

**GLEN ARBOR TOWNSHIP
EMERGENCY SERVICES ADVISORY COMMISSION
MEETING MINUTES
August 29, 2023**

Present: John DePuy, John Dalton, Linda Ihme, Larry Krawczak, Jan Bauer, Peter Van Nort, Chief Ferguson
Glen Arbor Township representatives: Tom Laureto, Pam Laureto
Public: none

The meeting was opened at 9:30 am by Van Nort

I. Pledge of Allegiance

II. Review and approval of agenda

Motion Ihme, second Bauer, to approve the agenda as amended. Motion passed.

III. Conflict of Interest

None

IV. Public comment

None

V. The purpose of the meeting is to discuss proposed staffing.

- a. Staffing Proposal – Chief Ferguson**
- b. Discussion**

Chief Ferguson shared his reasoning for why the GLFD needs additional staffing. He discussed three primary reasons: 1) irregularities in staff training; 2) reduction in the amount of overtimes; 3) reduce the need for mandated overtime.

Chief Ferguson distributed a handout titled GLFD Staffing Options and a copy of the proposed fiscal year 2024 budget (see attached). He reviewed the current situation of 15 full-time staff and its costs. He then reviewed the 18 full-time staff option discussing hours and costs. This scenario would involve having 3 Captains and 3 Lieutenants. ESAC members asked questions and discussed the option. Ferguson stated that his goal is to eventually have an 18-employee staff. Lastly, Ferguson presented a 16-employee staff option which would involve one Captain who would head up the training and ensure uniformity across the 3 shifts. He reviewed the hours and costs as presented on his handout. Ferguson stated that the 16-employee option would be his preference at this time. He will try to have 6 people on per shift by employing part-time people. Again, ESAC members asked questions and discussed the option.

Motion J. DePuy, second L. Ihme, to recommend to the Glen Arbor Township Board that they approve the Glen Lake Fire Department to go with the 16-person staffing option.

Roll call vote. Voting yes: L. Ihme, J. Bauer, J. DePuy, P. Van Nort; Voting no: J. Dalton; Abstention: L. Krawczak. Motion carried.

XIII. Public Comment

None

XIV. Adjournment

Van Nort declared the meeting adjourned at 10:40 am.

Minutes prepared by
Pam Laureto
Clerk, Glen Arbor Township