

**Glen Arbor Township  
PARK & RECREATION BOARD OF DIRECTORS MEETING  
Thursday, February 9, 2023  
GA Township Meeting Room**

**MEETING MINUTES -Approved March 9, 2023**

**Call to Order**

President John McIlvried called the meeting to order at 1:02pm. The following directors were present: John McIlvried, Annabel Moore, Treasurer, Kim Volk, Secretary, Ron Calsbeek, and Susan Betzing. Pam Laureto, Township Clerk, was also present.

**Approval of Agenda**

It was moved and seconded to approve the agenda with the following additions: Pickleball Clinics, Real Maintenance Numbers, Leelanau School Gym Floor, and Friends of the Park. *Motion carried.*

**Pledge of Allegiance**

All in attendance stood and said the Pledge of Allegiance to the United States of America.

**Public Comments**

No members of the public were present so no public comments were made.

**Approval of Previous Meeting Minutes**

A motion was made and seconded to approve the minutes of the PARB's January 12, 2023 meeting. During discussion John McIlvried asked to have the minutes updated to correct the spelling of his last name. No other edits were suggested. *Motion carried.*

**Five-year Parks & Recreation Plan**

The PARB reviewed the goals and objectives identified in the five year plan approved by the Glen Arbor Township Board. After discussion, the board agreed that the priorities for the coming year were Goals 2, 3, and 4. Susan Betzig will lead the work on Goal 4: *Continue to develop and refine strategies to better maintain and operate existing parks and recreation facilities.* John McIlvried will lead the work on Goal 3: *Explore and develop partnerships with other providers of parks and/or recreation facilities within the region.* Kim Volk, will lead the work on Goal 2: *Develop and/or expand recreational programming for residents and visitors.* Ron Calsbeek will assist with Goal 4; Annabel Moore will assist with Goals 2 & 4; and Pam Laureto and Kim Volk will assist with Goal 3. PARB members were encouraged to recruit other members of the community to participate in this work as needed.

During discussion it was noted that operations and maintenance of the Township Park is a priority, particularly with respect to defining the maintenance needed on a daily, weekly, monthly, yearly, etc. basis; a Maintenance Manual should also be developed and work to create a Friends of the Park group would fall within Goal 4. Pam Laureto and John McIlvried reported that Bob Ihme offered to work with the PARB to develop a method for recruiting volunteers to help with specific maintenance jobs using a program like Signup Genius. Ron Calsbeek confirmed that he and Rick Shanhals will continue to provide maintenance for the park, tracking their hours and completed tasks. Pam Laureto mentioned that the Township Board is considering hiring a part-time maintenance person to provide maintenance service for all of the

Township's properties, including the park. If approved, this will become part of the Township's 2023-24 Budget. The PARB expressed its unanimous support for this position.

In discussing potential partnerships, John McIlvried identified the Leelanau School, the Glen Lake School, the Chamber of Commerce, the Glen Arbor Arts Center, Sleeping Bear National Lakeshore, Miles Kimberly, and other communities parks and rec departments as potential partners/collaborators.

Kim Volk mentioned that the initial focus of expanded recreational programming would be directed at the off-season (Oct - May) and aimed at year-round residents.

### **Pickleball Lessons**

Ron Calsbeek said that he has been contacted by Joe Katona about the possibility of offering pickleball lessons to residents and visitors again this summer in the Township Park; however, this year he proposed that he would give a portion of any fees to the Township. The PARB has mixed feelings on this given that the pickleball courts are in such high demand; however, if lessons are offered on Township Property, the Board felt they should be offered by the Township when there is less demand for the courts (3-4pm, May, June, Sept, Oct) with the Township collecting fees, paying the instructor, etc. and that all members of the community should be able to offer lessons to the Township in this regard through some sort of vetting process.

### **Boat Ramp**

The PARB discussed the current fees to use the Boat Ramp at the end of Lake Street and recommends to the Township Board that the fees be increased as follows:

Daily/One-time Use: From \$5.00 to \$10.00  
Individual Season Pass: From \$50 to \$100  
Commercial Season Pass: From \$200 to \$300

### **Leelanau School Gym Floor**

Pam informed the Board that the Leelanau School finally agreed with the Township to use Northern Classic Carpet from Honor, MI to deep clean the gym floor in accordance with the contract between Glen Arbor Township and the Leelanau School. Pam estimated the cost to the Township will be just less than \$4,000 and is included in the Park & Rec budget. This deep cleaning should last for 3-4 years provided the school maintenance person that can do the necessary light mop cleanings recommended by the floor provider.

### **SPARKS Grant Update**

Kim Volk checked the DNR Grant website prior to the meeting and learned that GA Township did not receive funding in the first round. The State awarded approximately \$15million of grants for various projects around the state.

The PARB recommends the Township resubmit its grant application for round two of the funding, expected to be \$25 million later this spring and to retain Johnson-Hill if needed to tweak the grant application.

### **Adjournment**

A motion was made, seconded and carried to adjourn the meeting at 2:30pm.

**Respectfully submitted,**

Kim Volk, Secretary  
February 9, 2023