

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

August 18, 2015 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved with modifications. Minutes from the July 21, 2015 regular board meeting were presented. **Motion to approve was made by Gretzema, with support from Thompson. Motion carried.** Minutes from the August 11, 2015 special board meeting were also presented. **Motion to approve was made by Thompson, with support from Gretzema. Motion carried.**

Public Comment:

- Jeanine Dean – Complimented Township and Fire Department on work during storm.

Treasurer's Report – 7/31/15 cash on hand: \$2,545,078.54.

- Bills – General Fund: \$15,995.24 expenses and payroll of \$21,648.89. **Motion to approve Gretzema, support Thompson. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$35,655.10 expenses and payroll of \$79,863.84. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Thompson, support Kelly. Motion carried.** Financial statements reviewed.

Fire Chief Operations Report:

- One part-time employee will be made a full-time employee. Dodson stated that ESAC has approved making benefits available to this employee effective October 1, 2015 due to the fact that although he is part-time, he has been working full-time hours. **Motion to approve made by Quick, with support from Thompson. Motion carried.** Department has three additional part-timers and will continue to advertise for part-timers this fall.
- High number of calls during storm, with 20 high-priority calls during first three days.
- Ambulance bids received. Will have a recommendation in September.
- Preliminary long-term planning draft regarding Station 2 is ready and will go to Empire for review.

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- Vehicle mechanic training will begin in November and Dodson is seeking approval to send an employee at a cost of \$2,000. ESAC has approved. **Motion to approve Quick, with support from Kelly. Motion carried.**
- Draft 2016-2017 budget is completed.

Presentation of 2014-2015 Draft Audit – Steve Peacock:

- Draft only, some changes still need to be made.
- Will need to add a note for subsequent events due to storm. Insurance claim, donations, and substantial commitment of assets will be noted.
- Clean/unmodified opinion again this year.
- Summarized details of audit.
- Special board meeting to present the final draft audit and Emergency Services budget set for Thursday, August 27, 2015, at 9:00 AM at the Public Safety Building.

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented:

- Township Focus, Planning & Zoning News, Detroit Planning

Unfinished Business – None.

New Business:

- Soderholm stated that an insurance claim has been filed for damage caused by the storm, which includes many downed trees, damage to the Town Hall roof, damage to the asphalt, and damage to the septic system.
- Negotiating bill for parking lot/downed trees clean-up.
- Waiting for bid on septic system.
- Roof repair completed today at a cost of \$2,400.
- Still waiting to hear the impact that the State Disaster Relief Designation will have on the township.
- Still need to remove tree stumps and leaning trees on Township property.

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- County still planning on picking up debris in the right-of-way, which is 33' from the center lane, but will not pick-up debris placed in the right-of-way by residents.
- Gretzema reported that at August 11, 2015 board meeting, a special bank account for fundraising was approved and set up. Approximately \$27,000 received to date. Soderholm stated that the fund was set up in response to people who wanted to donate, but the Township is not actively soliciting funds. A special committee has been established to determine how funds will be spent.
- The board discussed compensation for Brian the Painter, who was on call throughout the storm and worked a tremendous number of hours. Brian had stated that he would donate a portion of his services. **Gretzema made a motion to pay Brian \$750 for his work. Support by Thompson. Motion carried.**
- Public Hearing for the Emergency Services budget set for Wednesday, September 9, 2015, at 7:00 PM at the Public Safety Building.

Planning Commission Report – Kent Kelly

- No August meeting was held.
- A Public Hearing presentation by Williams & Works is scheduled for August 20, 2015 for review of the new Master Plan.

Public Comment – None.

Board Member/Supervisor Comments:

- Big thanks to staff, board, and spouses who helped throughout the storm.

Supervisor Comments:

- Thank you letters being drafted.

Board meeting adjourned at 8:49 PM.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk