

Glen Arbor Township Parks & Recreation Board Meeting
Glen Arbor Town Hall Board Room
March 17, 2022 - 1:00 pm

AGENDA

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of Previous Meeting Minutes: *January 20, 2022*
4. Approval of Agenda
5. Public Comment - *Members of the public have one opportunity to address the Parks & Rec Board; there is a 3-minute limit per speaker.*
6. Budget Review for Fiscal Year 2021-2022
7. Report of President Ron
 - a. Annual Report to the Township Board
 - b. Use of Committees
 - c. Conflict of Interest Disclosure Statements
8. Purchasing Decisions
 - a. Backpack blower purchased, paid for and awaiting pickup from Northwoods Hardware (\$459.00)
 - b. Replacement windscreens for courts 3 & 4. (\$472.00) Ron
 - c. Snow shovels (2), rake, set of screwdrivers, measuring tape, hammer, pliers, open end wrench and a tool box were purchased. Are other tools still needed: Wheelbarrow,
 - d. Should another bike rack be purchased and installed at the main parking lot entrance?
9. Maintenance Decisions
 - a. Refresh engineered hardwood? (\$3,262.50) Ron
 - b. Plan for cleaning up vines/foilage along the street at courts 3 & 4.
 - c. Plan for fixing tennis posts to hold new score cards and ball trays.
 - d. Update on bid/timing to stain pavilion. (\$3,500.00) Rick
10. Operational Decisions
 - a. 2022 Tennis & Pickleball Tournaments Rick
 - i. Determine dates
 - ii. Decide whether to seek sponsorships
 - iii. Identify board members and others to assist
 - iv. Name a director of tournaments
 - b. Park Manager/Employee Job Posting(s) Kim
 - i. Wages, hours and start/end dates
 - ii. Job Descriptions/Reporting Relationships
11. Township Board & Clerk Report Pam
 - a. Use of township gym at non-scheduled times
 - b. Township Board decision on Parks & Rec Board's budget recommendation for 2022-23
 - c. Progress on adding members to the Parks & Rec Board
 - d. Status of updated agreement with Leelanau School
12. Five-year Plan Tom
13. Date of Next Regular Meeting: **Thursday, May 19, 2022 1pm**
- 14.. Adjournment