

GLEN ARBOR TOWNSHIP
CEMETERY ADVISORY BOARD
Minutes of December 14, 2021, Meeting at Township Meeting Room

Meeting called to order at 1 p.m.

Present: Diane Calsbeek (came late), Terri Myers, Amy Peterson, Linda Dewey, Chairperson, and John Pepler, Liaison

Member of Public Present: Vicki & Lloyd Vanderkwaak

Pledge of Allegiance to Flag

Approval of Agenda: The agenda was approved as submitted.

Public Comment: None

GA Trustee's Report: JP reported that Board of Trustees are happy to have awarded the tree-removal contract to Deering Tree Service. They were the lowest bidder.

JP will be gone in March and asked that we change that meeting date to the last Tuesday of February.

According to state law, no reimbursement for mileage will be provided unless approved ahead of time by the Township Board of Trustees.

Tree stumps in the cemetery can be ground but can't be under a lot of snow.

Committee Reports:

Ground Maintenance: Amy reported that Jacki Gibler is going to be part of her committee. She suggested that we need a place to dispose of brush that's removed after the tree removal is complete.

Restoration: Terri spoke with two companies about our GPR needs, asked them to come up with a figure (not a bid) that we could use for work on the budget. She also spoke with Ryan Robinson who is on her committee about stone cleaning. She is trying to get in touch with Ron Kelderhouse.

History/Research: Diane reported that she and Linda and Polly Jackson met to discuss transcript of documents needed for the spring school project. Polly will help transcribing and may become a member of the committee.

Education: Linda noted that the LaVance family is willing to be interviewed by the GL School students. Some of the family, including a woman in a wheelchair, would like to attend the Memorial Day service. Linda contacted the Friends of Sleeping Bear who will reserve a Track Chair for our use that day.

Grants: Before Sue Johnson retired she submitted a report. They met with Julie Avery and Barb Siepker as well as with the Glen Arbor Clerk. Sue recommended a fundraiser kickoff at the next Memorial Day Weekend ceremony.

Grant Procedure: After much discussion, it was decided to not concern ourselves with grant application till later in our restoration process.

There was also talk about raising money via a Facebook campaign. An organization must be designated a 501(c)(3) to be able to do this. Linda has received offers from two non-profit 501(c)(3) organizations who have offered to be a fiduciary for us.

Old Business:

Charts: Diane will try to get the Excel Project Chart into Word format for ease of work.

New Business:

Personnel: Sue Johnson has resigned her position of CAB. There was a motion made and seconded that we recommend that the Board of Trustees advertise the open position ASAP. Motion carried unanimously.

Although Sue has resigned her position, she is still interested in helping with fund-raising. She and Linda will work together to work out exactly what crowdfunding actually will look like for our board.

Budget: Our budget proposal for the next fiscal year will be:

GROUND MAINTENANCE	\$ 2,500
Tree Removal (for trees that might fall after the current removal)	
Trash Bags	
Dump fees	
Cleaning, restoring, resetting grave stones	
HISTORY PROGRAMS	300
GROUND RADAR & MAPPING	<u>15,000</u>
	\$17,800

2022 Calendar:

We set the calendar for the coming year. Diane will give the dates to Pam L.

Public Comment: "Wonderful Work." And "This has been amazing to watch."

Meeting adjourned at 2:15 p.m.

NEXT MEETING 1:30 p.m., February 22, Glen Arbor Township Meeting Room

Respectfully submitted, Diane Calsbeek, Secretary