

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
January 10, 2024**

Present: John DePuy, Chief Ferguson, Bob Price, Jan Bauer, Charlie Godbout, Linda Ihme
Absent: Peter Van Nort
Glen Arbor Township representatives: Tom Laureto, Pam Laureto
Staff Members: Capt. Dykgraaf, Nate Perdue, Anthony Forton, Lt. Steve Lienard
Public: None

The meeting was opened at 10:08 am by Bauer

I. Pledge of Allegiance

II. Review and approval of agenda

P. Laureto added Election of New Chairperson to New Business. DePuy moved to approve the agenda as amended. Ihme seconded. All in favor.

III. Conflict of Interest

None

IV. Public comment

None

V. Review and approval of December 13, 2023 minutes

Bauer noted that under Operations Report it should read "Ferguson must submit" instead of "just submit." Motion to approve the December 13, 2023 minutes as amended by DePuy. Seconded by Ihme. Motion passed.

VI. Review of Monthly Check List (start with check #15580) and Payroll for December

With reference to check 15603, Ferguson reminded everyone that last July we received a 2% Grant for \$14,421 for the voice amplifiers. He said we may need to make another small payment for an additional part for the amplifiers. Godbout questioned why the last payroll is significantly higher. Ferguson explained that bonuses were included and explained what they were for. A motion was made by Ihme seconded by Price to recommend payment of unpaid checks and the payroll to the Glen Arbor Township Board, and to report concurrence with the checks that were necessary to pay early. Motion approved.

VII. Review of Revenue & Expense Report and Balance Sheet for December

Godbout asked for clarification for FTO. PL explained it's the sweep account. P. Laureto said the Leland Marine contract has been sent over to Leland and we are waiting for the payment. Godbout noticed the interest is signify higher than in the budget. P. Laureto explained last year there was very little interest. He questioned the capital equipment budget and P. Laureto explained that was an auditor adjustment. Ferguson added that we paid last year but

have not received truck yet and that the auditor moves it to match when we actually receive the item.

VIII. Staffing Report

a. Introduce staff

Capt. Dykgraaf, Nate Perdue, Anthony Forton, Steve Lienard

b. General staffing status report

The newest hire will be assigned to a shift at the end of the month.

c. Exit interview results, if any.

None

d. Review of GLFD monthly Staff and Officer Minutes

No minutes yet.

IX. Operations Report

Ferguson said there were 44 calls for December and 550 calls for 2023 overall, down 60 calls or so from 2022. 2022 had two significant wind storms which accounted for the difference. The exhaust system was installed in Station 2 and the entry doors will go in soon. The turnout gear lockers arrived. This is all in preparation for the new engine's arrival. Ferguson is looking into options to sell the old engine. He discussed ordering the new mini pumper truck. GLFD is leading a regional application for the next FEMA grant.

X. Old Business

a. Water Supply in Empire

No update

XI. New Business

a. Quotes for Hydraulic Tools

The new, updated quote for the jaws of life is \$96,500, lower than the previous estimate. It is in the capital budget for next year but if we order today we get them in a few weeks. Ferguson would like to amend the capital budget to put it in this year's budget and is asking ESAC to recommend approval. He would like to have them here when we get the new engine so that they can be mounted. Ihme recommended getting them early and moved to approve Ferguson's request. DePuy seconded. Motion approved.

b. Election of 2024 Chairperson

Ihme nominated Bauer as the new chair for ESAC. DePuy seconded. All in favor.

XII. Board Member Comments

Ihme complimented the Fire Department for their service on a recent call. DePuy passed along compliments about the Port Oneida fire.

XIII. Public Comment

None

XIV. Adjournment

Bauer declared the meeting adjourned at 10:48 am.

NEXT MEETING: February 14, 2024

Minutes prepared by
Michele Aucello
Deputy Clerk, Glen Arbor Township

Approved