

## Regular Board Meeting Minutes

6/20/2023

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township meeting room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Lt. Lienard, Chief Ferguson and ESAC Chair Van Nort were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion D. Lewis, support B. Hawley, to approve the agenda as amended. Motion unanimously carried.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 5/16/23 Regular Board Meeting were presented. **Motion J. DePuy, support D. Lewis, to approve the minutes of the 4/16/23 5/16/23 Regular Board Meeting. Motion carried unanimously.**

### Treasurer's Report as of 5/31/23 – Cash on Hand by Fund Balance

General Fund	\$1,003,321.27	Park Debt Service Fund	\$112,440.43
Emergency Services Fund	\$3,030,735.91	Fisher Lake SAD Fund	\$ 13,299.02
GLFD Debt Service Fund	\$ 10,842.24	Tax Collection Fund	\$333,658.77

Treasurer Lewis informed the Board on the meeting he had with Honor Bank and explained that he is pursuing CDs with higher interest rates.

**Emergency Services Advisory Commission Report** – ESAC Chair Van Nort reported that ESAC reviewed the bills, financial reports and, payroll and recommends the Township Board pay the bills and payroll. He also reported that the Pancake Breakfast will be held on July 2<sup>nd</sup>. The fee has been raised to \$10.00. Also, the Fire Department's open house will be held on July 29<sup>th</sup>.

**Clerk's Report** – Clerk Laureto reported that the General Fund bills from May 17 through June 20, 2023 totaled \$98,722.92 and the May payroll was \$29,848.89. She highlighted several checks that led to higher-than-normal bills for the month, explained how the MTA dues are calculated. She also explained that the payroll represented three payrolls as the June 2<sup>nd</sup> payroll hit the bank on May 31. **Motion B. Hawley, support D. Lewis, to approve the payment of General Fund bills and payroll. Motion unanimously carried.**

Emergency Services bills from May 10 through June 13, 2023 totaled \$74,430.20 and the May payroll was \$147,186.32. **Motion B. Hawley, support P. Laureto, to approve payment of the Emergency Services bills and payroll. Motion unanimously carried.**

**Fire Chief Operations Report** – Chief Ferguson reported that there were 40 calls in the month of May and he noted that 60% of the calls were in Glen Arbor. Chief Ferguson has hired one new Firefighter/EMT who has begun working. He will be interviewing 3 applicants on July 5<sup>th</sup> and hopes to fill the vacant position.

**Zoning Administrators Report** – Submitted in writing

**Monthly Assessors Report** – Submitted in writing

**Correspondence** – The May correspondence is available in the Township Office for review.

### Unfinished Business

1. The 4<sup>th</sup> of July events were discussed and details of the Patriotic Concert and Parade were determined.

2. Clerk Laureto updated the board on the SPARKS grant. The deadline for submission is June 26<sup>th</sup>. She noted that the Woodstone Condo Association wrote a letter of support which will be submitted with the grant. Laureto thanked the association for their support.
3. Clerk Laureto updated the board on the new Maintenance person and the work that he is doing. She said that she believes the new position is working out well.

**New Business**

1. A “No Camping” sign for Miller Hill, a “No Overnight Parking per Ordinance sign for the Township Parking Lot, and a Rules and Regulations sign for the Cemetery were discussed. Clerk Laureto will obtain quotes and bring those back to the board.

**Park and Recreation Board Report:** The Board did not meet in May.

**Planning Commission Report:** Trustee Hawley reported that the Planning Commission reviewed and heard two site plan presentations, one on the Glen Arbor B & B and one on the old Putt Putt location.

**Cemetery Advisory Board Report:** Treasurer Lewis reported that CAB met and reviewed the Memorial Day ceremony and GPR work. CAB also spent time working on their 5-year plan which is being adjusted to reflect the work that has been done.

**Public Comments:** none

**Board Member Comments:**

Clerk Laureto reported that the audit is underway and the auditors will be on site next week.

Trustee DePuy informed the board that he will not be at the Board meeting in October.

**Supervisor Comments:**

Supervisor Laureto reported that he has a 2<sup>nd</sup> quote on lighting but has not heard back from Consumers Energy. He talked about the Memorial Day Waste pick-up which was canceled this year and said that the Board should explore alternatives to the \$13,000.00 GFL pick-up. He talked about the need to do the pavement markings each year.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Pam Laureto  
Township Clerk