

Regular Board Meeting Minutes

4/16/2024

The meeting was called to order by Supervisor Laureto at 7:31 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. J. DePuy absent. Cpt. Dykgraaf, Lt. Lienard and one member of the public were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion D. Lewis, support B. Hawley, to approve the agenda as amended. Motion unanimously carried.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 3/19/24 Public Budget Hearing were presented and amended. **Motion D. Lewis, support B. Hawley, to approve the minutes of the 3/19/24 Public Budget Hearing as amended. Motion carried unanimously.**

Minutes of the 3/19/24 Regular Board Meeting were presented. **Motion B. Hawley, support D. Lewis, to approve the minutes of the 3/19/24 Regular Board Meeting as amended. Motion carried unanimously.**

Minutes of the 3/30/24 Special Board Meeting were presented. **Motion B. Hawley, support D. Lewis, to approve the minutes of the 3/30/24 Special Board Meeting. Motion carried unanimously.**

Treasurer's Report as of 3/31/24 – Cash on Hand by Fund Balance was presented

General Fund	\$1,173,814.68	Park Debt Service Fund	\$99,651.34
Emergency Services Fund	\$3,405,426.71	Fisher Lake SAD Fund	\$21,714.92
GLFD Debt Service Fund	\$ 111,095.63	Tax Collection Fund	\$18,037.71

Treasurer Lewis told the Board that the two General Fund 1st NBA CDs have rolled over.

Emergency Services Advisory Commission Report – Clerk Laureto reported that ESAC reviewed the bills, financial reports and payroll and recommended that the Township Board pay the bills and payroll.

Clerk's Report – Clerk Laureto reported that the General Fund bills from April 1 through April 16, 2024 totaled \$18,751.10 and the April payroll was \$25,835.58. In addition, the Public Safety Building Bond principal and interest payment in the amount of \$106,225.00, a 2nd check for the "PSB bond agent fee" in the amount of \$750, and the Park Bond interest payment in the amount of \$1,020.00 have also been prepared for payment. The Clerk requested approval to pay the 1st installment payment for the Audit in early May. **Motion D. Lewis, support B. Hawley, to approve the payment of the General Fund bills and payroll, the two Bond payments and agent fee, and the 1st Audit payment. Motion unanimously carried.**

Laureto reported that the Emergency Services bills from March 14 through April 10, 2024 totaled \$61,435.68 and the March payroll was \$122,680.46. **Motion P. Laureto, support D. Lewis, to approve payment of the Emergency Services bills and payroll. Motion unanimously carried.**

Fire Chief Operations Report – Cpt. Dykgraaf reported that there were 37 calls for the month of March. The department held a blood drive on 3/27 which was well attended. The painting at both stations is complete. The pump on engine 311 has been repaired. The new gas monitors have been placed in service on the trucks. Echo 393 received new rear shocks and an oil leak was repaired. Training has been conducted on the new Hurst Extrication tools. The aerial portion of Ladder truck 331 is out of service due to a faulty sensor. Lt. Lienard added that they took delivery of the new Engine 212. All personnel have to complete 2 hours of drive time on the new Engine before it goes into service which they believe will be in mid-May.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The March correspondence is available in the Township Office for review.

Unfinished Business

1. Request from Glen Lake Association – Treasurer Lewis told the board that he and Clerk Laureto met with GLA biologist Rob Karner (in person) and GLA President Stan Kryder (via phone). Lewis reported that it was a good meeting, that specifics of Eurasian Water Milfoil discovery, work that has been done to date, and work that has been contracted for where discussed. The Board continued its discussion of the request noting that it is illegal for the Board to make donations. The Board felt that while the current project is worthwhile it did not lend itself to the Township contracting directly with the vendor for a specific aspect of the project. The Board expressed willingness to assist with public education.

New Business

1. The Board reviewed Ordinance No. 1-2024 an Ordinance to Repeal Ordinance No. 3-2021. **Motion D. Lewis, support B. Hawley, to adopt Ordinance 1-2024. Roll Call Vote. Voting for: D. Lewis, B. Hawley, P. Laureto, and T. Laureto; voting against: none. The Supervisor declared the ordinance adopted.**
2. The Board reviewed Ordinance No. 2-2024 an Ordinance to Amend Ordinance No. 4-2021 the Glen Arbor Township Cemetery Ordinance. **Motion P. Laureto, support B. Hawley, to adopt Ordinance No. 2-2024. Roll Call Vote. Voting for: D. Lewis, B. Hawley, P. Laureto, and T. Laureto; voting against: none. The Supervisor declared the ordinance adopted.**

Cemetery Report: Don Lewis reported that 10 volunteers worked to clean up leaves and sticks at the cemetery and that the cemetery looks great. The Board expressed thanks to all the volunteers.

Park and Recreation Board Report: Clerk Laureto reported that the Pickleball Rules sign has been ordered.

Planning Commission Report: Trustee Hawley reported the planning commission adopted language for rules applying to text. The rules will eventually become part of the text changes to the Zoning Ordinance. On behalf of the Planning Commission Trustee Hawley requested that the Township Board put the reorganized Zoning Ordinance of next month's agenda for approval. The County had no concerns with the reorganized ZO. All required parties were notified of the intent to update the Master Plan.

Public Comments: None

Board Member Comments:

Clerk Laureto reported that she has lined up all the vendors required to have the Park, Garden, and Boat Ramp open on May 1. She will be submitting the yearly ARPA Compliance Report by the end of April. The FY24 Audit is scheduled to begin on May 6. Annual Report submissions are due so the report can be published on April 30.

Supervisor Comments:

Supervisor Laureto shared information from the recent County Supervisors meeting including specifics of the roundabout at M-22 and M-72. He also talked about Short Term Rental legislation expected to be voted on soon.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Pamela J. Laureto
Township Clerk