

GLEN ARBOR TOWNSHIP

P.O. Box 276 Glen Arbor, MI 49636
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Kent Kelly, Trustee

Bonnie Quick, Clerk

Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

Regular Meeting, June 17, 2014
Minutes
(Meeting Electronically Recorded)

Township Supervisor, John Soderholm, called the meeting to order at 7:30 PM in the Glen Arbor Town Hall Meeting Room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented and approved without modification.

Minutes from the April 29, 2014 special meeting were presented. **Motion to approve Gretzema, support Quick. Motion carried.** Minutes from the May 20, 2014 regular meeting were also presented. **Motion to approve Kelly, support Thompson. Motion carried.**

Public Comment – None.

Treasurer's Report – 5/31/14 Cash on hand: \$2,335,822.

- Bills – General Fund: \$15,887 expenses and payroll of \$12,278. **Motion to approve Thompson, support Kelly. Motion carried.** Financial statements reviewed.
- Bills - Emergency Services: \$46,153 expenses and payroll of \$29,568. All expenses and financial statements have been reviewed and approved by ESAC. **Motion to approve Thompson, support Gretzema. Motion carried.** Financial statements reviewed.

Emergency Services Advisory Commission report – Andy DuPont

- Ralph Mittelberger welcomed at last ESAC meeting; replaces Jack Goodnow.
- Staffing is very stable, but one part-time employee will be resigning. Another part-timer will fill the void.
- Leland boat will no longer be used in Lake Michigan; Chief is updating plan for boat response.
- Generator repair was necessary; cost approximately \$3,000.
- 9/11 Memorial now open for the summer; donor board installed.

Fire Chief Operations Report – John Dodson

- Met with Leland Chief regarding boat service; plan will be developed and reported on next month.
- Portable Hydrant truck replacement on hold due to high bids; looking at revised plan.
- Chief will not be at next Board meeting.

Zoning Administrators Report – Presented in writing.

Monthly Assessor Report – Presented in writing.

Correspondence was reviewed and accepted as presented.

- Glen Lake Association letter re: On the Narrows Marina.
- John Tris email re: Heritage Trail.
- Barry Adler email re: Heritage Trail.
- American Tower Proposal re: Purchase of Tower. Board not interested in selling at this point. Will continue to monitor, review, and call in additional expertise when needed.

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- M-DEQ re: Permit to Excavate & Fill, to create the Donor Recognition Plaza at the Dune Climb.
- Planning & Zoning News, Michigan Township News

Unfinished Business:

- Boat Ramp - Quinton Brown: Thompson reported that Brown met with John Stanz regarding project. As it stands now, project cannot be completed as planned. Will discuss further with Stanz.
- Park Commission Report – Jim Fowler/Ron Calsbeek
 - Distributed and reviewed materials and map regarding Master Park Plan
 - Distributed minutes from 6/4/14 Commission meeting
 - Will use new property as reserve drain field so existing drain field can be used for recreation; process is underway for approval from State
 - Plan includes green areas, pickle ball court, picnic area, pavilion relocation, gardens, additional parking, restrooms, and other improvements.
 - After State approval and final revisions, Plan will need to be formally adopted.
 - Plan implementation will include fundraising activities.
 - **Thompson made a motion, support Kelly to approve the preliminary Plan and recommend that the Park Commission move forward as outlined in the Commission minutes. Motion carried.**
 - Fowler reported that the Leelanau School has 2 tennis courts that could be used by the township for pickle ball and tennis but needs resurfacing. The cost of that is estimated to be \$14,700.
- The final draft of Ordinance No. 2-2014, an ordinance requiring well and septic inspections at time of sale, was presented. **Motion to approve Gretzema, support Quick. Roll call vote: All Ayes. Motion carried.** The Ordinance will become effective upon publication.

New Business:

- Presentation of Policy & Procedure for Public Inspection & Copying of Public Records. **Motion to approve Thompson, support Gretzema. Motion carried.**
- Heritage Trail/M-22 Proposal:
 - Soderholm met with Julia Clark and Tom Ulrich regarding the SBHT connector to Glen Arbor. Distributed notes from meeting with Ulrich and map of route proposed by Clark.
 - Soderholm gave the history of routes considered during the construction of the trail.
 - John Tris, resident, has proposed to Soderholm that the park use their land to create additional paved trail along the southern end of Forest Haven, connecting the trail to M-22.
 - Efforts to get grant funding for paving south end of Forest Haven have not been successful.
 - Current gravel road not safe for bicyclists.
 - Discussion regarding alternate routes, expense of routes, etc.
 - **Motion Gretzema, with support from Kelly to have a discussion with SBDNL regarding the feasibility of an alternate route. Motion carried.**

Planning Commission Report – Kent Kelly

- Minutes from 6/5/14 meeting and letter from Williams & Work distributed.
- Andy Moore, Williams & Works, will be consultant for Master Plan.
- First public meeting, a visioning meeting, will be July 22, 2014.
- Open house to be held August 20, 2014.
- Mail survey will be completed prior to first public meeting.

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Public Comment:

- John Tris – Referenced emails sent to Board regarding connector route for the Heritage Trail and overall safety of bicyclists in Glen Arbor. Prefers the alternate proposed route over the M-22 proposed route. Suggested that Township post signs advising bikers to walk bikes through town to improve safety for bikers and pedestrians. Would like Township to consider this and other safety measures along Western Ave.
- Julie Clark – Met with property owner, Peterson, who has two parcels along Lakewood and who approached TART about hosting an observation pier in the bog on his property. Clark suggested a trail through his property in addition to the pier. The currently planned M-22 connector is not safe for bicyclists. She would like the Township to consider interim and long-term plans. Cost estimate for a trail along M-22 is \$272,000.
- Tom Ulrich, SBDNL Deputy Superintendent – Wants to have further discussions with Township Board regarding suggestions/comments made by public and Board.

Board Member Comment - None

Supervisor Comment:

- Special Board meeting July 9, 2014 at 10:00 with ESAC to review BCBS premiums.

Regular Board meeting temporarily adjourned at 9:05 p.m. for a closed session meeting.

Closed session adjourned at 9:17 p.m.

Regular Board meeting resumed at 9:17 p.m. **Motion by Thompson, support Quick to approve recommendation provided in closed session. Motion carried.**

Regular Board meeting adjourned at 9:19 p.m.

Respectfully submitted,

Elizabeth Ives, Deputy Clerk