

Regular Board Meeting Minutes

12/21/2021

The meeting was called to order by Supervisor Laureto at 7:32 PM. The meeting was held in the Glen Arbor Township Hall.

Roll Call – L. Houtteman, P. Laureto, T. Laureto, D. Lewis, and J. Pepler were present. Chief Ferguson and one member of the public were also present. The Pledge of Allegiance was recited.

The agenda was presented and amended. **Motion J. Pepler, support D. Lewis, to approve the agenda as amended. Motion unanimously carried.**

All board members stated they had no conflict of interest with any items on the agenda.

Public Comment: None

Minutes of the 11/16/21 Regular Board Meeting were presented. **Motion D. Lewis, support J. Pepler, to approve the minutes of the 11/16/21 Regular Board Meeting as presented. Motion unanimously carried.**

Minutes of the 11/23/21 Special Board Meeting were presented. **Motion J. Pepler, support D. Lewis, to approve the minutes of the 11/23/21 Special Board Meeting as presented. Motion unanimously carried.**

Treasurer's Report 11/30/21 – Cash on Hand by Fund Balance

General Fund	\$ 746,981.96	Park Debt Service Fund	\$21,036.12
Emergency Services Fund	\$2,542,183.70	Fisher Lake SAD Fund	\$ 40.33
GLFD Debt Service Fund	\$ 1,505.57	Tax Collection Fund	\$ 8,367.83

Clerk's Report – P. Laureto reported that General Fund expenses for the period of November 17 – December 21, 2021, totaled \$22,399.95 and the payroll for November was \$13,426.93. **Motion D. Lewis, support J. Pepler, to approve the payment of General Fund bills and the payroll. Motion unanimously carried.**

Clerk Laureto stated that ESAC reviewed Emergency Services bills and payroll and recommended to the Township Board that those expenses be paid. The Emergency Services bills for November 10 – December 14, 2021, totaled \$74,016.18 and the payroll for November was \$96,161.14. **Motion J. Pepper, support D. Lewis, to approve payment of the bills and payroll for Emergency Services. Motion unanimously carried.**

Emergency Services Advisory Commission Report – In DePuy's absence P. Laureto said that the meeting was short and most of the time was spent reviewing the financials.

GLFD Operations Report – Chief Ferguson's reported that there were 37 calls in November. An order has been placed for a breathing air compressor which was in this year's budget. The department has submitted a FEMA grant for \$105,000 for a system to remove exhaust fumes from the truck bays.

Zoning Administrators Report – Submitted in writing

Monthly Assessors Report – Submitted in writing

Correspondence – The November correspondence is available in the Township Office for review.

Unfinished Business

1. ARPA update – Clerk Laureto received two documents from the State of Michigan Department of Treasury which outlines the extensive requirements for reporting. The first report is due April 30, 2021. The documents also outline the allowable expenses. She asked everyone to review the documents in preparation for future discussions.

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2. Cemetery update – P. Laureto announced that the Cemetery Clean-up bid was awarded to Deering Tree Service. She also said that she and T. Laureto staked and flagged the edges of the access easement as requested by Deering's. Deering's plans to work on the project between other jobs and will finish by the deadline of March 30, 2022. J. Peppler said that he and others received a letter from the neighbor to the north of the cemetery who was not pleased with the location of the access easement.
 3. Ordinance Review Project - Clerk Laureto reported the Assessors, Zoning Administrator and she have made extensive revisions to ordinance 1-98 – Land Division Ordinance. The ordinance was sent to the Township Attorney and she received it back today with 4 suggested changes. Those have been made and will be reviewed again by the Assessors and Zoning Administrator. It will be available for the Board to act on next month.

New Business

1. The Board addressed two resignations.
 - a. T. Laureto requested board approval to accept the resignation of Sue Johnson from the Cemetery Advisory Board. **Motion T. Laureto, support D. Lewis, to accept the resignation of Sue Johnson. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - b. T. Laureto requested board approval to accept the resignation of Ron Calsbeek from the Emergency Services Advisory Commission. **Motion T. Laureto, support D. Lewis, to accept the resignation of Ron Calsbeek. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
2. Nominations.
 - a. T. Laureto nominated Peter Van Nort to the Emergency Services Advisory Commission for a 1-year term effective January 1, 2022. **Motion T. Laureto, support J. Peppler, to appoint Peter Van Nort. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - b. T. Laureto nominated Ron Calsbeek to the Park and Recreation Board for an additional 2-year term effective January 1, 2022. **Motion T. Laureto, second J. Peppler, to Ron Calsbeek. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - c. T. Laureto nominated Lance Roman to the Planning Commission for an additional 3-year term effective January 1, 2022. **Motion T. Laureto, second J. Peppler, to appoint Lance Roman. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - d. T. Laureto nominated Dennis Becker to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2022. **Motion P. Laureto, second J. Peppler, to appoint Dennis Becker. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - e. T. Laureto nominated Harvey Warburton to the Zoning Board of Appeals for an additional 3-year term effective January 1, 2022. **Motion J. Peppler, second L. Houtteman, to appoint Harvey Warburton. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - f. T. Laureto nominated Andy Dotterweich to the Zoning Board of Appeals as the Planning Commission representative for a 3-year term effective January 1, 2022. **Motion J. Peppler, second D. Lewis, to appoint Andy Dotterweich. Roll call vote. Voting Aye: L. Houtteman, J. Peppler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.**
 - g. T. Laureto nominated Dan Semple to the Zoning Board of Appeals as an alternate for a 2-year term replacing the position vacated by Andy Dotterweich effective January 1, 2022. **Motion D. Lewis,**

second P. Laureto, to appoint Dan Semple. Roll call vote. Voting Aye: L. Houtteman, J. Pepler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none. Motion unanimously carried.

3. P. Laureto provided information on a M-DOT required Performance Resolution which allows the Township to apply for an annual permit and submit advance notices for events and activities that take place on M roads. **Motion D. Lewis, support J. Pepler to approve Resolution #14-2021, the M-DOT Performance Resolution. Roll call vote. Voting Aye: L. Houtteman, J. Pepler, D. Lewis, P. Laureto, T. Laureto. Voting Ney: none.**
4. There was board discussion regarding a request from the Cemetery Advisory Board to place an advertisement for an additional member. It was noted that the Park Board also needs an additional member. The Board decided that for these two position that word of mouth and an announcement of the website would be best. No ad will be placed at this time.
5. There was discussion about fundraising for the Cemetery. The board will delay action until additional work at the cemetery is completed.

Park Board Report: Clerk Laureto reported that the Park and Recreation Board met on November 22 with new member Kim Volk in attendance. The park budget was reviewed, discussions regarding a Park Manager continued with no decision, meeting dates for 2022 were set and will be published in January, and the design prepared by Gosling Czubak depicting a possible configuration for new pickleball courts was reviewed.

Planning Commission Report: J. Pepler reported that the Planning Commission thoroughly reviewed and discussed the Watershed Overlay proposal. The next meeting is scheduled for January 6, 2022, at 7:30 pm.

Public Comments: none

Board Member Comments:

P. Laureto said that the deputy Clerk is obtaining bids window cleaning which has not been done for several years. She asked the Board to have future discussions on maintenance that should be done in FY 2022 – 2023 so that can be worked into the budget.

Supervisor Comments: None

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Pam Laureto
Township Clerk