

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Meeting, September 16, 2014 Minutes
(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall Meeting Room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved with modifications.

Minutes from the August 19, 2014 regular meeting were presented. **Motion to approve Gretzema, support Kelly. Motion carried.** Minutes from the September 2, 2014 special meeting were also presented. **Motion to approve Kelly, support Thompson. Motion carried.** In addition, minutes from the September 10, 2014 Public Hearing were presented. **Motion to approve Gretzema, support Thompson. Motion carried.**

Public Comment:

- Andy DuPont: Representing the Fisher Lake Association stated that channel between Big Fisher Lake and Big Glen Lake is filling in; it has been four years since the last dredging. He has contacted Chris Grobel regarding getting necessary permits to dredge again; how should the Association proceed? Soderholm stated that he would address issue during the New Business section of the meeting.
- Rob Karner: Representing the Glen Lake Association, gave an update on invasive species. Phragmites study done on Big Fisher Lake; one colony found and destroyed. About 59 colonies of Cold Sweat found that they are working on. Hatlem Pond positively affected by recent rains and Glen Lake is much better off since dredging. Thanked the Township for their support.
- Barry Cutler: Representing residents of Cheney Road (a county road) and Cheney Woods Trail (a private road). Reported that roads are suffering from washouts over the last year. Planning Commission is recommending that Cheney Rd. be paved. Currently conducting survey among the residents and asks how they can help make the paving become reality. Soderholm will address issue during New Business portion of meeting.

Treasurer's Report – 8/31/14 Cash on hand: \$2,122,232.

- Bills – General Fund: \$21,590 expenses and payroll of \$13,396. **Motion to approve Gretzema, support Kelly. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$36,873 expenses and payroll of \$81,592. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Thompson, support Quick. Motion carried.** Financial statements reviewed. Soderholm stated that the Workers Comp. insurance audit, which resulted in significantly higher rates, was under appeal and that he would update the Board as needed.

Emergency Services Advisory Commission – Andy DuPont

- Vehicle 382 was sold to the Leland Fire Department for \$15,000. New trucks previously approved have been ordered.
- Received 2% GTB grant for 800 MHz radio system on the rescue boat.
- Dry hydrant installation project for Harbor Island was discussed; awaiting quote.
- ESAC recommends the approval of lock replacements at the public safety buildings.
- Review of audit by Steve Peacock was given.
- Funds transfer to Empire and joint capital fund recommended by ESAC.
- August 12, 2014 ESAC meeting minutes distributed.

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Fire Chief Operations Report – John Dodson

- Donation of \$14,000 anticipated from the Fire Association for the purchase of rescue struts.
- Performing a lighting study to determine the efficiency of changing to LED lights. Current ballast system is starting to fail.
- Security locks, mentioned earlier, are also starting to fail. Replacement parts are no longer available. Cost for replacement is a capital expense and is expected to be about \$13,000 for the Glen Arbor building and \$3,000 for the Empire building. **Motion to approve Glen Arbor portion of expense, contingent upon Empire approval, made by Quick, support Kelly. Motion carried.**
- 9/11 Memorial was well attended.
- Budget Public Hearing went well.
- Discussion regarding large homes and businesses being built with high fire load. The development of recommendations to change the requirements is underway and will be presented to the Glen Arbor Township, Empire Township, and Empire Village Planning Commissions.
- Draft of the 2015-2016 budget was presented and reviewed by Soderholm. Presentations have been made to Empire and during a Public Hearing. **Motion to approve 2015-2016 Budget Thompson, support Quick. Motion carried.**
- **Proposed millage of 2.170, with 1.65 for operations and .5200 for capital, made by Gretzema, support Thompson. Motion carried.**
- **Motion to pay Empire \$46,345.36 for the 2013-2014 reconciliation made by Quick, support Kelly. Motion carried.**
- **Motion to move \$36,243 to the joint GA/Emp Capital Fund made by Gretzema, support by Quick. Motion carried.**

Zoning Administrators Report – Submitted in writing; 7 permits issued.

Monthly Assessor Report – Submitted in writing.

Correspondence was reviewed and accepted as presented.

- Leelanau Conservancy Notice of Easement Monitoring
- Benzie-Leelanau District Health Department
 - Robert Stead – permit for well, abandon existing well, relocate pressure tanks
 - Katherine Shook – permit for sewage disposal
- Planning & Zoning News, Michigan Township News

Unfinished Business:

- Tennis Court/Leelanau School Update: Reached and signed agreement. Construction will begin shortly.

New Business:

- Leelanau County L-4029 requires approval of millages. Emergency Services millage approved earlier. **Motion to approve Bond Millage of .2800 by Thompson, support Gretzema. Motion carried.** Supervisor Soderholm and Clerk Quick signed the L-4029 to be forwarded to Leelanau County.
- Purchase of new 20" floor scrubber for scrubbing and buffing Town Hall gym floor approved.

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor
Kent Kelly, Trustee

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer
Wm. Thompson, Trustee

- Solid Waste Council re: Proposal for project to pave road, install cement pads, and install fencing around recycling area at the Leelanau School. A request for a contribution of \$1,500-\$2,000 from the Township. Funds from other parties have been committed. **Motion to contribute from \$1,500 to \$2,000 made by Thompson, support Gretzema. Motion carried.**
- Bay to Bay Trail: NPS project is currently in scoping phase, which has been extended to October 31, 2014. Many people are concerned about impact of trail and Soderholm and others have sent letters to the NPS. The Township is still coping with infrastructure demands created by the SBHT and is hopeful that the NPS will postpone any new trail projects until the true impact can be identified. Next action by NPS should occur in the Spring.
- Fisher Lake: Soderholm stated that a survey would need to be done and then the application for dredging can move forward. Need to form a subcommittee, which includes Fisher Lake representatives and Chris Grobel as agent, to lead the effort.
- Cheney Road: Soderholm stated that the Planning Commission recommended the Township pave Cheney Road. Will need to meet with Road Commission to determine cost, and then build into the coming 2015 budget. Asked Barry Cutler to bring results of paving survey back to the Board.

Planning Commission Report – Kent Kelly

- Meeting held 9/4/14, minutes distributed.
- Soderholm added that the first meeting of the traffic subcommittee has also met.

Public Comment – None.

Board Member Comment - None

Supervisor Comment - None

Board meeting adjourned at 8:30 PM.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk

Election Commission Meeting
September 16, 2014
Minutes

Meeting called to order at 8:31 PM, all members present.

Soderholm made a motion to appoint Elizabeth Ives as Chairperson, Dotti Thompson, Linda Young, Luba Childs, Bill Freeman, and Janice Freeman as Election Inspectors. Motion seconded by Gretzema. Motion carried.

Meeting adjourned at 8:32 PM.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk