

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk
Kent Kelly, Trustee

Terry J Gretzema, Treasurer

Wm. Thompson, Trustee

**Regular Board Meeting
March 17, 2015 Minutes
(Meeting Electronically Recorded)**

Township Supervisor, John Soderholm, called the meeting to order at 8:04 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved without modification. Minutes from the February 17, 2015 regular meeting were presented. **Motion to approve minutes made by Thompson, with support from Gretzema. Motion carried.** Minutes from the February 18, 2015 special meeting were also presented. **Motion to approve the minutes with modifications made by Gretzema, with support from Quick. Motion carried.**

Public Comment:

- Rob Karner – Water quality biologist representing the Glen Lake Association, stated that he opposes the DEQ permit for 6663 S. Dune Hwy to fill in part of the wetlands. He added that he believes that there are other options. Urged the board to comment negatively on the application and to ask for a modification.
- Rob Karner – Miller Hill paving could cause draining issues and encourages the development of solutions in the paving plan.

Treasurer's Report – 2/28/15 cash on hand: \$2,430,046. Taxes have been balanced with County.

- Bills – General Fund: \$17,219 and payroll of \$13,254. **Motion to approve Gretzema, support Thompson. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$38,020 expenses and payroll of \$69,814. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Gretzema, support Quick. Motion carried.** Financial statements reviewed.

Fire Chief Operations Report – John Dodson

- Minutes from March 9, 2015 ESAC meeting distributed.
- Department annual physicals have been completed. Received letter from Dr. Lemak commending the GLFD on the impressive physical condition of staff. There will be physical fitness awards given again this year.

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- Performance evaluations have started and will be completed within the next week.
- Presented and reviewed proposed 2014-2015 budget amendments; Budget Resolution #1-2015. **Motion to approve amendments made by Kelly, with support from Thompson. Roll call vote; ayes; Thompson, Kelly, Gretzema, Quick, Soderholm. Soderholm declared the Resolution adopted.**

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Jane Lively – Town hall use for Earth Day:

- Jane Lively from Glen Lake High School would like to hold an Earth Day event at the Town Hall for the community. They plan to partner with local environmental organizations and vendors will utilize display tables. Games are planned for children and music will be on stage. Any proceeds would go back to the school club. They plan to ask local restaurants to participate by bringing food for serving. The event would be held on Sunday, April 19, 2015, from 1:00 to 5:00 PM and the school club supervisor would chaperone event. Soderholm stated that the Board would discuss and get back with her by the following day.

Correspondence was reviewed and accepted as presented.

- Cundiff letter of support for paving Cheney and Miller Hill Roads.
- King letter in support of paving Cheney and Miller Hill Roads.
- DEQ Public Notice Application for Steven Lomske, 6663 S. Dune Hwy for 241 cubic yards of fill material in wetland area totaling 5225 square feet.
- Planning & Zoning News
- Letter from Dotti Thompson resigning from the Board of Review.

Unfinished Business:

- Sue Nichols, resident on Miller Hill Road, re: Miller Hill Road paving: Stated that she spoke with Mr. Johnson from the LCRC regarding the paving plan. She stated that the current plan poses alarming drainage issues and that she is against paving unless the drainage issues are addressed. Would like the Board to walk the road to see the current drainage issues before approving the paving plan. The Board agreed to walk the road and to discuss issues with LCRC before proceeding with paving. John Peck would like to be notified when walk-through is done. Soderholm stated that it would be a date set by LCRC.

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- John Peck, re: Private Roads: Would like the Planning Commission to revise zoning in regard to private roads. Soderholm stated that the issue needs to be addressed by the Planning Commission first and Kelly suggested he come to the next meeting.
- Transportation Committee Update: Materials distributed include schematic rendering and budget. Soderholm and Bob Sutherland reviewed the proposed plan. The focus in 2015 will be changes made to M-22 (Phase I) and the committee will address other changes in subsequent years (Phases II and III). Cost of the plan for Phase I is expected to be approximately \$25,000 plus \$5,000 for the consultant. Subsequent consulting for phases II and III will be approximately \$13,000. **Motion to approve plan and budget made by Kelly, with support from Gretzema. Motion carried.**
- Event Fees: After passage last month of a change in fee structure for special events, comments have been received by event managers and the board would like to consider that input. After discussion, **Gretzema made a motion to change the special event fee structure to \$3 per person or 4%; whichever is greater (for profit events only). Support from Kelly. Motion carried.** The Board also agreed that it would issue a press release regarding amounts contributed to the Township from events.

New Business:

- Resolution #7-2015 approving the submission of a grant to the Michigan Township Participating Plan on behalf of the Parks Commission for the purchase of two defibrillators for installation at the tennis courts. **Motion to approve made by Gretzema, with support from Thompson. Roll call vote: All Ayes. Motion carried.**
- Amendments to the 2014-2015 budget were distributed. **Motion to approve made by Thompson, with support from Gretzema. Motion carried.**
- DEQ Public Notice Application for Steven Lomske, 6663 S. Dune Hwy for 241 cubic yards of fill material in wetland area totaling 5225 square feet was discussed at the deadline for comment is imminent. **A motion was made to recommend to the DNR that they deny the permit was made by Kelly, with support from Gretzema. Motion carried.**

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Planning Commission Report – Kent Kelly

- Minutes from March 5, 2015 distributed.
- Master Plan Chapters 3 & 4 reviewed. Chapters 5 & 6 will be reviewed at next meeting.

Public Comment:

- Mike Lynch – Kasson Township/Glen Lake Association, is hoping that revised Watershed Plan will be included in Master Plan. Kelly suggested he come to Planning Commission meeting, which Lynch plans to do.
- Rob Karner – Provided update on paving and fencing at Recycling Center. The paving of the pads and fencing will begin on April 20th and the paving of the driveway and curb will begin on May 15th.
- Mike Lynch – Commented on the drainage issues on Miller Hill Road and how it could negatively affect the wetlands. He suggested the use of pervious pavement and Soderholm suggested he contact the LCRC, which Lynch will do.

Board Member Comments:

- Kelly – Asked Supervisor to talk to Homestead management regarding blue trailer parked at the old mill.
- Thompson – Town Hall plowing over the winter was not sufficient. Need to have improvement next year.

Supervisor Comments:

- Almost time to start bidding for garden and Town Hall lawn and garden maintenance.

Board meeting adjourned at 9:26 PM.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk