

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

**Regular Board Meeting**

July 21, 2015 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved with modifications. Minutes from the June 16, 2015 regular board meeting were presented. **Motion to approve was made by Gretzema, with support from Kelly. Quick abstained. Motion carried.**

Public Comment:

- Bill Meserve, representing the Glen Lake Association. The GLA Annual Meeting will be held at 11:00 on Saturday, August 8, 2015 at the Glen Lake Church. Also, the Water Quality Committee hosted a remote-controlled submersible on Big Glen and checked the bottom of the lake in a few locations, looking for mussels.

Treasurer's Report – 6/30/15 cash on hand: \$2,284,343.

- Bills – General Fund: \$23,573 expenses and payroll of \$14,161. **Motion to approve Gretzema, support Thompson. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$65,006 expenses and payroll of \$128,183. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Gretzema, support Thompson. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Andy DuPont

- Draft minutes from the 7/13/15 ESAC meeting were distributed.
- New part-time employees doing very well. Working on a plan for improving retention for part-timers.
- Ambulance bid was released. Bids due by August 5<sup>th</sup>. Cost is already included in the capital plan.
- Also looking at a long-range plan for relocating Station 2 in Empire.

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

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Correspondence was reviewed and accepted as presented.

- Leelanau County Recycling Comparison Chart
- MDEQ Permit – William Harris, to install 115' of shoreline protection and 35' of riprap.
- Framework for Our Future
- Michigan Township News, Planning & Zoning News, Par Plan News
- MDEQ Permit Denial – Steven Lomske.
- MDEQ Withdrawal – Joe & Jennifer St. Julian

Unfinished Business:

- Policy for Electronic Meeting Participation – After discussing with Township attorney, policy revised to exclude public electronic participation. **Motion to approve modified policy by Thompson, support Kelly. Motion carried.**
- Banner Policy #2-2015 – Banner height revised from 18' to 14' and banners only allowed to be hung for two weeks. List compiled of approved vendors for banner hanging and removal. **Motion to approve Quick, support Gretzema. Motion carried.**

New Business:

- Resolution #9-2015, Natural Hazard Mitigation Plan. **Motion to approve Thompson, support Kelly. Roll call vote: All ayes. Motion carried.**
- Northwood Speed Limit Study – Current speed limit is 55 mph and is posing a hazard for pedestrians and bicycles. Soderholm proposed asking the County to pursue a study for reducing the speed limit. **Motion to approve Thompson, support Kelly. Motion carried.**
- Richard Quick submitted his resignation from the Park Commission. **Motion to accept resignation made by Kelly, support Gretzema. Motion carried.** Soderholm will mail a letter of appreciation.
- Trash Collection at Park – Trash bins emptied once a week, but trash is often overflowing in between pickups. Soderholm has been in touch with Bob Ihme to pick up trash and deliver trash to Townhall dumpster multiple times per week.
- There are now three vacancies on the Park Commission. Letters of interest for serving on the Park Commission received from Rick Schanhals and Laura Wiesen. Soderholm recommended those two and nominated Jim Munson as the third candidate. These appointments will be until valid until the next regular election. **Motion to approve nominations made by Thompson, support Kelly. Motion carried.**

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Planning Commission Report – Kent Kelly

- Minutes from June 25, 2015 Special Meeting were distributed.
- Rezoning of the Hemphill property was discussed. Petition will be presented at August 6, 2015 Public Hearing.
- Public Hearing presentation by Williams & Works will be scheduled for late August for review of the new Master Plan.

Public Comment – None.

Board Member Comments:

- Kelly – Comments from Art Fair stating that an odor was present in the men’s restroom. Soderholm is investigating issue.
- Gretzema – Flag at half-staff until the weekend in honor of marines killed in Tennessee.

Supervisor Comments:

- Auditors will present draft audit at the August 18, 2015 regular Board meeting. The audit will also be presented at the September ESAC meeting.
- Bike lane project is completed. Rules of the Road provided by the Leelanau Sheriff’s office and distributed to Board. Friends of the SBHT will include this information in their next brochure printing.
- Solar light at boat ramp has been installed.
- There is a proposal up for approval at the County to distribute PILT funds at the same level as last year.

Board meeting adjourned at 8:10 PM.

Respectfully submitted,

Elizabeth Ives  
Deputy Clerk