

## Regular Board Meeting Minutes

12/20/2022

The meeting was called to order by Supervisor Laureto at 7:30 PM. The meeting was held in the Glen Arbor Township meeting room.

Roll Call – J. DePuy, B. Hawley, P. Laureto, D. Lewis, and T. Laureto present. Chief Ferguson, Lt. Dykgraaf, ESAC Chair P. Van Nort and one member of the public were present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion B. Hawley, support J. DePuy, to approve the agenda as amended. Motion unanimously carried.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: none

Minutes of the 11/15/22 Regular Board Meeting were presented and amended. **Motion D. Lewis, support J. DePuy, to approve the minutes of the 11/15/22 Regular Board Meeting as amended. Motion unanimously carried.**

Minutes of the 12/6/22 Special Board Meeting were presented. **Motion D. Lewis, support B. Hawley, to approve the minutes of the 12/6/22 Special Board Meeting. Motion unanimously carried.**

### **Treasurer's Report 11/30/22 – Cash on Hand by Fund Balance**

General Fund	\$ 741,488.75	Park Debt Service Fund	\$19,299.21
Emergency Services Fund	\$2,066,286.21	Fisher Lake SAD Fund	\$ 159.40
GLFD Debt Service Fund	\$ 4,101.43	Tax Collection Fund	\$19,498.54

**Emergency Services Advisory Commission Report** – ESAC Chair Van Nort reported that ESAC met and reviewed the bills, financial reports and, payroll and recommends the Board pay the bills and payroll. Van Nort also shared that the Fire Department is looking at specific training for handling electric vehicle fires.

**Clerk's Report** –The General Fund bills from November 16 through December 20, 2022 totaled \$25,256.63 and the November payroll was \$30,155.16. There were 3 payrolls deducted from the Bank in November even though the pay date was December 2<sup>nd</sup>. **Motion P. Laureto, support B. Hawley, to approve the payment of General Fund expenses and payroll. Motion unanimously carried.**

Emergency Services bills from November 5 – December 13, 2022 totaled \$75,692.94 and the November payroll was \$139,756.88. Again, there were 3 payrolls deducted from the bank in November. **Motion P. Laureto, support B. Hawley, to approve payment of the Emergency Services bills and payroll. Motion unanimously carried.**

**Fire Chief Operations Report** – Chief Ferguson reported that there were 52 calls for service in November and that the department is on track for having a total of 600 calls for the year which is about 15 more than the previous year. On December 9<sup>th</sup> there was a building fire at the old Baptist church on M-72. The department arrived quickly and no damage is visible from the road. The cause of the fire is still under investigation. The department sent Lt. Nate Purdue to fire investigator school and he completed his certification three weeks ago. The church fire was his 1<sup>st</sup> investigation. Because it was a church the State Police and ATF assisted in the investigation. Chief Ferguson said that Electric Bikes, Scooters, etc. should only be charged outdoors. Many of these have poorly made batteries that are leading to building fires. There has been about 150 people who have died from scooter fires in apartments in New York during this last year and we have had 3 garage fires caused by e-bikes. He said that by the time you notice smoke you have 7-8 seconds to leave the room before the battery explodes sending flames several feet into the room due to the off gases from the lithium battery.

**Zoning Administrators Report** – Submitted in writing

**Monthly Assessors Report** – Submitted in writing

**Correspondence** – The November correspondence is available in the Township Office for review.

### **Unfinished Business**

1. Clerk Laureto shared a copy of the DNR Sparks Grant that was submitted this week. The DNR will be awarding the grants in January. Laureto explained that Park and Recreation Board member Kim Volk did a lot of work to make this submission successful.
2. Clerk Laureto shared that the Park and Recreation Board's 5-yr plan began the 30-day public comment period on December 15<sup>th</sup>. A notice was published in the Enterprise and posted on the Township's website and at the post office. She said that a public hearing will need to be held on January 17<sup>th</sup> at 7:00 p.m. prior to the Township Board meeting. All agreed to the date and time for the hearing.
3. Clerk Laureto said that Joel Diotte submitted a request to use the Township Hall for 7<sup>th</sup> grade boys' basketball practice. **Motion D. Lewis, support B. Hawley, to allow the use of the Township Hall at no charge for 7<sup>th</sup> grade basketball practice. Motion carried unanimously.** Clerk Laureto reported that the 6<sup>th</sup> grade girls basketball team made a \$125.00 contribution to the township to help cover cleaning costs.

