

## Regular Board Meeting Minutes

7/18/2023

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township meeting room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson, Lt. Dykgraaf, and one member of the public were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion B. Hawley, support D. Lewis, to approve the agenda as amended. Motion unanimously carried.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 6/20/23 Regular Board Meeting were presented. **Motion J. DePuy, support D. Lewis, to approve the minutes of the 6/20/23 Regular Board Meeting. Motion carried unanimously.**

### Treasurer's Report as of 6/30/23 – Cash on Hand by Fund Balance

General Fund	\$ 961,197.82	Park Debt Service Fund	\$112,452.44
Emergency Services Fund	\$2,942,617.42	Fisher Lake SAD Fund	\$ 13,300.44
GLFD Debt Service Fund	\$ 10,843.40	Tax Collection Fund	\$ 3,003.30

**Emergency Services Advisory Commission Report** – Clerk Laureto reported in Chair Van Norts absence that ESAC reviewed the bills, financial reports and, payroll and recommends the Township Board pay the bills and payroll.

**Clerk's Report** – Clerk Laureto reported that the General Fund bills from June 17 through July 18, 2023 totaled \$32,659.98 and the June payroll was \$13,516.81. She highlighted two checks from the checklist **Motion B. Hawley, support D. Lewis, to approve the payment of General Fund bills and payroll. Motion unanimously carried.**

Emergency Services bills from June 13 through July 7, 2023 totaled \$77,299.85 and the June payroll was \$112,031.72. **Motion J. DePuy, support B. Hawley, to approve payment of the Emergency Services bills and payroll. Motion unanimously carried.**

**Fire Chief Operations Report** – Chief Ferguson reported that there were 58 calls in the month of June and of July 18 they are at 54. He highlighted two major incidents; a boat fire on Glen Lake was extinguished and everyone was safe. The second was a drowning victim on South Bar Lake. The DNR, Coast Guard and dive team all assisted. The department received a 2% tribal grant for SCBA voice amplifiers. They will be doing interviews on Thursday for the one open position. The pancake breakfast served over 400 people. The stabilizing arms on the ladder truck is still being repaired.

**Zoning Administrators Report** – Submitted in writing

**Monthly Assessors Report** – Submitted in writing

**Correspondence** – The June correspondence is available in the Township Office for review.

**Unfinished Business**

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1. There was a recap and discussion regarding the 4<sup>th</sup> of July events. Clerk Laureto will contact the NMC concert band to request availability for next year. There was discussion about having only road worthy vehicles in the parade. It was suggested that all pedestrians be held from joining the parade until the end. It was noted that all most participants complied with the request to not have squirt guns and water balloons.
  2. Clerk Laureto is working with image 360 on the cemetery sign. She asked the Board about colors, beige and green or white and green. She will ask for two quotes one with install and one without.

### New Business

1. Clerk Laureto reminded the board that there is a Garden Restricted Fund with \$3,000 in it. She said that the garden was in need of new plants and read Resolution 11-2023 which allows for an expenditure of up to \$1,000 from the restricted fund for the purpose of adding new plants to the Garden **Motion D. Lewis, support B. Hawley, to adopt Resolution 11-2023 Glen Arbor Garden Restricted Fund Expenditure.** Roll call vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto and T. Laureto. Voting Ney: none Motion carried unanimously.
2. Supervisor Laureto has met with the engineer on the Parking Lot Improvement Project. He described the engineer's proposal on how he intends to divert water away from the building. He is confident the project can be completed this fall. There was discussion about resolution 12-2023. The Board agreed to use the ARPA funds the township received on the parking lot stormwater diversion project. **Motion D. Lewis, support J. DePuy, to adopt Resolution 12-2023 ARPA Township Hall Parking Lot Improvement Project.** Roll call vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto and T. Laureto. Voting Ney: none Motion carried unanimously.
3. Supervisor Laureto explained that every 30 years Consumers Power requires a Township Resolution to allow them to run their lines, gas and electric, through the Township. **Motion D. Lewis, support B. Hawley, to adopt Township Ordinance 3-2023 Consumers Energy Company Electric Franchise Ordinance.** Roll call vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto and T. Laureto. Voting Ney: none Motion carried unanimously.
4. Clerk Laureto described the Race Day Events Fall Sleeping Bear Marathon. Empire Township denied use of LaCore Ave. as their start /finish. Race Day events is proposing to start/finish their event in Glen Arbor. The Board discussed the routes and parking issues in town. The Board said that the LaBear start is not an option and did not want a start/finish location in downtown Glen Arbor. The Board suggested that Race Day Events talk to the NPS and consider using Glen Haven area or the dunes as the start/ finish.
5. Supervisor Laureto said that he received a resignation letter from CAB member Julie Hopple. **Motion B. Hawley, support D. Lewis, to accept the resignation. Motion carried unanimously.**

**Park and Recreation Board Report:** The Park and Recreation Board met and discussed Pickleball Non - Open Play times and moving to a new system that would limit court time to one game if people are waiting. New signage was discussed as well. Clerk Laureto was unable to attend the meeting. Supervisor Laureto said he removed one of the toys because it was broken. He will explore having in repaired or replaced.

**Planning Commission Report:** Trustee Hawley reported that the Planning Commission did not meet in July.

**Cemetery Advisory Board Report:** Treasurer Lewis reported that CAB met and is working on their 5-year plan. They called a special meeting for next week to finalize the plan so that every members vision can be part of what they bring to the Board.

**Public Comments:** none

**Board Member Comments:**

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Pam Laureto, Clerk  
Bob Hawley, Trustee      John DePuy, Trustee

Don Lewis, Treasurer

Clerk Laureto said that the neighboring business is asking that we do not park in their lot. They are having issues, during events at the Township, with parking. The trash hauler picks up on Tuesdays during the Farmer's market. The auditors for will be presenting at next month's meeting.

Treasurer Lewis said he had a second meeting with Honor Bank and just received their new rates. They have also updated some of their programs including one that would guarantee money in all accounts. He will continue to explore the possibility of moving some money over to Honor Bank.

**Supervisor Comments:**

Supervisor Laureto reported on his meeting with the Engineer for the Parking Lot Project. He received preliminary drawings. American Tower has requested a new lease agreement. Our attorney is reviewing the amendment. There are new laws for golf carts. If they are "street legal" and licensed properly they may be allowed on certain roads. The PAR plan has risk reduction grants available twice a year.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Pam Laureto  
Township Clerk