

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Board Meeting

October 20, 2015 Minutes
(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved. Minutes from the September 15, 2015 regular board meeting were presented. **Motion to approve was made by Gretzema, with support from Kelly. Motion carried.** Minutes from the September 17, 2015 special board meeting were also presented. **Motion to approve was made by Thompson, with support from Kelly. Motion carried.**

Public Comment – Bill Stege stated that runs and walks held in Glen Arbor should require statements of proof of eligibility of nonprofit. Soderholm responded that is already required along with several more requirements. Stege also noted that Julius Stewart Morton started a movement to plant trees and it was called Arbor Day which is something Glen Arbor could use.

Treasurer's Report – 8/31/15 cash on hand: \$2,029,094.49.

- Bills – General Fund: \$23,038 expenses and payroll of \$3,209. **Motion to approve Thompson, support Gretzema. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$65,560 expenses and payroll of \$107,038. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Kelly, support Gretzema. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission – Andy DuPont

- Staffing has been stable, and they are looking at a new server. A contract was signed with Kodiak for the new Osage ambulance. There is a Memorandum of Understanding signed with Golden Intentions.

Fire Chief Operations Report – John Dodson

- Many questions have been answered for station # 2 in Empire since there have been many rumors about expansion. On the 20th the contract for the ambulance was signed and the 10% was paid.

Zoning Administrators Report – Submitted in writing.

Monthly Assessors Report – Submitted in writing.

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Correspondence was reviewed and accepted as presented:

- DEQ Public Notice Steven Lomski, 6663 S. Dune Highway, application for permit to place 263 cubic yards of fill material in wetland to allow for expansion of driveway and installation of an 8' deck.
- DEQ Permit: Jeffrey & Lori Grover, 7600 S Dunn Farm Road. Permit to install siltation barrier and remove existing seawall and install 108' x 3" wide Rosetta stone seawall in same location and same size.
- Brooks Road Paving Request; Joseph Mathes, Cynthia Buit, Lauren Fernandez
- Township Focus, Planning & Zoning News

New Business:

- Review bids for septic system: Soderholm reported that we received two bids. One from Elmer's for \$25,065.00 which excludes surveying, staking, permits and landscaping, however item 10 covers raking, seeding and mulch to prevent erosion. And one bid from T. Basch, Inc. for \$43,300.00 with no exclusions, and does not cover seeding and top soil needed to restore site. Soderholm also reported that we were also seeking bids on paving. We received 2 bids for paving one from Ron Brown & Sons for \$6,623. which excludes French drain and stump removal necessary to complete the project? Scope involves "overlay" at back circle drive with narrower dimensions. Add French drain by others \$1,780. For a total of \$8,403. Elmer's paving bid involves replacement of back circle drive, stump removal and light post removal. Proposal suggests wider coverage of circle and area by garage, and add French drain by Elmer's for \$1780. For a total of \$13,576. By including both projects with one vendor, a comprehensive coordinated solution can be provided that should minimize the amount of down time for the township hall. With the tanks being replaced, a minimum of one business week may be lost due to the absence of restrooms. Additional landscaping may be required which can wait till spring if needed. After reviewing the bids Soderholm recommend Elmer's get the bid. **Motion by Thompson, support by Gretzema to award the entire bid to Elmer's for the septic system and the paving in the amount of \$38,641. Motion carries.**
- Planning Appointment: Soderholm recommended resident Pamela Lysaght to replace Fred Missad on the Planning Commission effective 11/1/15. **Motion by Gretzema, support Kelly. Motion carries.**

Unfinished Business:

- Estimate from Deering Tree Service for Disaster clean up in the amount of \$12, 000.00 was received and the work will begin tomorrow 10/21/15. The board agreed since we gave Soderholm the authority to seek this agreement using the Glen Arbor Disaster fund.
- Report on Re-Arbor Glen Arbor Committee. This committee continues to meet weekly. The Utopia Foundation also meets with this committee, along with Neighbors helping Neighbors. A committee is also planning to begin planting trees using the Glen Arbor Disaster fund. Bob Ihme has also been very instrumental helping the group.

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Planning Commission Report:

- Kent Kelly reported on the meeting of October 1, 2015. Working on the new Master Plan.
- Soderholm added that biking activity needed to be added to their new master plan work.
- Gretzema asked if the traffic committee will be involved. Kelly asked that they be involved.

Brooks Road:

- Soderholm discussed the future of Brooks Road. It has been discussed in the past. It may be more appropriate to pave it now and we have received letters requesting to have Brooks Road paved again. A group from the Road Commission and the Township will be walking the area tomorrow morning, 10/21/15, to look over the roadway again since it has changed considerably since the storm of 8/2/2015. After the walk a quote will be received from the road commission and the township will decide how it works into our budget.
- Soderholm also mention the enormous amount of leftover wire in the area since the storm still on the ground. He has made several calls to have it picked up and hopes to have it removed shortly.

Public Comment: Bill Meserve reported that Neighbors helping Neighbors is stock piling firewood for people in need at the Glen Lake Community Church in a wood depot. They are also looking for other locations for a wood depot through Help link out of the way of snow piles.

Board Member Comments: Go Cubs

Supervisor Comments – None.

Board meeting adjourned at 8:25 PM.

Respectfully submitted,

Bonnie Quick
Clerk