

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

May 19, 2015 Minutes

(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved with modifications. Minutes from the April 21, 2015 regular board meeting were presented. **Motion to approve made by Thompson, with support from Gretzema. Motion carried.**

Public Comment – None.

Treasurer's Report – 4/30/15 cash on hand: \$2,463,213.

- Bills – General Fund: \$11,332 and payroll of \$12,570. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$51,522 expenses and payroll of \$37,338. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Gretzema, support Kelly. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Andy DuPont

- Interviewing part-time applicants; three offers extended.
- Mutual Aid marine service agreement with Leland signed.
- Mutual Aid agreement with Frankfort proposed.
- Empire Hill Climb event is not hiring GLFD EMS support. Pentilla will discuss at Empire Board meeting.
- On-site training agreement reached with NPS for the current year.
- 241 truck needed major engine repair estimated to be \$3,500-8,500. The 381 truck will be used while 241 is out of service.
- LED energy-efficiency lighting project completed.

Fire Chief Operations Report – John Dodson

- Banners hung over M-22 during special events continue to be a problem, due to the signs hanging too low and not having the clearance for emergency vehicles. Recommends that signs be required to be hung higher, with a minimum of 12 feet.

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- Truck 241 should be back in service by the end of the week.
- All three part-timers accepted employment with GLFD.
- **Motion to approve the Frankfort Mutual Aid agreement made by Thompson, with support from Gretzema. Motion carried.**

Transportation Subcommittee Report – Bruce Wagner

- Distributed written report.
- Strong, diverse, and very active group makes up the subcommittee.
- Report contains recommendations for parking, entry points, and alternate routes for bike traffic.
- Recommended next steps:
 - Bike and pedestrian traffic surveys
 - Traffic study at Lake and State Streets.
 - Repair yellow Scenic Winding Road sign on Northwood.
 - Consider full implementation of all subcommittee recommendations made on 11/10/14.
- Betsy Wagner stated that some surveying will be done by the SBHT Ambassadors.
- Soderholm added that additional trail signage will be installed along bike connector.
- Kelly suggested an article for the newspaper regarding subcommittee actions and members.

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented.

- Park Commission minutes dated May 12, 2015.
- Michigan Township News, Planning & Zoning News

Unfinished Business – None

New Business:

- Ordinance #1-2015 establishing Glen Arbor Township owned public facility campuses as tobacco free. **Motion to approve made by Kelly, support from Gretzema. Roll call vote: All Ayes. Motion carried.**

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- The BCBS renewal for Emergency Services employees was reviewed. Overall average increase of 2.96%.
- An Electronic Meeting Participation Policy was presented for approval. Policy has been reviewed by Township attorney. **Motion by Gretzema to approve policy, support from Kelly. Roll call vote: All Ayes. Motion carried.**

Planning Commission Report – Kent Kelly

- Minutes from May 7, 2015 distributed.
- Site Plan for a storage building at Glen Craft Marina was approved.
- Proposal to rezone Hemphill property was not approved.
- Master Plan review of Chapters 7 & 8 completed.

Public Comment:

- Steven Siddall – Introduced himself as Congressman Benishek’s aide and suggested the Board contact him if his help was needed.

Board Member Comments:

- Thompson - Fire pit rings installed on public beaches at Manitou Blvd. and Bay Lane. Boat ramp lighting project underway.
- Gretzema – Suggested using MTA attorney for common township issues to save on legal fees, since that service is provided as part of our membership. Service is available on Thursdays.

Supervisor Comments:

- Canoe portage improvements will be done on Thursday, May 23.
- Solar light at boat ramp will be installed during second week of June.
- Fisher Lake dredging application will be submitted in a couple of weeks. Work not likely to be done until next Spring.

Board meeting adjourned at 8:58 PM.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk