

GLEN ARBOR TOWNSHIP

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Tom Laureto, Supervisor Pam Laureto, Clerk Lee Houtteman, Treasurer
John Peppler, Trustee Don Lewis, Trustee

**Minutes
Special Board Meeting
2/21/2022**

The meeting was called to order by Supervisor Laureto at 4:00 PM in the Glen Arbor Township meeting room. Roll Call – D. Lewis, P. Laureto, T. Laureto, J. Peppler present, L. Houtteman absent. Zoning Administrator Cypher was also present. The Pledge of Allegiance was recited.

The purpose of the meeting was 1) to review the Zoning Administrator's Contract and 2) work on the FY 2022-2023 budget.

Public Comment: None

Clerk Laureto reviewed for the Board her initial contract meeting with ZA Cypher stating that grammatical and formatting issues were discussed. She stated that the contract was reviewed by Attorney Tim Figura who requested 5 changes, 4 of which ZA Cypher agreed to and one which he considered but, upon advice of his counsel, was rejected. Clerk Laureto distributed to Board members a spreadsheet showing the Zoning Administrator's total wages over the last 22 months. The Board asked ZA Cypher several questions about the items in the contract which Mr. Cypher answered. Mr. Cypher agreed to some minor language revision to clear up the intended meaning with regards to a Township Planner. There was discussion regarding the process of updating zoning maps and the zoning administrator's involvement. Mr. Cypher agreed to discuss the issue with his counsel for possible inclusion in the contract. The Board took no action.

The Board went line item by line item through the first draft of the FY 2022-2023 budget and made adjustments as necessary. The budget will be presented at a public budget hearing on March 15, 2022 at 7:00 PM.

Public Comment: none

Meeting adjourned at 6:10 PM.

Respectfully submitted,

Pam Laureto
Township Clerk