

Regular Board Meeting Minutes

12/19/2023

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township Meeting Room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson and Lt. Perdue and one member of the public were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion B. Hawley, support J. DePuy, to approve the agenda as amended. Motion unanimously carried.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 11/21/23 Regular Board Meeting were presented. **Motion B. Hawley, support J. DePuy, to approve the minutes of the 11/21/23 Regular Board Meeting as presented. Motion carried unanimously.**

Treasurer's Report as of 11/30/23 – Cash on Hand by Fund Balance

General Fund	\$ 893,023.05	Park Debt Service Fund	\$10,472.66
Emergency Services Fund	\$2,715,711.85	Fisher Lake SAD Fund	\$13,307.69
GLFD Debt Service Fund	\$ 4,622.83	Tax Collection Fund	\$10,902.14

Emergency Services Advisory Commission Report – In ESAC Chair Van Nort's absence the Clerk reported that ESAC reviewed the bills, financial reports and payroll and recommends the Township Board pay the bills and payroll.

Clerk's Report – Clerk Laureto reported that the General Fund bills from November 22 through December 19, 2023 totaled \$15,245.44 and the November payroll, which was three pays, totaled \$34,339.30. **Motion B. Hawley, support J. DePuy, to approve the payment of the General Fund bills and payroll. Motion unanimously carried.**

Emergency Services bills from November 11 through December 12, 2023 totaled \$76,415.44 and the **November** payroll, which was three pays, totaled \$140,339.51. **Motion J DePuy, support D. Lewis, to approve payment of the Emergency Services bills and payroll. Motion unanimously carried.**

Fire Chief Operations Report – Chief Ferguson reported that there were repairs to 311 which is now back in service. The new engine for the Empire Station will be ready for inspection in early January. It should be in service in Empire in early March. At Empire Township's December Board meeting they approved funding for new entry doors and an exhaust ventilation fan for Station 2. Empire will pay for the cost directly. The Empire Lions Club wants to make a donation to the fire department and they will be purchasing a new refrigerator for Station 2.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The November correspondence is available in the Township Office for review.

Unfinished Business

1. Supervisor Laureto updated the Board on the gym lighting project. He asked the electrical houses to supply quotes for the materials since he has been having trouble getting quotes from electricians. He has two quotes and now needs to pursue quotes for the installation.

New Business

1. Chief Ferguson presented the purposed Addendum to Article 22 Section 2 of the Collective Bargaining Agreement which allows the Township to prorate the health insurance opt-out for employees not opting out at the open enrollment period. **Motion P. Laureto, support D. Lewis, to authorize the Supervisor and the Fire Chief to sign the Addendum. Motion carried unanimously.**
2. Clerk Laureto presented the 2024 meeting schedules for the Township Board and the Emergency Services Advisory Commission (ESAC). The Township Boards meetings will remain on the third Tuesday of each month at 7:30 with the addition of the 7:00 pm Public Budget Hearing on March 19th. ESAC meetings will remain at 10:00 am on the Wednesday before the third Tuesday of each month with the exception of the September meeting which was moved to 9/10/24 due the 9-11 memorial service.
3. Supervisor Laureto stated that Jeff Gietzen asked to be replaced on the Planning Commission as his final year expires. The Board thanked Jeff for his service and his invaluable expertise for the past three years. **Motion T. Laureto, support P. Laureto, to remove, with regret, Jeff Gietzen from the Planning Commission. Roll call vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**
4. Supervisor Laureto presented nominations for various Township Board positions which were voted on by roll call vote as follows:

Motion T. Laureto, support D. Lewis, to appoint Bob Berlacher to the Planning Commission for a 3-year term effective January 1, 2024. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion T. Laureto, support B. Hawley, to appoint Andy Dotterweich to the Planning Commission for an additional 3-year term effective January 1, 2024. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion D. Lewis, support B. Hawley, to appoint Andy Dotterweich to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2024. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion T. Laureto, support P. Laureto, to appoint Dan Semple as alternate to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2024. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

Motion D. Hawley, support D. Lewis, to appoint John DePuy to the Emergency Services Advisory Commission for an additional 5-year term effective January 1, 2025. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.

5. The Board discussed the Resolution and Agreement submitted by the Glen Lake Community Schools to collect school taxes in the summer rather than winter. **Motion B. Hawley, support J. DePuy, to authorize the Clerk and the Treasurer to revamp the proposed agreement so that it is in line with current tax collection processes and negotiate the revamped agreement with the school. Motion carried unanimously.**

Park and Recreation Board Report: No report.

Planning Commission Report: Trustee Hawley reported that the Planning Commission had their public hearing and the revamped Zoning Ordinance has now gone to the County for comment. They will react to the comments and then the Zoning Ordinance will come back to the Township Board for approval.

Public Comments: None

Board Member Comments:

B. Hawley commented on how nice the Township Hall looks with the lights and holiday decorations.

J. DePuy was pleased to see B. Clark at the meeting.

D. Lewis said that the Cemetery Advisory Board had the last official meeting. They will be attending our January meeting to present a recap of their activities. Trustee Lewis said that he has replaced all the flags with metal corner markers.

Clerk Laureto presented several dates for Board activities that need to occur over the next six months.

Supervisor Comments:

Supervisor Laureto did a preliminary review of the current budget. We will have budget amendments next month. He said that overall, he believes we are doing well.

Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Pam Laureto
Township Clerk

APPROVED