

## Special Board Meeting Minutes

11/23/2021

The meeting was called to order by Supervisor Laureto at 2:02 PM. The meeting was held in the Township Hall.

Roll Call – L. Houtteman, P. Laureto, T. Laureto, and J. Peppler present. D. Lewis absent. Five members of the public were also present. The Pledge of Allegiance was recited.

Supervisor Laureto stated the purpose of the meeting was to 1) Discuss bids received for the Township Cemetery Tree Clean-up, 2) Award the bid, and 3) Discuss the cemetery budget and amend the budget if necessary. **Motion J. Peppler, support L. Houtteman to approve the agenda as presented. Motion unanimously carried.**

**Conflict of Interest:** All board members stated they have no conflict of interest.

**Public Comment:** Terri Myers expressed concern that the company awarded the bid take care and disturb the site as little as possible which is necessary for ground penetrating radar.

Linda Dewey said that it was 2 years ago today that the cemetery access route was cleared. She is happy to be here and to have the project moving further along.

### Special Business

1. P. Laureto began the discussion with background information stating that the Township sent the Tree Clean-up RFP to 8 local companies and placed an ad in the newspaper informing vendors of the RFP. Four vendors visited the work site with a township official and three of those submitted a bid. The bids were due on Monday, 11/23/21 at 3:30 PM. Per Township Resolution #1-94 the Supervisor and Clerk opened the bids and reviewed them for completeness. All bids were complete. The bids were scanned and emailed to all board members for their review.

Supervisor Laureto verbally reviewed the bids in the order that they were received. Tobin Tree Service bid \$36,000, Parshall Tree Service bid \$72,000, and Deering Tree Service bid \$23,500. Board members discussed the bids.

2. **Motion T. Laureto, support L. Houtteman, to award the bid to Deering Tree Service. Roll call vote. Motion carried unanimously.**
3. The budget for the Glen Arbor cemetery was discussed. **Motion T. Laureto, support J. Peppler, to increase the budget for the GA Cemetery by \$10,000.00. Roll call vote. Motion carried unanimously.**

**Public Comment:** Linda Dewey thanked Parshall Tree Service for the many hours of work they donated to the cemetery a year ago when the cemetery was still part of the National Park.

Matt Hero of Parshall Tree Service thanked the Township for including them in the bid process and asked that the Township keep them in mind for future work.

The meeting was adjourned at 2:37 pm.

Respectfully submitted,

Pam Laureto, Township Clerk