### **New Business**

1. Clerk Laureto presented a quote for having the tile floors at the Township Hall and both fire stations cleaned as well as having the walls, cabinet faces and ceiling cleaned in the Township kitchen. **Motion D. Lewis, support B. Hawley, to accept the quote to have the tile floors and kitchen surfaces cleaned. Motion carried unanimously.**
2. Clerk Laureto presented the Township Board and ESAC meeting schedules for 2023 which she will have published in the Enterprise. **Motion P. Laureto, support J. DePuy, to approve the meeting schedules as presented. Motion carried unanimously.**
3. Supervisor Laureto said that with regret he reports receiving a resignation letter from Park and Recreation Board member Rick Schanhals. He stated that Rick has served on the Park Board for a number of years and thanked him for his excellent service over those years. **Motion T. Laureto, support D. Lewis, to remove Rick Schanhals from the Park and Recreation Board. Roll call vote. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**
4. Supervisor Laureto presented nominations for various Township Board positions which were voted on by roll call vote as follows:

**Motion T. Laureto, support D. Lewis, to appoint Bob Ihme and Bill Thompson to the Planning Commission for an additional 3-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

**Motion T. Laureto, support B. Hawley, to appoint Bill Freeman to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

**Motion T. Laureto, support D. Lewis, to appoint Andy Dotterweich, Paul Yared, and David Houghton to the Board of Review for an additional 2-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

**Motion T. Laureto, support B. Hawley, to appoint Kim Volk and John McIlvried to the Park and Recreation Board for an additional 2-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

**Motion T. Laureto, support D. Lewis, to appoint Susan Betzig as a new member of the Park and Recreation Board for a 2-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

**Motion T. Laureto, support P. Laureto, to appoint Linda Ihme to the Emergency Services Advisory Commission for an additional 5-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

Supervisor Laureto stated that Empire Township nominated Ralph Mittelberger as their representative to ESAC. **Motion T. Laureto, support P. Laureto, to appoint Ralph Mittelberger to the Emergency Services Advisory Commission for an additional 5-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

**Motion T. Laureto, support P. Laureto, to appoint Peter Van Nort to the Emergency Services Advisory Commission for an additional 5-year term effective January 1, 2023. Voting aye: D. Lewis, B. Hawley, J. DePuy, P. Laureto, and T. Laureto. Voting nay: none. Motion carried unanimously.**

T. Laureto said that he was pleased to have appointed Peter Van Nort to chair the Emergency Services Advisory Commission for calendar year 2023 effective January 1, 2023.

**Park and Recreation Board Report:** Clerk Laureto reported that the PARB worked on the Sparks Grant and will be present at the Public Hearing on the 5-yr plan.

**Planning Commission Report:** Trustee Hawley reported that the Planning Commission meet and adopted its calendar for 2023. They will focus over the next several months on reorganizing the ordinance. Sections of the ordinance have been assigned to individual members. The goal is to reorder the ordinance in a way that makes it flow better and to note items that need to be addressed.

**Public Comments:** Chief Ferguson said that the Township's Ordinance requires that any commercial property or residential property with 4 or more living units be reviewed for access by the fire department. He is requesting a change to the zoning ordinance to include new single-family residences of 3000 sq. ft. and above to also be reviewed by the fire department for accessing the building.

Andy Dotterweich thanked the Board for his appointment to the Board of Review. He wished everyone a happy and blessed Christmas.

Peter Van Nort said that Bryan Koppenaal, who was an employee of the Township, is on hard times and is seeking help. An account has been set up for him at the Huntington Bank to which contributions can be made.

**Board Member Comments:** **D. Lewis** made comments about the Cemetery Advisory Board saying that they had their last meeting for the year where they worked on their FY 23 budget. He shared aspects of the budget.

**J. DePuy** wished everyone a Merry Christmas.

**B. Hawley** told the Board about the new officials training that he and J. DePuy attended last week.

**Supervisor Comments:** **T. Laureto** reviewed where we are on the FY22 budget and said that we will need to begin working the FY 23 budget in January.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

Pam Laureto  
Township Clerk

APPROVED