

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636

231-334-3539 FAX 231-334-6370

Tom Laureto, Supervisor

Pam Laureto, Clerk

Lee Houtteman, Treasurer

John Pepler, Trustee

Don Lewis, Trustee

Special Board Meeting

3/12/21

The meeting was called to order by Supervisor Laureto at 2:00 PM in the Glen Arbor Township meeting room. The meeting was held in person and via ZOOM. Roll Call – D. Lewis, P. Laureto and T. Laureto were present in person, L. Houtteman and J. Pepler were present via ZOOM. The meeting was open to the public by ZOOM. Joe Gilroy, Enterprise staff reporter was also present.

The purpose of the meeting was to discuss the purchase of a non-electric sign for the front of the Township Hall and to work on the FY 2021-2022 budget.

The Pledge of Allegiance was recited.

Public Comment: None

A non-electronic sign for in front of the Township Hall was discussed. Supervisor Laureto described the ZOOM meeting he had with Deputy Clerk Aucello and members from three local non-profit groups interested in having an event sign in front of the Township Hall. It was ~~decided~~ suggested that the sign ~~would~~ should be 4' X 3' to accommodate lettering large enough to be seen when driving by the hall. He provided a graph paper mock-up showing 2 posts with two cross bars where the top cross bar read Glen Arbor Events and the bottom cross bar displayed the Township's website address. He said he told the group that an actual size mock-up would be produced so that people could visualize what the sign would look like. He told the group that the sign is pending Township Board approval. Another ZOOM meeting is scheduled for Tuesday 3/16/21.

Clerk Laureto reported on her conversation with D&D Sign which proposed permanently mounted posts with a blank backboard between them to which painted aluminum signs could be attached on both sides. They gave a rough estimate that the posts and 12 aluminum signs would be \$8000.00 or less installed. Clerk Laureto said she has a call into Signplicity but has not heard back. Clerk Laureto reported on her conversation with artist Dennis Gerathy who does hand painted signs such as those used by Cherry Republic and other businesses throughout the area. Mr. Gerathy quoted \$275 for each 4' X 3', 2-sided sign. The frame would be separate.

D. Lewis suggested a steel powder-coated frame for durability and low maintenance. He will explore pricing for the frame. He said another mock-up should be made for community input before moving forward. T. Laureto suggested we set a price limit of \$4000 for the sign frame and signs. Houtteman suggested \$5000 would be a more realistic number. **Motion T. Laureto, support J. Pepler, to approve a budget item for a Township Hall sign to not exceed \$5000.00. Motion approved unanimously.**

The Board will work on establishing policies for who can use the sign.

Clerk Laureto reported on the changes she made to the 1st draft of the FY 2021-2022 budget as requested at the 3/2/21 special meeting. The Board reviewed the changes. Treasurer Houtteman said he explored with our banking institutions the interest income which we are likely to receive in the next fiscal year and proposed lowering the budgeted Interest Income to \$700.00. The Board agreed to that adjustment and thanked Houtteman for providing the supporting documentation.

Meeting adjourned at 2:54 PM.

Respectfully submitted,

Pam Laureto
Township Clerk

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Note: Approved minutes were edited following approval at the 4/20/21 Township Board meeting.

APPROVED