

**Glen Arbor Township  
Park & Recreation Board Meeting Minutes  
4:00pm - Wednesday, October 12, 2022 - Approved December 1, 2022  
Glen Arbor Township Meeting Room**

**Call to Order**

The meeting was called to order by Ron Caslbeek, Board President, at 4:00 pm. In addition to President Calsbeek, the following board members were present: Rick Shanahals, John McIlvried, Kim Volk, and Annabel Moore. Pam Laureto, Township Clerk, was also present.

**Pledge of Allegiance**

All those present stood and said the Pledge of Allegiance.

**Approval of Agenda**

The agenda was approved and the chair was given the authority to alter the agenda as necessary to expedite business.

**Public Comment**

No members of the public were present so no public comments were made.

**Five-Year Master Plan**

1. **Public Survey Results:** The Board briefly discussed the results of the public survey but decided to wait until after the public meeting, scheduled for later in the day, to review the results in detail. Tyler Sprague was expected at the board meeting but was not able to attend.
2. **Draft Sections of New Master Plan:** Johnson-Hill had sent some draft sections of the new master plan for the Board's review, In reviewing the draft, the Board noted the following:
  - a. List of Glen Arbor Township Property:
    - i. ***Delete any reference to Bay Lane Lake Michigan Beach access, as this is a country road end and is not owned by the Township.***
    - ii. ***Revise description of Township Park to include two pavilions and a storage shed.***
    - iii. ***GA Garden & Visitors Center is OK as written.***
    - iv. ***Boat Ramp description should note that it is available from May 1 to November 1.***
    - v. ***Crystal River Access should drop the word "canoe" and if possible should include the site's dimensions. Basically the right away road ends in the river (and this is a very small, narrow piece of property).***
    - vi. ***Little Glen Access description is ok as is. May want to note, it is mostly used for parking.***
    - vii. ***Miller Hill Lookout (40 acres total, 20 on each side of the seasonal road).***
  - b. Sleeping Bear National Forest - Ok as is
  - c. Leelanau School - description should note that there are 4 outdoor tennis courts and 3 indoor and 2 outdoor pickleball courts. The PARB has a contract with the Leelanau School that allows the use of these courts by GA residents.

- d. Leelanau County - Palmer Woods should be added to the list of properties since it offers mountain bike and cross country hiking trails. In addition, we may want to note the proximity of Palmer Woods to Miller Hill.
  - e. ***The ordinance to establish a Glen Arbor Township Park and Recreation Board is under the Recreation and Playgrounds Public Act 156 of 1917, MCL.123.51 et seq.***
  - f. ***The Glen Arbor Township Board has authority to commit funds for parks and recreation/accept grants/purchase land on behalf of the community. Typically, minor revenue to supplement the budget is accrued through various event, fees, and fundraising, though this typically totals, less than \$5,000. (Maybe even less than \$1,000).***
  - g. ***Budget numbers for 2020 - \$71,900; 2021 - \$31,200; 2022 - \$65,000, 2023 - \$72,230. Important to note the PARB/Township fiscal year runs from April 1-March 31.***
  - h. ***Groups that regularly volunteer at the Park included memes of the board and "friends" who help weed, put up and take down nets, windscreens, etc. There are pickle ball and tennis players that use the park's facilities regularly several times per week. In 2022, the PARB partnered with the Glen Arbor Arts Center to have classical music concerts on Wednesday afternoons through June.***
  - i. ***The PARB has a contract with the Leelanau School that makes the school's indoor pickle ball courts and outdoor tennis and pickleball courts available to Glen Arbor residents. The PARB does not have a formal contract with the Glen Lake Schools but residents are able to take advantage of the playground and 8 outdoor tennis courts when school is not in session.***
3. The Board briefly discussed decorating the park for the holidays and noted that there is power in each of the pavilions where lights could be installed. Rick also suggested stringing lights along one row of trees and perhaps Northwoods Hardware would be willing to allow the Park to connect to their power. A date/time for the board and other volunteers will be set in the next few weeks.
4. Adjournment