

Special Board Meeting Minutes

5/12/2021

The meeting was called to order by Supervisor Laureto at 7:00 PM. The meeting was held via ZOOM.

Roll Call – P. Laureto and T. Laureto present in the Township meeting room in Glen Arbor Township, D. Lewis present from his home on Dunns Farm Rd. in Glen Arbor Township, J. Pepler present from his home on Forest Haven in Glen Arbor Township. L. Houtteman absent. Four members of the public were also present via ZOOM. The Pledge of Allegiance was recited.

Supervisor Laureto stated the purpose of the meeting was to 1) approve payment of the GLFD monthly bills, 2) approve payment of the Township monthly bills, 3) Authorize the Clerk to open a credit card for the GLFD, and 4) Discuss and approve the street striping quote. These items needed to be taken care of now because the monthly meeting was moved to May 25th. **Motion J. Pepler, support D. Lewis to approve the agenda as presented. Roll call vote. Motion unanimously carried.**

Public Comment: Polly Jackson questioned why there was no agenda posted for tonight's meeting.

New Business

1. P. Laureto reported that ESAC reviewed the monthly bills and recommended that the Township Board pay the bills. The GLFD bills for April 14 through May 11, 2021 totaled \$39,639.50. **Motion P. Laureto, support D. Lewis, to approve payment of the GLFD bills as presented. Roll call vote. Motion carried unanimously.**
2. P. Laureto presented the Township bills from April 20 through May 12, 2021 which totaled \$33,455.53. **Motion P. Laureto, support J. Pepler, to approve payment of the township bills as presented. Roll call vote. Motion carried unanimously.**
3. P. Laureto said that the Fire Department has been without a credit card for at least 6 weeks which is beginning to be a problem as some of their regular supplies are paid by credit card. She and Chief Ferguson have been working with the townships Governmental Banking representative from Huntington Bank to open a credit card account. The Board approved a credit card policy and now the last piece that needs to be done is for the Board to authorize the Clerk to open the credit card. **Motion J. Pepler, support D. Lewis, to authorize the Township Clerk, Pamela J. Laureto, to open a credit card account with Huntington Bank and sign the account agreement forms on behalf of the Township. Roll call vote. Motion carried unanimously.**
4. Supervisor Laureto said the Glen Lake Chamber of Commerce alerted him to the need for street parking spaces to be repainted. He walked all the streets in town and verified that the parking spaces and crosswalks are badly in need of paint. His research indicated that painting was last done in 2016 and 2017. Advance Pavement Marking has provided a quote for \$3,100.00 to do on street and ADA parking spaces, no parking zones, and crosswalks. **Motion D. Lewis, support J. Pepler, to authorize the Supervisor to contract with Advance Pavement for \$3100.00 to repaint as described in their quote. Roll call vote. Motion carried unanimously.**

Public Comment: Polly Jackson asked how people can comment if there is no agenda. She felt having no agenda shows a lack of transparency. She would like agenda posted for all meetings.

Board Member Comments: Don Lewis explained that the Board posts agendas for all regular meetings well in advance and the special meetings function differently.

Pam Laureto reviewed the State's requirements for Special Meetings.

The Supervisor asked for a short break in the meeting so the Clerk could prepare the minutes because approved minutes need to be sent to Huntington Bank. All Board members agreed to the break.

The meeting was resumed and the minutes were shared with the Board.

Motion D. Lewis, second J. Pepler, to approve the minutes of 5/12/2021 as corrected. Roll call vote. Motion carried unanimously.

The meeting was adjourned at 7:41 pm.

Respectfully submitted,

Pam Laureto
Township Clerk

APPROVED