

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

**Regular Board Meeting**

June 16, 2015 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present except Bonnie Quick. Deputy Clerk Elizabeth Ives was also present. The Pledge of Allegiance was recited.

The agenda was presented and approved without modification. Minutes from the May 19, 2015 regular board meeting were presented. **Motion to approve with modifications was made by Kelly, with support from Gretzema. Motion carried.** Minutes from the May 26, 2015 special board meeting were also presented. **Motion to approve with modifications was made by Kelly, with support from Gretzema. Motion carried.**

Treasurer's Report – 5/31/15 cash on hand: \$2,462,448. Bank account restructuring has been completed. Gretzema expects to purchase new CDs in the near future.

- Bills – General Fund: \$102,891 expenses and payroll of \$13,827. Soderholm outlined the larger expenses, which include the Canoe Portage upgrade, the bike lane striping, the audit, the park grant, and the Fisher Lake dredging application. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$42,456 expenses and payroll of \$35,718. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.

Public Comment – None.

Emergency Services Advisory Commission – Andy DuPont

- Draft minutes from 6/8/15 meeting were distributed and DuPont highlighted the discussions.
- Three new part-time hires are now in place.

Fire Chief Operations Report – John Dodson

- Currently performing assessment on Station 2 for long-range planning. Outgrowing current station, which is land-locked and cannot be expanded.
- Developing specs for new ambulance and RFPs will go out shortly. Cost is budgeted in the capital asset replacement program. Soderholm requested a summary of the RFP for review.
- Spoke with Empire board regarding an application process for special events.

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- Requested tuition assistance in the amount of \$1,260 for an employee. Funds will be reimbursed by the GAFARA. Approval was recommended by ESAC. **Soderholm made a motion to approve the request, Gretzema supported. Motion carried.**

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented.

- Park Commission minutes dated May 12, 2015.
- Michigan Township News, Planning & Zoning News

Unfinished Business:

- New audio system for the Town Hall has been ordered at a cost of 3,712.91, which is included in current budget.
- Canoe Portage upgrade has been completed.
- Bike land striping has been mostly completed. A few small issues remain and should be resolved shortly.
- Fisher Lake dredging permit application was submitted on 6/6/15. The goal is to begin dredging next spring.

New Business:

- Resolution #8-2015 regarding FOIA compliance with new laws effective 7/1/15. **Motion to approve Thompson, support Kelly. Roll call vote: All ayes. Motion carried.**
- Draft of Policy #2-2015 regarding over-the-road banners in GAT was reviewed and discussed. Final review will be at next meeting.
- The Board discussed increasing the number of members on the Park Commission from 5 to 7 due the increased workload required of members and at the suggestion of the current members. **Gretzema made a motion to approve the increase, Thompson supported. Motion carried.**

Planning Commission Report – Kent Kelly

- Minutes from June 4, 2015 meeting were distributed.
- Kelly reported that a discussion was held at the Commission meeting regarding the cancellation of the July and August meetings. The Board stated that the Master Plan needed to be finished sooner so that a Public Hearing could be held while summer residents were still present. Soderholm will discuss with Commission Chair.

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Public Comment:

- Dave Vavra – Commended the Board on taking action regarding bike traffic, the resulting transportation plan, and the bike lane striping,

Board Member Comments:

- Kelly – Wants to know State law regarding required direction of bike and pedestrian traffic. Soderholm will contact County Sheriff.

Supervisor Comments – None.

Board meeting adjourned at 8:40 PM.

Respectfully submitted,

Elizabeth Ives  
Deputy Clerk