto explained two credits: Menards and a charge for training.

VIII. Staffing Report

a. Introduce staff

Nate Perdue, Chase Showers, Chad Dykgraaf, Pete Stern

b. General staffing status report

No change in staffing. Ferguson met with an intern who will be with them this summer to gain experience.

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

No minutes yet.

IX. Operations Report

There were 50 calls which made for a busy May. Godbout noted a lot of mutual aid calls and Ferguson clarified that the number is for the year.

X. Old Business

a. Water Supply in Empire

No update.

b. Status of Grant Requests

GLFD submitted a request to the tribe for a 2% grant for new electronics on the boat. They are still waiting on the Firehouse Subs grant and the FEMA grant for SCBA. Perdue is submitting a few more grant requests. The DNR grant was awarded. We will submit a request again for this next year, this time for helmets and boots to go along with the wildland fire gear.

XI. New Business

a. Upcoming Events

About 10 people showed up at the Open House at Station 2. Over 100 people saw the engine when it was out at the Asparagus Festival. The Pancake Breakfast is scheduled for July 7 and the Station 1 Open House for July 27.

b. Mini Pumper

Nine requests for bids were sent out. Two companies declined. Two bids were received and there was no reply from the other companies. The department estimated the bids would come in at \$400,000. One bid was \$430,000 and one was \$470,000. The build would be two to

three years out. They may have found another source and would like to do some research before making a decision. A new vehicle would not be ready until fall 2026.

Ferguson said they also submitted a request for bids for a new ambulance for Station 2. The bids are due mid-August. It is likely the ambulance will be a three-year build time, with a completion of spring 2028. Bauer asked for an estimated cost and Ferguson said about \$400,000.

Ferguson said that in September the employee healthcare plan renews. There is a projected 13% increase in the plan. Godbout asked if anyone has thought about a defined contribution plan. Ferguson said they are tied to the plan they have by the Union Contract. They can evaluate the plan and change vendors but not change the type of plan. Ferguson said there is a health reimbursement component to the plan where the employee pays the bill and then requests reimbursement from the Township.

XII. Board Member Comments

P. Laureto noted the audit is almost complete. Normally Rehman comes in August but she is proposing that they come out in July. T. Laureto noted that on Tuesday night at the Board meeting they will recognize the completion of a staff member's new hire period. He wondered if there is a better a way to recognize the accomplishments of the firefighters. Ferguson liked the ideas of recognition at Township Board meeting.

XIII. Public Comment

None

XIV. Adjournment

Adjourned at 10:35 am.

NEXT MEETING: July 10, 2024

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township