

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

December 15, 2015 Minutes
(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:00 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and modified. Minutes from the November 17, 2015 regular board meeting were presented. **Motion to approve minutes with modifications was made by Gretzema, with support from Kelly. Motion carried.**

Public Comment:

Amy Hubbell prefers the 7:00 meeting time.

Bill Witler reported on behalf of the Glen Lake Association. He stated that the launch of the Guardian Program was successful and will likely be expanded in 2016. GLA worked with the Sherriff's Department to improve boater etiquette around the Narrows. Swimmer's Itch is currently at low levels due to cumulative years of work. The Hatlem dredge has been successful in reducing sediment. GLA held a tree seminar/workshop at the Town Hall for those affected by the storm and has formed a Task Force to look into reducing speed limits in certain areas.

Treasurer's Report – 11/30/15 cash on hand: \$1,843,136.73. The special bank account for relief donations has been closed and he will be closing the PayPal account soon.

- Bills – General Fund: \$41,302 expenses and payroll of \$12,375. **Motion to approve Gretzema, support Kelly. Motion carried.** Financial statements reviewed. Soderholm stated that he was still awaiting word on funds from the State for disaster relief.
- Bills - Emergency Services: \$38,237 expenses and payroll of \$71,952. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Thompson, support Quick. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Andy DuPont

- Received notice that 30% of staff have voted to pursue union representation.
- Empire has voiced reluctance to pursue a new facility/location for Station 2. ESAC has requested that staff put together a brief spec list to be ready in the event that affordable property becomes available.
- New ambulance is under construction.
- ESAC held a lengthy discussion on long-range capital needs and funding.

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- IT server, phone, and copy system replacements being looked into.
- Meeting with NPS regarding fire load from downed trees. Awaiting further work from the Park.

Fire Chief Operations Report – John Dodson

- There was an EMS agency inspection and GLFD passed 100%.
- Continue to perform home safety inspections.
- Distributed current long-range capital plan and gave an overview. ESAC recommends that the purchase of new Polaris be moved to 2017 and the purchase of an IT server, copier, and phone system be done in 2015 and 2016, so that these systems can be linked and to effect cost savings by combining the purchase. **Motion to approve made by Quick, support by Kelly. Motion carried.**
- Soderholm reported that election ballots for unionization will be mailed on December 29, with ballots being accepted between January 1 – January 14, and that the ballots would be counted on January 15.
- **Kelly made a motion to extend special thanks to the GLFD for their efforts during the August storm and recovery. Gretzema supported and the motion carried.**

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

Correspondence was reviewed and accepted as presented:

- Letter of resignation from the Glen Lake Library Board from Barb LeJeune.
- Notification letter from Benzie-Leelanau District Health Dept explaining the revised monitoring schedule.
- Planning & Zoning News and Township Focus

New Business:

- Request from Library to confirm appointment of Bill Batterson to complete her term. **Motion to approve made by Gretzema, support Quick. Motion carried.**
- **Soderholm proposed that Katy Wiesen be appointed to the Wage & Salary Committee, to replace outgoing member Jeff Gietzen. Motion Quick, support by Gretzema. Motion carried.**

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- A slate of reappointments was presented as follows:
 - Lance Roman, Planning Commission
 - John Pepler, Board of Appeals
 - Dennis Becker, Board of Appeals
 - Mike Buhler, Board of Review
 - Lee Houtteman, Board of Review
 - Paul Yared, Board of Review
 - John Peck, Board of Review alternate
 - Peter Van Nort, ESAC
 - Roy Pentilla, ESAC
- **Kelly motioned to approve the slate, Quick supported. Motion carried.**

Unfinished Business:

- Re-Arbor Task Force Report – Soderholm submitted an update as of 12/16/15 which will be posted on the website. The Township has disbursed all of the private donations received for cleanup and replanting. Stumps in the Park were removed, 21 new trees were planted, and additional cleanup was performed. Cherry Republic and the Utopia Foundation have contributed to “Neighbors helping Neighbors” and to “Friends of Sleeping Bear Dunes” and still has funds available for disbursement.
- New septic system at townhall, installation is complete.
- Parking lot repaving will occur in the Spring.

Planning Commission Report – Kent Kelly

- Minutes from 12/3/15 distributed.
- Work continues on the Master Plan.
- Changes to the Zoning Ordinance will be reviewed at the next meeting.

Public Comment: None

Supervisor Comments: Soderholm will not be seeking re-election after his current term expires.

There being no further business, the meeting was adjourned at 7:41 PM.

Respectfully submitted,

Elizabeth Ives
Deputy Clerk